

Fall 2003  
Chaminade University of Honolulu

COURSE SYLLABUS, COURSE NUMBER AND TITLE, CATALOG DESCRIPTION,  
CREDIT HOURS: 3

English 102 Accelerated Program: Category 61: Tue–Thur 1950–2155

COURSE OBJECTIVES

This course emphasizes writing skills and techniques necessary for composing expository, writing. The introduction to the research method including research methods, development and documentation will focus on critical thinking and integrating the proper format necessary for a polished research paper.

REQUIREMENTS FOR THE STUDENTS:

- Purchase the textbook(s): Scott, Foresman Handbook for Writers, 6<sup>th</sup> Edition; The Contemporary Reader
- Adhere to attendance policies
- Participate in oral and written work
- Do and turn in all assigned work on time
- Take all quizzes, tests, and prepare a research paper
- Make-up missed work upon presentation to the instructor of a valid excuse with five (5) school days of the student's return to the College

ATTENDANCE POLICY:

Learning to write is a cumulative process, and there will be new concepts or structures presented in class every day. Attendance is therefore mandatory in this course for the full period if the student wants to be successful

GRADING POLICY

The student's final course grade will be calculated using the following percentages and grade distribution:

Letter to Senator Akaka:	25%
Research Paper, including all FIVE steps mandatory to completion	50%
Final Oral Critical Analysis	25%

TIE BREAKERS: Class attendance, quizzes and daily assignments

90-100 = A    80-89 =B    70-79 = C    60-69 = D    50-59 and below If a student neglects to properly withdraw from the course, he/she will receive a final grade of "F " in the course.



CLASS SCHEDULE:

Week	Tuesday	Thursday
1 10/7	Introduction: Discuss course requirements and syllabi; begin letter to Senator Akaka	<b>Discuss letter to the senator—proper format for letter and envelope. Discuss topics for research paper</b>
2 10/14	Meet at the HICKAM AIR FORCE LIBRARY AT 1950 for library intro tour attendance is mandatory: <b>STEP I of the research paper</b>	Letters to Senator Akaka due—2 copies; one addressed envelope with stamp; Lecture: Thesis Statement; Text: Chapter 3
3 10/21	<b>FIRST THESIS STATEMENT DUE- STEP II</b> ; Discuss steps in organizing the research paper	Lecture: Evidence and documentation- Chapter 7, p.670; Chapter 2, page 9. Use of pronouns in academic papers
4 10/28	Review Outline techniques: Chapter I; Begin MLA approach- structure and proper documentation into text CHAPTER 8	Continue MLA format requirements
5 11/4	<b>MIDTERM EXAMS AND CONFERENCES: STEP III</b>	<b>MIDTERM EXAMS AND CONFERENCES</b>
6 11/11	<b>HOLIDAY-Veteran's Day</b>	Introduce concepts of critical thinking; continue with MLA style; Explain terms used in construction of arguments
7 11/18	Quiz- critical analysis: TERMS Begin work on the <u>CONTEMPORARY READER- focus on ethnic and moral issues</u>	Discuss format of rough drafts and refine writing skills; Utilize analytical skills in essay assigned from CR Group Work
8 11/25	<b>ROUGH DRAFTS DUE: STEP IV</b> Group Work	<b>HOLIDAY- Thanksgiving</b>
9 12/2	Lecture: MLA format for WORKS CITED; Chapter 8	<b>RESEARCH PAPERS DUE AT BEGINNING OF CLASS</b> Assignment: <u>CR-group</u> focus on ethic and moral issues
10 12/9	<b>Discuss Research papers</b>	Begin presentations
11 12/16	Continue presentations	Evaluations and final presentations

The class schedule may be altered at the discretion of the instructor.

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