

556-02

Chaminade University of Honolulu  
Summer Evening 2002  
Political Science 37680—Public Administration  
July 1-September 10, 2002—Camp Smith—Bldg. 27

**INSTRUCTOR:** Dr. James P. Fitzsimmons

**TEXT:** Lutrin, et. al. American Public Administration—Concepts and Cases. Fourth Ed.

**ORGANIZATION:** This course will run for 10 weeks as outlined below. Classes—on Tuesday--meet from 5:30 p.m. to 9:40 p.m. Course format is lecture/discussion, but several videos will be shown and there may be a guest speaker and/or a field trip.

**GRADES:** Your final grade in the course will be based upon your attendance, participation and performance on the examinations and course paper. There will be two examinations, a Mid-Term and a Final, and one Course Paper, of moderate length. The Mid-Term examination will cover about half of the book, up through Chapter 7, and the Final will cover the rest of the text. Attendance, the exams and paper will each count for 25%. However, should your Final Exam and Course Paper show considerable improvement over your earlier effort, they will be given greater significance. Each exam will consist of objective and essay questions.

**COURSE PAPER:** The nature and content of the Course Paper will be discussed in class.

**ATTENDANCE:** University regulations require that attendance be taken and that instances of two (2) consecutive unexcused/unreported absences be reported to the Dean. This policy will be followed. Attendance, participation and communication with the instructor regarding absences and other course matters **ARE A MUST** and are part of your grade. It is practically impossible to be successful in this course without attending the classes. Please note that no one will pass the course unless the examinations and paper are successfully completed.

**PROCEDURES:** Please feel free to ask questions during class sessions. Your active participation in classroom discussions is greatly encouraged.

**GENERAL OVERVIEW:** The course examines the theories and practices of bureaucracies, proposals for reform such as public-private partnerships, results-oriented government, and focuses on the calls for major governmental change to meet the new world terrorist threat.

**July 2:** Course Introduction—Chapter 1—Public Administration & You--

**July 9:** Chapter 2—The Rise Of The Administrative State In America--

**July 16:** Chapter 3—Public Policy And Public Administration--

**July 23:** Chapters 4-5—Administrative Power, Abuses Of Power, And Bureaucratic Ethics—Controls Over Bureaucracy--

**July 30:** Chapters 6-7—Administrative Behavior And Formal Organizations—Informal Organization: Leadership And Motivation In Public Administration—**MID-TERM EXAMINATION**--

**August 6:** Chapter 8—Decision Making, Communication, And Planning—

**August 13:** Chapters 9-10—Public Personnel Administration—Challenges In Public Personnel Management—

**August 20:** Chapters 11-12—The Budgetary Process—The Politics Of Budgeting And Financial Administration--

**August 27:** Chapter 13—Regulatory Agencies And Administrative Law—

**September 3:** Chapter 14—Toward 2001: American Public Administration Faces A New Century—**FINAL EXAMINATION—COURSE PAPER DUE**--