

ED99

PM

Chaminade University
ESL 106: Writing III
Fall 1999

Instructor: Kang Min Yi
Office: Eiben Hall 124
Office Hours: M, W, F 10-10:50 a.m.
Class Time: M-F 1-1:50 p.m.

COURSE GOALS

The ultimate goal of this course is to prepare you for English 100. This entails effectively following class instructions on the steps of the writing process to produce clear, well-organized, and interesting essays. Furthermore, my personal goal as your instructor is to focus on your cultural backgrounds, interests, and English needs in order to provide a motivating, fun, and interesting classroom environment for you to gain the most in this course.

COURSE OBJECTIVE

By the end of ESL 106: Writing III, the students will be able to:

- a) Acquire the abilities and skills to produce a range of different kinds of written texts. (i.e. summarizing from texts, comparing and contrasting on a topic of interest, describing a topic of interest, etc.)
- b) Improve his/her abilities to express and defend personal ideas and opinions in writing.
- c) Provide suggestions and responses for improving the writing of others as well as his/her own writing.
- d) Acquire the skills needed to write a research paper for an academic institution; this includes the ability in referring to journals and books for the content of your paper, making notes/note cards, preparing a thesis statement, writing an outline; citing references, writing drafts, a revision, and a final draft.

REQUIRED TEXT & COURSE MATERIALS

- 1) Interactions Two: A Writing Process; By Margaret Keenan Segal and Cheryl Pavlik
- 2) A 3-ring binder with dividers for class work, homework, and drafts.
- 3) A supply of standardized, college-ruled filler paper. (Class work and homework assignments will be done on this type of paper.)
- 4) A 8 1/2" by 11" notebook (for Journal Writing).

REQUIREMENTS BY THE STUDENT

- 1) *Attendance:* You are expected to attend each class on time. If you are late for more than three times throughout the course, then it will be equivalent to one absence. Five absences will result in failure of this course.
- 2) *Class Participation:* You are expected to actively participate during class activities. This involves preparing and completing assignments on time so that you can contribute to class discussions, group, and pair work. It is important to ask for help when you need it either from your classmates or me. Remember, we are all here to help and learn from each other as a community.
- 3) *Class Assignments:* You must complete all assignments on time. Late assignments will not be accepted. Only in documented emergencies will papers be accepted late. If you have a problem completing a particular assignment, please do not hesitate in seeking help from me.

FINAL GRADES

Your final grade will depend upon how well you fulfill the course requirements, and the standards that I set in this course.

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| 1) Attendance: | 15% |
| 2) Class work/Participation: | 15% |
| 3) Journal Writing: | 15% |
| 3) Homework: | 15% |
| 4) Essays: | 40% |

PROGRESS REPORTS & DEFICIENCY NOTICES

Progress Reports: Three times during the semester (Week 6, Week 11, and Final Exam Week), I will give you detailed reports and grades. The purpose of these reports is to let you know how you are progressing, and the areas you can improve in the course.

Deficiency Reports: If you receive a D or F grade on either of the first two Progress Reports, it will be submitted to the Academic Advising Office. You will then receive a Deficiency Report from Chaminade University. Students who receive Deficiency Reports will be called in for a discussion of their work and their future at Chaminade University. All instructors and faculty members are required to report students who are not meeting the requirements.