

Course Syllabus

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Chaminade
University
OF HONOLULU

BI-151-01 Human Anatomy & Physiology I

Department of Biology
College of Arts and Sciences

Fall Semester 2026

Credits: 3

A pdf version of the syllabus is available from the [Syllabus Archive \(https://syllabus.chaminade.edu/\)](https://syllabus.chaminade.edu/).

Meeting times:

- Tuesday & Thursday 11:30 am - 12:50 pm

Class Location: Room 101, [Education \(Brogan Hall\)](https://ucm.sfo3.digitaloceanspaces.com/wp-content/uploads/2024/10/04122015/CampusMap_012024.pdf)  (https://ucm.sfo3.digitaloceanspaces.com/wp-content/uploads/2024/10/04122015/CampusMap_012024.pdf), Building 7

Course Title: Anatomy and Physiology I

Course Number: BI-151

Department Name: Biology

College: College of Arts and Sciences

Class Meeting Days: Tuesdays/Thursdays

Class Meeting Hours:

Instructor: Michael Dohm, PhD

Department: Biology

Office: Wesselkamper Science Center (WSC) rm. 108

Phone: (808) 739 -- 8543

E-mail: mdohm [at] chaminade.edu (current students, please use CANVAS messaging)

Website: [letgen.org \(https://letgen.org/\)](https://letgen.org/)

Communication

Office Hours:

- 9 - 11:50 AM Wed & Fri
- Or by appointment -- send request in CANVAS.

You do not need an appointment to visit during scheduled office hours!

my Fall Schedule is posted outside my door & available in [CANVAS](https://chaminade.instructure.com/courses/46513/pages/drd-fall-schedule)
(<https://chaminade.instructure.com/courses/46513/pages/drd-fall-schedule>) (click to follow link).

My door is open -- if I'm in my office, you are more than welcome to stop by anytime, no appointment needed. My official office hours are noted above; again, no appointment needed! My class and research schedule are [posted for you \(https://chaminade.instructure.com/courses/46592/pages/drd-fall-schedule\)](https://chaminade.instructure.com/courses/46592/pages/drd-fall-schedule).

Preferred communication method for BI-151 is CANVAS Messaging, not CUH email. All questions for this course can be posted to the instructor via CANVAS Messaging. Most messages to Canvas will be replied within 24 hours between Monday and Friday; messages sent to instructor on Friday will be replied to on Monday.

Of course if you send messages to CUH email I will respond to you -- Please note that questions or communication about the course sent to instructor's chaminade.edu e-mail may take more than 24 hours for response.

Course Overview

Human Anatomy and Physiology I (BI 151) will study the human body, its component systems, their gross anatomy and histology, and their workings and interactions for the nursing program. Topics include the study of [pending] Emphasis is placed on the integration of systems as they relate to normal health. Laboratory exercises will supplement the lecture material to provide first-hand experience with the structure and processes discussed in lecture.

Required Learning Materials

Fundamentals of Anatomy & Physiology, 12th Edition

Frederic H. Martini, Judi L. Nath & Edwin F. Bartholomew
Pearson, © 2021

Pearson textbook link:

<https://www.pearson.com/en-us/subject-catalog/p/fundamentals-of-anatomy--physiology/P200000006829/9780136874089>  (<https://www.pearson.com/en-us/subject-catalog/p/fundamentals-of-anatomy--physiology/P200000006829/9780136874089>)

The textbook is also required for the second semester, BI-152.

Digital copies are available for 6 month access (about \$11/month), which is significantly lower than the price of the hard copy. However, we recommend the hard copy; studies consistently show superior learning effectiveness of hard copy over digital textbooks (de-la-Peña et al 2024, Rhodes and Rozell 2015). Earlier editions have not changed substantially in their core content and may offer more affordable options

Recommended or Supplemental Texts and Materials

See [BI151 resources page \(https://chaminade.instructure.com/courses/46513/pages/bi151-resources\)](https://chaminade.instructure.com/courses/46513/pages/bi151-resources) in CANVAS.

Course Management System (CMS)

BI-151 is a web-enhanced course: We meet at the scheduled times like any traditional face-to-face course, but components of the course are available to you at all times throughout the semester. Chaminade University relies on CANVAS to help manage courses.

Access to the site is via <https://chaminade.instructure.com/courses/46513>.

Logon instructions will be provided on the first day of class. Slides presented during class time are posted on the course website for your use. Homework, quizzes and related materials are also made available on the site.

Need to connect to Chaminade University's on-campus WI-FI? Help is available [at this page \(click here \(https://chaminade.instructure.com/courses/46513/pages/connect-cuh-wi-fi\)\)](https://chaminade.instructure.com/courses/46513/pages/connect-cuh-wi-fi).
<https://chaminade.instructure.com/courses/46513/pages/connect-cuh-wi-fi>).

Course Instructions and Credit Hour Policy

This is a three-credit hour course requiring 135 clock hours of student engagement, per the official CUH credit hour policy. Students enrolled in this course are anticipated to spend 37.5 hours in class, 10 hours studying for and taking each of 5 exams (50), and 20 hours studying for and taking the final exam. There will be an additional 27.5 hours of work required above what is listed here, to include but not limited to, course readings, classroom discussions, and homework/writing assignments.

Strategies for Success

See [Help with the course \(https://chaminade.instructure.com/courses/46513/pages/help-with-the-course\)](https://chaminade.instructure.com/courses/46513/pages/help-with-the-course).

Assessment

Course grade assessed from successful completion of exams (four unit exams + cumulative final exam), quizzes and worksheets (13), attendance and participation. A total of 425 points, weighted by category.

Category	Item	How many/often?	Points per item	Subtotal	Weight
Exams	Unit exams	2	70	140	32.9%
	Cumulative final exam	1	130	130	30.6%
Quizzes	Topic quizzes drop lowest 1 quiz	8	5	35	08.2%
Homework	Topic worksheets drop lowest 1 hmk	8	7	50	11.8%
Reflections		2	10	20	04.7%
Participation	Includes group and individual work	daily		50	11.8%
				425	100%

Grading Policies & Procedure

Grades will reflect an overall understanding of topics covered during the course. Attendance, completion of assigned readings, and attentiveness in the lecture will ensure satisfactory performance in the class. Demonstrating a thorough understanding of course material and intelligent engagement in class discussions constitutes high achievement in the course. We will have in-class work to do to facilitate class discussion, which may range from group activities, reviews of current literature, media, articles, and class discussions. Group activities may consist of brief oral reports or short written reports. For written coursework, you will be graded on your ability not only to answer the question, but also in how effectively you can defend your answer/position using your knowledge of the subject & applying what you learned using appropriate facts and examples.

Grading Scale

Letter grades are given in all courses except those conducted on a credit/no credit basis. Grades are calculated from the student's daily work, class participation, quizzes, and examinations. They are interpreted as follows:

Letter grade	Percentage range	Criteria *
A	90 -- 100%	Outstanding scholarship and an unusual degree of intellectual initiative
B	80 -- 89%	Superior work done in a consistent and intellectual manner
C	70 -- 79%	Average grade indicating a competent grasp of subject matter
D	60 -- 69%	Inferior work of the lowest passing grade, not satisfactory for fulfillment of prerequisite course work
F	< 60%	Failed to grasp the minimum subject matter; no credit given

* From [University Course Catalog](#) 

(<https://catalog.chaminade.edu/generalinformation/academicaffairs/undergraduate/academicinformation/graduate>)

Schedule of lectures, assignments, and exams

Click here to view [BI151 schedule \(https://chaminade.instructure.com/courses/46513/pages/bi151-schedule\)](https://chaminade.instructure.com/courses/46513/pages/bi151-schedule).

The schedule of lectures, readings, assignments, and assessments provided in this syllabus is a planning document and is subject to change at the discretion of the instructor. Changes may be made to improve pedagogical effectiveness, address pacing, incorporate emerging content, or respond to disruptions or institutional requirements. Students are responsible for monitoring CANVAS Announcements and in-class communications for updates and are expected to comply with the most current version of the schedule.

Exam* schedule

Week 6, Thursday	Exam01
Week 13, Thursday	Exam02
Finals Week Monday 7-Dec 3:30 - 5:30pm	Cumulative Final Exam

* All exams in class, paper & pen/pencil

Learning Outcomes

Course Learning Outcomes

Students will

1. Create graphs depicting selected anatomical or physiological data.
2. Describe the scientific method and apply it to the study of human anatomy and physiology.
3. Demonstrate practical knowledge of human gross and microscopic anatomy.
4. Define and correctly use anatomical terminology to explain the physiology of the major organ systems.
5. Identify structures in the body and analyze their relationship with other body structures.
6. Describe the processes involved with maintaining homeostasis and anticipate what may occur when homeostatic balance mechanisms are lost.
7. Describe disease states, both genetic and acquired etiologies, and their current medical treatments.

Biology Program Learning Outcomes

Upon completion of the B.S. degree program in Biology the student will be able to:

1. Explain fundamental biological concepts and their interrelationships across various levels of biological organization, from molecules to ecosystems, including cell biology, genetics, evolution, physiology, and ecology.
2. Perform laboratory, field and computational techniques relevant to biological research, including accurate data collection, analysis, and interpretation.
3. Design and conduct scientific investigations using advanced methodologies, technologies, and resources, and communicate results effectively to professional and lay audiences.
4. Make ethically informed decisions in biological research and practice, considering bioethics, environmental ethics informed by indigenous and traditional knowledge and practices.
5. Analyze societal challenges related to health and the environment through the lens of biological science, recognizing how biological knowledge and associated career paths can contribute to studying, addressing and solving these challenges.

Nutrition Program Learning Outcomes

Upon completion of the undergraduate B.S. Nutrition degree program, students will be able to:

1. Apply principles of nutrition science to promote individual and community health.
2. Evaluate scientific literature to make evidence-based nutrition recommendations.
3. Analyze the relationship between diet, health, and disease prevention.
4. Demonstrate cultural competency in nutrition education and counseling.
5. Practice professional and ethical behavior in nutrition-related fields.

Nursing Program Learning Outcomes

Upon completion of the undergraduate B.S. program in Nursing, students will be able to:

1. Utilize the nursing process to advocate for safe, holistic, patient-centered care across the lifespan, incorporating the Marianist value of service, justice and peace.
2. Apply leadership and communication skills to ensure quality, collaborative, and continuous patient care.
3. Integrate credible research with clinical expertise and patient preferences for optimal care across the lifespan.
4. Incorporate informatics and healthcare technologies into the practice of professional nursing.
5. Contribute to the safety and quality improvement of the healthcare environment.

Marianist Values

This class represents one component of your education at Chaminade University of Honolulu. An education in the Marianist Tradition is marked by five principles and you should take every opportunity possible to reflect upon the role of these characteristics in your education and development:

1. Education for formation in faith
2. Provide an integral, quality education
3. Educate in family spirit

- Educate for service, justice and peace
- Educate for adaptation and change.

Native Hawaiian Values

Education is an integral value in both Marianist and Native Hawaiian culture. Both recognize the transformative effect of a well-rounded, value-centered education on society, particularly in seeking justice for the marginalized, the forgotten, and the oppressed, always with an eye toward God (Ke Akua). This is reflected in the ‘Olelo No’eau (Hawaiian proverbs) and Marianist core beliefs:

- Educate for Formation in Faith (Mana) E ola au i ke akua (‘Ölelo No’eau 364) May I live by God
- Provide an Integral, Quality Education (Na’auao) Lawe i ka ma’alea a kū’ono’ono (‘Ölelo No’eau 1957) Acquire skill and make it deep
- Educate in Family Spirit (‘Ohana) ‘Ike aku, ‘ike mai, kōkua aku kōkua mai; pela iho la ka nohana ‘ohana (‘Ölelo No’eau 1200) Recognize others, be recognized, help others, be helped; such is a family relationship
- Educate for Service, Justice and Peace (Aloha) Ka lama kū o ka no’eau (‘Ölelo No’eau 1430) Education is the standing torch of wisdom
- Educate for Adaptation and Change (Aina) ‘A’ohe pau ka ‘ike i ka hālau ho’okahi (‘Ölelo No’eau 203) All knowledge is not taught in the same school.

Alignment of CLO with Program Learning Outcomes (Biology, Nutrition, & Nursing), Marianist, and Hawaiian Values

Human A&P supports Biology PLOs 1 and 2 by developing foundational understanding of human structure, function, homeostasis, and disease while providing practical experience with anatomical identification, scientific inquiry, and data analysis. The course also introduces skills supporting PLOs 3 and 5 through interpretation and communication of scientific evidence and application of biological knowledge to human health and disease.

Human A&P provides a foundation for Nutrition and Nursing program outcomes by developing students’ understanding of human structure, physiological function, homeostasis, and disease. Students also gain experience with scientific inquiry and data interpretation, supporting evidence-based approaches to nutrition, health, disease prevention, and safe patient care.

Human A&P supports the Marianist and Native Hawaiian values of Integral, Quality Education (Na’auao), Service, Justice and Peace (Aloha), and Adaptation and Change (‘Āina) by developing scientific knowledge and practical skills relevant to human health. Students apply scientific reasoning to understand normal physiology, disease, and changing physiological conditions, providing a foundation for informed and compassionate service to others.

Human A&P Course Learning Outcomes	Biology PLO	Nutrition PLO	Nursing PLO	Marianist Values	Hawaiian Values
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1. Graph anatomical or physiological data	2, 3	2	3	2	2
2. Describe the scientific method and apply it to human A&P	1, 2, 3	2	3	2, 5	2, 5
3. Demonstrate practical knowledge of gross and microscopic anatomy	1, 2	1	1	2	2
4. Use anatomical terminology to explain physiology of major organ systems	1, 3	1	1, 2	2	2
5. Identify body structures and analyze their relationships	1, 2	1	1	2	2
6. Explain homeostasis and anticipate consequences of its disruption	1, 5	1	1, 5	2, 5	2, 5
7. Describe genetic and acquired disease states and current treatments	1, 5	1	1, 3	2, 4	2, 4

Campus Resources & Support Services

The following resources are available to all Chaminade students. Reach out early — these services exist to support your success.

Resource	Description	Contact/Website
Accessibility Services (Kōkua ‘Ike)	Accommodations under Section 504 and ADA. Contact early — appointments via Stellic, virtual or in person.	ada@chaminade.edu (mailto:ada@chaminade.edu) chaminade.edu/ada-accommodations (https://chaminade.edu/ada-accommodations)
Tutoring & Academic Coaching (Kōkua ‘Ike)	Tutoring and Academic Coaching Services support students’ progression toward their academic, personal, and professional goals with clarity and intention. Services include individualized support in English, math, nursing, sciences, and social sciences, as well as guidance in developing goals and study strategies.	chaminade.edu/tutoring-academic-coaching-services (https://chaminade.edu/tutoring-academic-coaching-services)
Career Services	Career Services supports students throughout their career journeys. Services include individualized job search strategy coaching, resume reviews, job interview coaching, and access to career-related resources and opportunities.	chaminade.edu/career-services (https://chaminade.edu/career-services)
Basic Needs Resources	Support for food insecurity, housing instability, and other basic needs.	chaminade.edu/basic-needs/ (https://chaminade.edu/basic-needs/)
Title IX / Nondiscrimination	Reporting and support for sex discrimination and gender-based violence. Campus Incident Report Form available online.	chaminade.edu/titleix/resources-and-support/ (https://chaminade.edu/titleix/resources-and-support/)

Resource	Description	Contact/Website
Accessibility Services (Kōkua 'Ike)	Accommodations under Section 504 and ADA. Contact early — appointments via Stellic, virtual or in person.	ada@chaminade.edu (mailto:ada@chaminade.edu) chaminade.edu/ada-accommodations (https://chaminade.edu/ada-accommodations)
Hazing Prevention	Confidential support, crisis intervention, and reporting for any type of abuse including hazing.	hazingpreventionnetwork.org/athlete-helpline/ (https://hazingpreventionnetwork.org/athlete-helpline/)
Campus Safety / SafeSwords	Security escort service for anyone who feels unsafe walking alone on campus at any time of day. Call security and a professional will escort you to your destination.	chaminade.edu/student-life/security/campus-safeswords-program/ (https://chaminade.edu/student-life/security/campus-safeswords-program/)
CUH Alert Emergency Notification	Emergency text system. Register your cell number via the Chaminade portal and confirm the text to complete enrollment.	chaminade.edu (https://chaminade.edu/)

Course and University policies

The syllabus and schedule are guides and may change. The instructor is not liable for errors, omissions, or unintended misstatements, and schedule or policy adjustments may occur as needed.

Student with Disabilities Statement - Kōkua 'Ike.

Accessibility Services recognizes disability as a valued aspect of diversity and ensures equal access to the educational environment in accordance with Section 504 of the Rehabilitation Act; the Americans with Disabilities Act, as amended; and the principles and professional standards of the Association on Higher Education and Disability. Access is supported through reasonable accommodations and referrals to campus and community resources.

Appointments with the Accessibility Services Coordinator are available through Stellic at <https://chaminade.stellic.com> (<https://chaminade.stellic.com/>) and may be held virtually or in person. Drop-in appointments are also welcome.

Students seeking support must meet with the Accessibility Services Coordinator as early as possible, even if they are unsure whether they have appropriate documentation of their disability or its impacts. The Accessibility Services Coordinator prioritizes listening to students's experiences and will discuss any documentation needs during the initial intake meeting. Students may seek support at any time. Learn more at <https://chaminade.edu/ada-accommodations> (<https://chaminade.edu/ada-accommodations>)

TITLE IX AND NONDISCRIMINATION STATEMENT:

Chaminade University of Honolulu is committed to providing a learning, working and living environment that promotes the dignity of all people, inclusivity and mutual respect and is free of all forms of sex discrimination and gender-based violence, including sexual assault, sexual harassment, gender-based harassment, domestic violence, dating violence, and stalking. As a member of the University faculty, I am required to immediately report any incident of sex discrimination or gender-based violence to the campus Title IX Coordinator. For pregnant and parenting students, I am also obligated to provide you with similar resources for support and protections available to you. My goal is to make sure that you are aware of the range of options available to you and have access to the resources and support you need.

Contact information and reporting options: chaminade.edu/titleix/nondiscrimination/ (<https://chaminade.edu/titleix/nondiscrimination/>). File a report via the [Campus Incident Report Form](https://cm.maxient.com/reportingform.php?ChaminadeUniv&layout_id=0) (https://cm.maxient.com/reportingform.php?ChaminadeUniv&layout_id=0).

Nondiscrimination Policy & Notice of Nondiscrimination

The university is committed to comply with all State and Federal statutes, rules, and regulations which prohibit discrimination. The university is committed to a policy of nondiscrimination on the basis of race, sex, gender identity and expression, age, religion, color, national origin (including shared ancestry and ethnic characteristics), ancestry, citizenship, disability, genetic information, marital status, breastfeeding, arrest and court record (except as permissible under State law), sexual orientation, or status as a covered veteran. Inquiries about Title IX or general Civil Rights concerns may be referred to the University's Title IX Coordinator, the U.S. Department of Education's Office for Civil Rights, or both and contact information may be found [HERE \(https://chaminade.edu/titleix/nondiscrimination/\)](https://chaminade.edu/titleix/nondiscrimination/). *On-campus Confidential Resources may also be found here at [CAMPUS CONFIDENTIAL RESOURCES \(https://chaminade.edu/titleix/resources-and-support/\)](https://chaminade.edu/titleix/resources-and-support/).*

The University's Nondiscrimination Policy and Grievance Procedures can be located on the University webpage at: <https://chaminade.edu/compliance/title-ix-nondiscrimination-policies-procedures/> (<https://chaminade.edu/compliance/title-ix-nondiscrimination-policies-procedures/>)

To report information about conduct that may constitute sex discrimination or make a complaint of sex discrimination under Title IX, please refer to the [Campus Incident Report form](https://cm.maxient.com/reportingform.php?ChaminadeUniv&layout_id=0) (https://cm.maxient.com/reportingform.php?ChaminadeUniv&layout_id=0). Chaminade University of Honolulu prohibits sex discrimination in any education program or activity that it operates.

The NOTICE of NONDISCRIMINATION can be found here: [Notice of Nondiscrimination \(https://chaminade.edu/compliance/title-ix-nondiscrimination-policy/\)](https://chaminade.edu/compliance/title-ix-nondiscrimination-policy/).

Hazing Prevention Resources and Athlete Helpline:

Assists athletes, parents, coaches, and any allies interested in ensuring physical and mental safety for sports communities by offering confidential emotional support, crisis intervention, informational athlete-focused resources, and guidance related to concerns about any type of abuse—including hazing.

Chaminade University's Hazing Policy:

<https://catalog.chaminade.edu/studenthandbook/codeofconduct>

[\(https://catalog.chaminade.edu/studenthandbook/codeofconduct\)](https://catalog.chaminade.edu/studenthandbook/codeofconduct)

[\(https://catalog.chaminade.edu/studenthandbook/codeofconduct\)](https://catalog.chaminade.edu/studenthandbook/codeofconduct)

<https://hazingpreventionnetwork.org/athlete-helpline/> (<https://hazingpreventionnetwork.org/athlete-helpline/>)

[\(https://hazingpreventionnetwork.org/athlete-helpline/\)](https://hazingpreventionnetwork.org/athlete-helpline/) <https://hazingpreventionnetwork.org/how-to-report-hazing/> (<https://hazingpreventionnetwork.org/how-to-report-hazing/>)

Basic Needs Resources:

<https://chaminade.edu/basic-needs/> (<https://chaminade.edu/basic-needs/>)

Campus Safety/ SafeSwords

A program for students, faculty and staff, who may feel uncomfortable or unsafe walking alone on campus, at any time of the day. Call security, and a security professional will meet you at your location on campus. The security professional will escort you to your residence hall, car, etc. Students may utilize this when walking to and from night classes around campus or after late night events. [SafeSwords webpage. \(https://chaminade.edu/student-life/security/campus-safeswords-program/\)](https://chaminade.edu/student-life/security/campus-safeswords-program/)

CUH Alert Emergency Notification

To get the latest emergency communication from Chaminade University, students' cell numbers will be connected to Chaminade's emergency notification text system. When you log in to the Chaminade portal, you will be asked to provide some emergency contact information. If you provide a cellphone number, you will receive a text from our emergency notification system asking you to confirm your number. You must respond to that message to complete your registration and get emergency notifications on your phone.

Assessment for Student Work

Chaminade University may use student work anonymously to assess achievement of course, program, and institutional learning outcomes as part of ongoing quality improvement efforts.

Canvas "grading"

Canvas "grades" are tentative and not official. Canvas scores available to students are not official until the instructor announces such to the class. Official grading is done by the instructor and records are kept on the instructor's computer.

Instructor and Student Communication

Please ask questions during class -- interrupt the lecture, it's OK!

Weekly discussions are available, too. Please post and do respond to classmate postings!

Outside of class, use CANVAS Messaging to communicate with the instructor, not CUH email.

Questions about assignments, but not grade challenge for assignments should be asked during class time. All questions for this course can be posted to the instructor via CANVAS Messaging. Online (e.g., Zoom) and in-person conferences can be arranged. Most messages to Canvas will be replied within 24 hours between Monday and Friday; messages sent to instructor on Friday will be replied to on Monday. Please note that questions or communication about the course sent to instructor's chaminade.edu e-mail may take up to 7 days for response. In general, the reply will not answer the question but will request you repost at the proper venue (CANVAS Messaging).

Graded materials will generally be returned within 7 - 10 days.

CANVAS allows Comments and the instructor will use this feature to add context to grading of assignments. If you have questions or are instructed to follow up based on Comments, please communicate via CANVAS Messaging, not by adding to the assignment comments.

Attendance Policy

The following attendance policy is from the [Chaminade University Undergraduate Catalog \(https://catalog.chaminade.edu/generalinformation/academicaffairs/policies/attendance\)](https://catalog.chaminade.edu/generalinformation/academicaffairs/policies/attendance): Students are expected to attend regularly all courses for which they are registered. Student should notify their instructors when illness or other extenuating circumstances prevents them from attending class and make arrangements to complete missed assignments. Notification may be done by emailing the instructor's Chaminade email address, calling the instructor's campus extension, or by leaving a message with the instructor's division office. It is the instructor's prerogative to modify deadlines of course requirements accordingly. Any student who stops attending a course without officially withdrawing may receive a failing grade. Unexcused absences equivalent to more than a week of classes may lead to a grade reduction for the course. Any unexcused absence of two consecutive weeks or more may result in being withdrawn from the course by the instructor, although the instructor is not required to withdraw students in that scenario. Repeated absences put students at risk of failing grades. Students with disabilities who have obtained accommodations from the Chaminade University of Honolulu ADA Coordinator may be considered for an exception when the accommodation does not materially alter the attainment of the learning outcomes. Federal regulations require continued attendance for continuing

payment of financial aid. When illness or personal reasons necessitate continued absence, the student should communicate first with the instructor to review the options. Anyone who stops attending a course without official withdrawal may receive a failing grade or be withdrawn by the instructor at the instructor's discretion.

Online Attendance

During the first three weeks (subject to change), this course is primarily online. Attendance for this course during the online phase is based on the (1) timely submission of assignments and/or (2) logging onto the course at least once per week. Students will receive credit for 'attending' the class each time a weekly assignment is submitted and/or each time student signs on to the course and navigate to at least one page or module removed from the home page within the Canvas system for the course. Some weekly lessons require the submission of one assignment, some require two. Each lesson will indicate when it is complete. The student is responsible for pressing the 'submit' button each time he or she has completed an assignment. If the page indicating that the assignment has been submitted does not appear, then the assignment has not been submitted.

Late Work Policy

There are no make-ups for quizzes, unless a physician's note documents your absence during quizzes. Journal article presentations CANNOT be made-up. Quizzes and assignments are due by 6PM HST on the assigned date. Up to 10% grade reduction will be assessed for each 14 hour late assignment; thus, as long as you submit before 8AM the following day, the assignment is on time for grading purposes. All quizzes and assignments close by 3 days post the due date.

Grades of "Incomplete"

Students and instructors may negotiate an incomplete grade when there are specific justifying circumstances. An Incomplete Contract (available from the Divisional Secretary and the Portal) must be completed. When submitting a grade, the "I" will be accompanied by the alternative grade that will automatically be assigned after 30 days. These include IB, IC, ID, and IF. If only an "I" is submitted the default grade is F. The completion of the work, evaluation, and reporting of the final grade is due within 30 days after the end of the semester or term. This limit may not be extended.

Writing Policy

Instructions for the writing assignments are detailed for each individual assignment on the canvas course page.

Potential resources for writing assignments:

- Google Scholar
- Pubmed
- Sullivan Library

Cell phones, tablets, and laptops

Instructor policy: Students are encouraged to use personal digital devices during class provided such use does not distract others or interfere with class activities.

University policy. Music Devices and Cellular Phones: *Unless specifically permitted by your instructor* [emphasis by instructor], use of music devices and cell phones is prohibited during all Natural Science and Mathematics classes, as it is discourteous and may lead to suspicion of academic misconduct. Students unable to comply will be asked to leave class. Out of consideration for your classmates, please set your cell phone to silent mode during class. Students are encouraged to bring laptops or tablets to class as the instructor will assign online activities and readings that will require the use of a laptop or tablet. Laptops and tablets should not be misused, such as checking distracting websites. Use your best judgment and respect your classmates and instructor.

Recording of lecture material

Students may not record audio or video of lectures conducted by the instructor nor of any media presented during the lecture without prior permission from the instructor. All materials presented in class by the instructor will be made available to students.

Academic honesty

Academic honesty is an essential aspect of all learning, scholarship, and research. It is one of the values regarded most highly by academic communities throughout the world. Violations of the principle of academic honesty are extremely serious and will not be tolerated.

Students are responsible for promoting academic honesty at Chaminade by not participating in any act of dishonesty and by reporting any incidence of academic dishonesty to an instructor or to a University official. Academic dishonesty may include theft of records or examinations, alteration of grades, plagiarism, and unauthorized and/or undisclosed AI usage, in addition to more obvious dishonesty. See catalog section Student Use of Artificial Intelligence in Academic Work for further information.

Questions of academic dishonesty in a particular class are first reviewed by the instructor, who must make a report with recommendations to the Director of the Academic College. Punishment for academic dishonesty will be determined by the instructor, Director, and the Dean of Academic College and may include an "F" grade for the work in question, an "F" grade for the course, academic notice, or dismissal from the University.

Violations of Academic Integrity: Violations of the principle include, but are not limited to:

- Cheating: Intentionally using or attempting to use unauthorized materials, information, notes, study aids, or other devices in an academic exercise.
- Fabrication and Falsification: Intentional and unauthorized alteration or invention of any information or citation in an academic exercise. Falsification is a matter of inventing or counterfeiting information for use in any academic exercise.
- Multiple Submissions: The submission of substantial portions of the same academic work for credit (including oral reports) more than once without authorization.

- Plagiarism: Intentionally or knowingly presenting the work of another as one's own original work (i.e., without proper acknowledgment of the source).
- Abuse of Academic Materials: Intentionally or knowingly destroying, stealing, or making inaccessible library or other academic resource materials.
- Complicity in Academic Dishonesty: Intentionally or knowingly helping or attempting to help another to commit an act of academic dishonesty.

Plagiarism includes, but is not limited to:

- Complete or partial copying directly from a published or unpublished source without proper acknowledgement to the author. Minor changes in wording or syntax are not sufficient to avoid charges of plagiarism. Proper acknowledgement of the source of a text is always mandatory.
- Paraphrasing the work of another without proper author acknowledgement.
- Use of generative artificial intelligence (AI) without permission by instructor. Sentences, paragraphs, or entire papers written by AI is not original work.
 - Students are encouraged to utilize change tracking and history functions of their word processing software to help document that a work is original to the student.
- Submitting as one's own original work, however freely given or purchased, the original exam, research paper, manuscript, report, computer file, or other assignment that has been prepared by another individual.

For the most up to date information, please refer to the [Academic Honesty Policy](https://catalog.chaminade.edu/academicaaffairs/policies/academichonesty) (<https://catalog.chaminade.edu/academicaaffairs/policies/academichonesty>) on the Chaminade University Catalog website.

CANVAS assignments

The CANVAS summary is provided for your convenience -- check Course Schedule page for deadlines

Course Summary:

Date	Details	Due
Wed Jan 21, 2026	 Self-assessment01 https://chaminade.instructure.com/courses/46513/assignments/515489	due by 5pm
	 Homework01 https://chaminade.instructure.com/courses/46513/assignments/515480	due by 5pm
Fri Jan 23, 2026	 Homework02 https://chaminade.instructure.com/courses/46513/assignments/515481	due by 5pm

Date	Details	Due
Sun Feb 1, 2026	 Homework03 (https://chaminade.instructure.com/courses/46513/assignments/515482)	due by 11:59pm
Tue Feb 3, 2026	 Exam01 (https://chaminade.instructure.com/courses/46513/assignments/515475)	due by 2:50pm
Tue Feb 24, 2026	 Exam02 (https://chaminade.instructure.com/courses/46513/assignments/515476)	due by 2:50pm
Thu Mar 12, 2026	 Exam03 (https://chaminade.instructure.com/courses/46513/assignments/515477)	due by 2:50pm
Tue Apr 14, 2026	 Exam04 (https://chaminade.instructure.com/courses/46513/assignments/515478)	due by 2:50pm
Fri May 1, 2026	 Reflection 1: Nature & Nurture (https://chaminade.instructure.com/courses/46513/assignments/515484)	due by 11:59pm
	 Reflection 2: What makes us human? (https://chaminade.instructure.com/courses/46513/assignments/515485)	due by 11:59pm
	 Reflection 3: A world without Down's Syndrome (https://chaminade.instructure.com/courses/46513/assignments/515486)	due by 11:59pm
	 Reflection 4: Antibiotic use (https://chaminade.instructure.com/courses/46513/assignments/515487)	due by 11:59pm
	 Reflection 5: Playing God; Forever Young (https://chaminade.instructure.com/courses/46513/assignments/515488)	due by 11:59pm
Mon May 4, 2026	 Final exam (https://chaminade.instructure.com/courses/46513/assignments/515479)	due by 3:15pm
Mon Aug 24, 2026	 Quiz00 (https://chaminade.instructure.com/courses/46513/assignments/515473)	due by 6pm