

CHAMINADE UNIVERSITY

COURSE SYLLABUS

COURSE TITLE: **Finance** 302, Principles of Finance
TERM: January 11, 1999 - May 6, 1999
TIMES: Monday, Wednesday and Friday, 9:00-9:50, H 102
INSTRUCTOR: Caryn Callahan, Ph.D.

OFFICE HOURS: By Appointment
OFFICE PHONE: 739-4689 (Kieffer Hall, Number 4)
HOME PHONE: 395-0541
HOME E-MAIL: world@lava.net

COURSE DESCRIPTION

This is an introductory course covering material **essential** to a comprehensive **understanding** of financial management. Topics will include, but not be limited to, **time** value of money, the cost of capital, risk and return, stock valuation and financial analysis.

OBJECTIVES

The main objectives of this course are to:

- Provide the student with a basic understanding of financial theory, concepts and procedures.
- Equip the student with the fundamental **financial** skills necessary for making management decisions on the corporate **level**.
- 3) Provide a background for more informed economic decision making.
- 4) Prepare the student for further study in the field of business.

GRADING

| | |
|----------------------------|-----|
| Midterm Examination | 25% |
| Final Examination | 25 |
| Weekly Quizzes | 50 |

ASSIGNMENTS

Reading assignments will be taken from the assigned textbook and, **occasionally**, from supplementary **material**.

TEXTBOOK

Foundations of Financial Management, Stanley Block and **Geoffrey** Hirt, Irwin, **Eighth Edition**, 1997.

1999 SCHEDULE AND ASSIGNMENTS
FINANCE 302, PRINCIPLES OF FINANCE

Monday, January 11, Wednesday, January 13 and Friday, January 15
Sessions #1, #2 and #3

Assignment for this week: Textbook, Chapters 1 and 2
"The Goals and Functions of Financial Management"
"Review of Accounting"

Monday, January 18, Wednesday, January 20 and Friday, January 22
Sessions #4 and #5

JANUARY 18 IS A HOLIDAY.

January 22 (Fri.): Quiz 1, Chapters 1 and 2

Assignment for this week: **Textbook**, Chapter 3
"Financial **Analysis**"

Monday, January 25, Wednesday, January 27 and Friday, January 29
Sessions #6, #7 and #8

January 29 (Fri.): Quiz 2, Chapter 3

Assignment for this week: Textbook, Chapters 4 and 5
"Financial **Forecasting**"
"Operating and Financial Leverage"

Monday, February 1, Wednesday, February 3 and Friday, February 5
Sessions #9, #10 and #11

February 5 (Fri.): Quiz 3, Chapters 4 and 5

Assignment for this week: Textbook, Chapters 6 and 7
"Working Capital and the Financing Decision"
"Current Asset Management"

Monday, February 8, Wednesday, February 10 and Friday, February 12
Sessions #12, #13 and #14

February 12 (Fri.): Quiz 4, Chapters 6 and 7

Assignment for this week: SKIP: Chapter 8, "Working Capital"
DO: Textbook, Chapter 9
"The Time Value of Money"

Monday, February 15, Wednesday, February 17 and Friday, February 19
Sessions #15 and #16

MONDAY IS A HOLIDAY, PRESIDENT'S DAY

February 19 (Fri.): Quiz 5, Chapter 9

Assignment for this week: Chapter 10
"Valuation and Rates of Return"

REVIEW FOR MIDTERM

Monday, February 22, Wednesday, February 24 and Friday, February 26
Sessions #17, #18 and #19

Monday, February 23: Regular Class

Wednesday February 25: MIDTERM EXAMINATION

Assignment for this week: Start reading the following chapters:
Chapter 11 and Chapter 12
"Cost of Capital" + "The Capital Budgeting Decision"

Monday, March 1, Wednesday, March 3 and Friday, March 5
Sessions #20, #21 and #22

Chapters 11 and 12 **are** important chapters, so we will spend two weeks studying
the two chapters as one integrated unit. This is the first week

Assignment **for this** week: Chapter 11 and Chapter 12
"Cost of Capital" + "The **Capital Budgeting Decision**"

Monday, March 8, Wednesday, March 10 and Friday, March 12
Sessions #23, #24 and #25

March 12 (Fri.): Quiz 6, Chapter 11

Assignment for this week: Chapter 11 and Chapter 12
"Cost of Capital" + "The Capital Budgeting Decision"

Monday, March 15, Wednesday, March 17 and Friday, March 19
Sessions #26, #27 and #28

March 19 (Fri.): Quiz 7, Chapter 12

Assignment for this week: Textbook, Chapters 13 and 14
"Risk and Capital Budgeting"
"Capital Markets"

Monday, March 22, Wednesday, March 24 and Friday, March 26

SPRING BREAK, NO CLASS THIS WEEK.

Monday, March 29, Wednesday, March 31 and Friday, April 2
Sessions #29, #30 and #31

April 2 (Fri.): Quiz 8, Chapters 13 and 14

Assignment for this week: Textbook, Chapters 15 and 17 (Skip Chapt. 16)
"Investment Banking"
"Common and Preferred Stock Financing"

Monday, April 5, Wednesday, April 7 and Friday, April 9
Sessions #32, #33 and #34

April 9 (Fri.): Quiz 9, Chapters 15 and 17

Assignment for this week: Textbook, Chapter 18
"Dividend Policy and Retained Earnings"

Monday, April 12, Wednesday, April 14 and Friday, April 16
Sessions #35, #36 and #37

April 6 (Fri.): Quiz 10, Chapter 18

Assignment for this week: Chapter 19
"Convertibles and Warrants"

Monday, April 19, Wednesday, April 21 and Friday, April 23
Sessions #38, #39 and #40

April 23 (Fri.): Quiz 11, Chapter 19

Assignment for this week: Textbook, Chapter 20
"External Growth Through Mergers"

Monday, April 26, Wednesday, April 28 and Friday, April 30

Sessions #41, #42 and #43

April 30 (Fri.): Quiz 12, Chapter 20

Assignment for this week: FINAL EXAMINATION REVIEW

MONDAY, MAY 3th, FINAL EXAM, 10:30 - 12:30?
