

# English 102-10 Expository Writing, Winter 2003 Syllabus

Classroom: Henry Hall 102  
Time: M-F 11:20 a.m.-12:50 p.m.  
Office Hours: M-F 12:20 p.m.-1 p.m.  
Office: H20, between the ATM and the Physics Classroom.  
Instructor: Mr. Mike Dane, M.A.  
E-mail: myenglishteacher@yahoo.com  
Telephone: 224-5774, 8 a.m.-9 p.m.



Text 1: *The Contemporary Reader*  
8<sup>th</sup> Ed., By Gary Goshgarian  
Published by Longman, 2002

Text 2: *The Scott, Foresman Handbook for Writers*, 6<sup>th</sup> ed. By Hairston, Ruskiewicz, & Friend. Published by Longman 2002

**E-mail:** You must write to the class e-mail address at [myenglishteacher@yahoo.com](mailto:myenglishteacher@yahoo.com) before the third class. Use your preferred e-mail address when writing. In your first e-mail, write your name as shown on Chaminade records and the name you prefer to be called during class. If you find errors anytime during the first three weeks of class in e-mail sent to students or in handouts in class, you can receive points a little at time up to a maximum of 100 bonus points, which will excuse you from writing a 100-point class assignment or from the lowest grade on one of your essays. Notify the instructor by e-mail by copying an excerpt of the original passage followed by your explanation of the error. You will receive at least some points even if you are not correct.

**The Handbook:** The Chaminade English teaching faculty strongly recommend that you keep the handbook for your entire time in college. It is also one of the textbooks for two other English classes.

**Style Guides:** Students must follow MLA and APA style for major writing assignments. See your handbook and the Internet for guides. It is also recommended that you use the most current edition of *Webster's New World Dictionary* because it is almost always up to date. It is used as a standard style guide by most members of the news media and by professional writers.

**Course Introduction, Description, and Objectives:** This is a practical writing course that is the second of the two standard required writing courses taught throughout America and Canada to university students to prepare them to meet the writing requirements of their future classes. The main purpose of this English 102 course is to learn to write research papers and to practice writing traditional essays and criticism at more sophisticated levels. The emphasis will be on persuasive writing. English 101 focused on learning to identify and write in traditional essay patterns and provided the foundation for this second course.

Writing is often the main way your teachers and supervisors will get to know you in school and business life. They often won't know or remember your face or name, but they will remember your writing. Writing is how you'll communicate with them and how you'll succeed or fail.

Students who want to make rapid progress are advised to talk to the tutors at the Academic Achievement Center.

**Course Format and Requirements:** Half of your study time will be reading, the other half writing. Classes will involve discussing readings used as writing models, in-class writing, 8 to 10 longer writing assignments, a midterm and a final exam. Journals are not required. A practice research paper of 6 pages is required. Page 6 of the paper will be used for **Works Cited**. Parts of the research paper will be checked and returned throughout the semester in order to monitor progress. The final version is due July 29th.

## Papers Due July 29th.



**Grading System:** To pass this class with a C grade, students must have 70% attendance and receive an average of 70% on all assignments and tests and 70% on the research paper. For more details on the grading system, see the longer text version of this syllabus that was sent to students by E-mail. The standard grading scale will be used: A=90-100, B=80-89, C=70-79, D=60-69, F=59 and below. Students who plagiarize will fail the class.

## Homework Overview, English 102

This is an overview of week-by-week topics. Homework details and reading and writing assignments from both textbooks will appear in the message section of class rolls you are required to sign under your photo during every class or on the board. It is essential that students read the assignments from the reader because English 102 will involve a lot of discussion regarding persuasive writing and reading. This schedule may vary due to current events or the pace of the class.

KEY: MTWRF=Monday, Tuesday, Wednesday, Thursday, Friday.

Week 1, MT: Course introduction, short in-class writing assignment, overview of essay patterns presented, copies of writing samples from previous English classes due. Photos taken for classmate profiles and class roll.

Homework for Week 1, WRF: Spend 90 minutes studying the assignment for Wednesday and Friday as written on the board during the first day of class. Read the handbook preface thoroughly. Now spend one hour looking through the following pages so you can get a good overview of what we'll discuss: pgs. 1-50; pgs. 625-708; pgs. 721-855. Now spend a final 15 minutes leafing through the book to get a general idea of how it's organized and how it can help you in this class and in other classes.

Week 2, M: Overview of types of research papers. Handbook Section 1, 2, What Does Writing Involve? (see Pg. III) Handbook, Section 36 (see Pg. XIX), Commas.

Week 2, TW: Decide on your practice research paper topic. Hand in an abstract (summary) of your topic and an exact thesis statement. In-class description writing assignment. Handbook, Section 3 (see Pg. IV).

Week 2, RF: Show the instructor what you've done on your research paper so far. Essay types: Illustration, Examples. Short illustration-example composition due. Handbook, Section 4, 5 (see Pgs. IV, V).

Week 3, M: Discuss more about research papers. Essay type: Division and classification essay due. Handbook, Sections 13, 14 (see Pg. IX).

Week 3, TW: Discuss more about research papers. Essay type: Comparison and Contrast essay due. Handbook, Section 15 (see Pg. X).

Week 3, RF: Discuss more about research papers. Essay type: Process Essay, in-class writing assignment.

Week 4, M: Start on Definition.

Week 4, T: Discuss more about research papers. Essay type: Continue topic of Definition, in-class Definition assignment. Handbook, Section 16 (see Pg. X).

Week 4, WRF: Discuss more about research papers. Essay type: Reader, Cause and Effect. Handbook, Section 17 (see Pg. XI).

Week 5, M: Discuss more about research papers. Essay type: Cause and Effect continued. Cause and Effect essay due.

Week 5, TW: **RESEARCH PAPER DUE JULY 29th.** Discuss more about research papers. Essay type: Persuasion and Argument. Handbook, Section 11 (see Pg. VIII).

Week 5, RF: Essay Type: Persuasion and Argument continued. Persuasion and Argument essay due. Handbook, Section 18 (see Pg. XII).

Week 6: Essay type: Humor and Satire. Handbook review.

Week 6: General review, late assignments.

Week 6: Final exam.