

CHAMINADE UNIVERSITY
FALL 1998
CAROLYN KURIYAMA

SYLLABUS FOR COMMUNICATION 140

COURSE DESCRIPTION: In this course, students will translate basic communication theory into practical methods for developing effective communication skills. Major communication variables and their impact on the human communication process will be studied. Principles of message development and delivery will also be examined, with opportunities for students to present speeches before an audience. Students will work on enhancing their interpersonal skills through role-playing in dyads and group discussions.

OBJECTIVES:

- 1) Promote human growth through quality communication
- 2) Understand the process of communication
- 3) Develop the ability to stir up intended meanings in others
- 4) Better understand the "self" as a communicator
- 5) Appreciate the role of nonverbal cues in a communication setting
- 6) Effectively organize informative and persuasive speeches
- 7) Develop effective public speaking delivery skills
- 8) Use appropriate listening and response behaviors
- 9) Develop interviewing techniques
- 10) Become a more effective group participant and leader

TEXTBOOK: Communicate! by Rudolph F. Verderber (8th Edition)

OFFICE HOURS: Tuesday 11:30-12:30

COMMUNICATION 140

COURSE SCHEDULE

READINGS

September 1, 3	Course Introduction Introduction Speeches	Chapter 1
September 8, 10	The Communication Process	Chapters 2, 3, 4
September 15, 17	Informative Speaking	Chapters 11, 12, 13, 14, 16
September 22, 24	Public Speaking Delivery Skills	Chapter 15
Sept 29, Oct 1	Interpersonal Communication	Chapter 5
October 6, 8	Informative Speeches	
October 13, 15	Informative Speeches Mid-term Examination	
October 20, 22	Interpersonal Communication	Chapters 6, 7, 8
October 27, 29	Interpersonal Communication	
November 3, 5	Interviewing Techniques	Pages 449-465
November 10, 12	Persuasive Speaking	Chapter 17
November 17, 19	Group Discussion	Chapters 9, 10
November 24	Group Discussion Exercises	
December 1, 3	Persuasive Speeches	
December 8, 10	Persuasive Speeches Wrap-up of Communication 140	

COMMUNICATION 140 ASSIGNMENTS

<u>REQUIRED ACTIVITIES</u>	DUE DATE	% OF GRADE
Oral Presentations		
Introduction Speech and Impromptu Speech	September 3, ____	5%
Informative Speech	October 6, 8, 13	15%
Persuasive Speech	December 1, 3, 8	15%
Written Assignments		
Informative Outline	September 24	10%
Interviewing Assessment	November 10	5%
Persuasive Outline	November 19	10%
Group Discussion Evaluation	December 1	5%
Examinations		
Mid-Term	October 15	15%
Final	TBA	15%
Supplementary Exercises		
Speech critiques, drills, etc.		5%
Topic Selections		
Informative Speech	September 17	
Persuasive Speech	November 12	