

CHAMINADE UNIVERSITY

COURSE SYLLABUS

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COURSE TITLE: Finance 302, Principles of Finance
TERM: September I - December 17, 1999
TIMES: **Tuesdays/Thursdays**, 9:30 - 10:50
INSTRUCTOR: Caryn Callahan, Ph.D.

OFFICE HOURS: By Appointment
OFFICE PHONE: 739-4689 (Keiffer Hall, Number 4)
HOME PHONE: 395-0541 (Call before 9:00 P.M.)
HOME E-MAIL: WORLD@LAVA.NET

COURSE DESCRIPTION

This is a basic, introductory course which covers material essential to an understanding of financial management. Topics will include, but not be limited to, security markets, interest rates, time value of money, the cost of capital, risk and return, and financial analysis.

OBJECTIVES

The main objectives of this course are to:

- 1) Provide the student with a basic understanding of financial theory, concepts and procedures.
- 2) Equip the student with the fundamental **financial** skills necessary for understanding management decisions on the corporate level.
- 3) **Prepare** the student for **further** study in the field of business.

GRADING

Midterm Examination	25%
Final Examination	25
Weekly Quizzes	45
Class Participation	5

ASSIGNMENTS

Reading assignments will be taken from the assigned textbook and, occasionally, from supplementary material.

TEXTBOOK

Foundations of Financial Management, Stanley Block and Geoffrey **Hirt, Irwin**, Eighth Edition, 1997.

Fall 1998 SCHEDULE AND **ASSIGNMENTS**
FIN 302, PRINCIPLES OF FINANCE

Tuesday, September 1 and Thursday, September 3

Week # 1, Sessions 1 and 2

Assignment for this week: Textbook, Chapters 1 and 2
 "The Goals and Functions of Financial Management"
 "Review of Accounting"

No weekly quiz.

Tuesday, September 8 and Thursday, September 10

Week #2, Sessions 3 and 4

Assignment for this week: Textbook, **Chapter** 3
 "Financial Analysis"

Weekly quiz on Thursday, September 10, (Quiz #1, Chapters 1 and 2)

Tuesday, September 15 and Thursday, September 17

Week #3, Sessions 5 and 6

Assignment for this week Textbook, **Chapters** 4 and 5
 "Financial Forecasting"
 "Operating and Financial Leverage"

Weekly quiz on Thursday, September 17, (Quiz #2, Chapter 3)

Tuesday, September 22 and Thursday, September 24

Week #4, Sessions 7 and 8

Assignment for this week: Textbook, Chapter 6 and Chapter 7
 "Working Capital and the Financing Decision"
 "Current Asset Management"

Weekly quiz on **Thursday**, September 24, (Quiz #3, Chapters 4 and 5)

Tuesday, September 29 and Thursday, October 1

Week #5, Sessions 9 and 10

Assignment for this week SKIP: Chapter 8, "Working Capital"
 DO: Textbook, Chapter 9
 "The Time Value of Money"

Weekly quiz on Thursday, October 1, (Quiz #4, Chapters 6 and 7)

Tuesday, October 13 and Thursday, **October** 15

Week #6, Sessions 11 and 12

Assignment for this week: Chapter 10
"Valuation and Rates of **Return**"

Weekly quiz on Thursday, October 15, (Quiz #5, Chapter 9)

Tuesday, October 20 and Thursday, October 22

Week #7, **Sessions** 13 and 14

Assignment for this week: MIDTERM EXAM, Chapters 1 through 10

Tuesday, October 27 and Thursday, October 29

Week #8, Sessions 15 and 16

Chapters 11 and 12 **are** key chapters, so we will spend two weeks studying the two chapters as one integrated unit. This is the first week.

Assignment for this week: Chapters 11 and 12
"Cost of Capital"
"The Capital **Budgeting** Decision"

Tuesday, November 3 and Thursday, November 5

Week #9, Sessions 17 and 18

Chapters 11 and 12 are key chapters, so we will spend two weeks studying the two chapters as one integrated unit. This is the **second** week.

Assignment for this week: Chapters 11 and 12
"Cost of Capital"
"The Capital Budgeting Decision"

Weekly quiz on Thursday, November 5, (Quiz #6, Chapter 11, First Part)

Tuesday, November 10 and Thursday, November 12

Week #10, Sessions 19 and 20

Assignment for this week: Textbook, Chapters 13 and 14
"Risk and Capital **Budgeting**"
"Capital Markets"

Weekly quiz on Thursday, November 12, (Quiz #7, Chapters 11, Second Part, and 12)

Tuesday, November 17 and Thursday, November 19
Week 411, Sessions 21 and 22

Assignment for this week: SKIP: Chapter 16)
DO: Textbook, Chapters 15 and 17
"Investment Banking"
"Common and Preferred Stock **Financing**"

Weekly quiz on Thursday, November 19, (Quiz #8, **Chapters** 13 and 14)

Tuesday, **November** 17 and Thursday, November 19
Week # 12, Sessions 23 and 24

Assignment for this week: Textbook, Chapter 18
"Dividend Policy and Retained **Earnings**"

Weekly quiz on Thursday, November 19, (Quiz #9, Chapter 15 and 17)

Tuesday, November 24 (**Thursday**, November 26 is a holiday, Thanksgiving)
Week # 13, Session 25

Assignment for **this** week: Textbook, Chapter 19
"Convertibles and Warrants"

Weekly quiz on Tuesday, November 24, (Quiz # 10, Chapter 18)

Tuesday, December 1 and Thursday, December 3
Week # 14, Sessions 26 and 27

Assignment for this week: Textbook, Chapter 19
"Convertibles and **Warrants**"

Weekly quiz on Thursday, December 3, (Quiz # 11, Chapter 19)

Tuesday, December 8 and Thursday, December 10
Week # 15, Sessions 28 and 29

Assignment for this week: Chapter 20, "External Growth **Through** Mergers"

FINAL EXAMINATION REVIEW

Monday, December 14 (Tentative Date for Final Exam)
Week # 16

FINAL EXAM, 8:00 -10:00