School of Nursing and Health Professions
Public Health

HC 495 Capstone Applied Project

Location/Class schedule: Online Asynchronous, with in-person clinical practicum
Credits: #3 Section: #01 Term: Spring 2026

Instructor Information

Instructor: Jasmine Wagner, DNP, APRN-Rx, FNP-BC
Email: Jasmine.wagner@chaminade.edu
Office Location: Virtual Office
Virtual Office Hours: Tuesday at 8:00am-2:00pm and online by appointment
Communication: The primary form of communication is via email, and I will respond within 48hrs.

School & Department Information

Public Health Program at the School of Nursing and Health Professions

Office Location: 3140 Waialae Avenue, Honolulu, Hawaii 96816
https://chaminade.edu/nursing-health-professions/
Phone: 808-739-8572

If you have questions regarding the Public Health Program, reach out to your instructor or the School of Nursing and Health Professions.

Course Description & Materials

Catalog Course Description

This course provides an opportunity for observation and work in a variety of community and/or acute care settings under professional supervision. Students will participate for one academic semester in health education, health coaching, and case management activities in an

approved agency or organization. This course includes an applied learning component.

Course Overview

Students will complete 120 hours of applied practicum and a capstone project.

Co-requisites/Pre-Requisites: It is important to be proficient in computer skills including use of Work, PowerPoint, and Canvas.

Time Allocation

The unit of semester credit is defined as university-level credit that is awarded for the completion of coursework. One credit hour reflects the amount of work represented in the intended learning outcomes and verified by evidence of student achievement for those learning outcomes. Each credit hour earned at Chaminade University should result in 45 hours of engagement. This equates to one hour of classroom or direct faculty instruction and a minimum of two hours of out-of-class student work each week for approximately fifteen weeks for one semester, 10-week term, or equivalent amount of work over a different amount of time. Direct instructor engagement and out-of-class work result in total student engagement time of 45 hours for one credit.

Over the 15 weeks of this course, the minimum 45 hours of engagement per credit hour can be satisfied in fully online, internship, or other specialized courses through several means, including (a) regular online instruction or interaction with the faculty member and fellow students and (b) academic engagement through extensive reading, research, online discussion, online quizzes or exams; instruction, collaborative group work, internships, laboratory work, practicum, studio work, and preparation of papers, presentations, or other forms of assessment. This policy is in accordance with federal regulations and regional accrediting agencies.

This is a three-credit hour course requiring 120 clock hours of student engagement via clinical practicum, with an additional 15 hours of related coursework per the official CUH Credit Hour Policy. Students enrolled in this course are anticipated to spend a minimum of 120 hours in practicum, and an additional minimum of 15 hours throughout the course completing the capstone project, submitting hourly logs, updating their clinical communication tool, and completing the practicum learning plan.

Required Materials

Required Learning Materials

Students should have access to books previously purchased in this program. No book is required for this course.

Course Website: https://chaminade.instructure.com/

Hardware Requirements: Canvas is accessible from both PC and Mac computers with a reliable internet connection. You will also need to be able to access audio and video files. Subsequently, you should have access to speakers or headphones that allow you to hear the audio.

Software Requirements: You will need to have some ability to listen to audio in an mp3 format, watch videos in mp4 format, stream online videos, and read .pdf files. There are a number of free software online that can be downloaded for free. If you need assistance with locating software please feel free to contact the Chaminade Help Desk at helpdesk@chaminade.edu or (808) 735-4855.

Technical Assistance for Canvas Users:
- Search for help on specific topics or get tips in Canvas Students
- Live chat with Canvas Support for students
- Canvas Support Hotline for students: +1-833-209-6111
- Watch this video to get you started
- Online tutorials: click on "Students" role to access tutorials
- Contact the Chaminade IT Helpdesk for technical issues: helpdesk@chaminade.edu or call (808) 735-4855

Recommended Items

Canvas (https://chaminade.instructure.com)
Canvas is a web-based learning management system, or LMS. It is used by learning institutions, educators, and students to access and manage online course learning materials and communicate about skill development and learning achievement. You will use canvas to get your weekly assignment, keep track of your grades, and turn in your work.

Learning Outcomes

Program Learning Outcomes (PLOs)
Upon completion of **B.S in Public Health**, the student will be able to:
1. Utilize public health concepts to assess major health-related needs of diverse populations, addressing social determinants of health, and factors that contribute to morbidity and mortality through the design and development of interventions that promote health equity and reduce disparities.

2. Utilize evidence-based approaches to evaluate program outcomes and inform decision-making processes that prioritize service, justice, and peace in public health practice, while emphasizing the importance of using data and research to drive impactful, equitable, and sustainable public health interventions.

3. Analyze public health data using statistical, epidemiological and data visualization techniques, to generate products that support communication and decision-making related to public health interventions.

4. Investigate basic concepts of legal, ethical, economic, and regulatory dimensions of health care and public health policy, and the roles, influences, and responsibilities of the different agencies and branches of government.

5. Develop innovative sustainable public health strategies that address complex challenges, promote equity, and contribute to the achievement of the United Nations Sustainable Development Goals (SDGs), while fostering sustainable development practices locally and globally.

Course Learning Outcomes (CLOs)

Upon completion of **HC 495 Capstone Applied Project**, the student will be able to:

1. Create a Capstone Applied Project proposal outline & problem statement that identifies a problem within a specific population and identifies possible interventions by the end of the semester

2. Analyze evidence at the state and national level to formulate a comprehensive statement of need incorporating the incidence, prevalence, and risk factors associated with the disease or public health problem in relation to the Capstone Applied Project topic by the end of the semester.

3. Apply evidence-based practice to design an intervention for the target population, detailing the methods, evaluation strategy, and implementation plan in connection with the Capstone Applied Project topic, to be completed by the end of the semester.

4. Evaluate and discuss the outcomes of the intervention, explore the implications for practice, formulate conclusions, and develop a sustainability plan for future application, in relation to the Capstone Applied Project topic, to be completed by the end of the semester.

5. Leverage knowledge and insights gained to demonstrate the ability to effectively communicate the findings and outcomes of the Capstone Applied Project to relevant stakeholders through a multi-modal presentation that incorporates oral, written, and visual elements by the end of the semester.

Marianist Values

This class represents one component of your education at Chaminade University of Honolulu. An education in the Marianist Tradition is marked by five principles and you should take every opportunity possible to reflect upon the role of these characteristics in your education and development:

1. Education for formation in faith.
2. Provide an integral, quality education.
3. Educate in family spirit.
4. Educate for service, justice and peace, and integrity of creation.
5. Educate for adaptation and change.

Native Hawaiian Values

Education is an integral value in both Marianist and Native Hawaiian culture. Both recognize the transformative effect of a well-rounded, value-centered education on society, particularly in seeking justice for the marginalized, the forgotten, and the oppressed, always with an eye toward God (Ke Akua). This is reflected in the ʻOlelo Noʻeau (Hawaiian proverbs) and Marianist core beliefs:

1. Educate for Formation in Faith (Mana) E ola au i ke akua (ʻŌlelo Noʻeau 364) May I live by God.
2. Provide an Integral, Quality Education (Naʻauao) Lawe i ka maʻalea a kūʻonoʻono (ʻŌlelo Noʻeau 1957) Acquire skill and make it deep.
3. Educate in Family Spirit (ʻOhana) ʻIke aku, ʻike mai, kōkua aku kōkua mai; pela iho la ka nohana ʻohana (ʻŌlelo Noʻeau 1200) Recognize others, be recognized, help others, be helped; such is a family relationship.
4. Educate for Service, Justice and Peace (Aloha) Ka lama kū o ka noʻeau (ʻŌlelo Noʻeau 1430) Education is the standing torch of wisdom.
5. Educate for Adaptation and Change (Aina) ʻAʻohe pau ka ʻike i ka hālau hoʻokahi (ʻŌlelo Noʻeau 203) All knowledge is not taught in the same school

Alignment of Course Learning Outcomes

	CLO 1	CLO 2	CLO 3	CLO 4	CLO 5
Marianist Vaues	x			x	x
PLOs	x	x	x	x	x
Native Hawaiian Values	x			x	x

Course Activities

Assessment

Course Grading Percentage Equivalents

Assignments	Points
Applied Practicum Hours (120 hours) – hourly logs required	P/F
Clinical Schedule Communication Tool	P/F
Site Preceptor/Supervisor Evaluation (Midterm and Final)	P/F
Capstone Paper and Project	90
Clinical Learning Plan	10
Total	100

Final Project

Over the course of your preceptorship at your assigned facility, you will be working on a capstone project that you will research, design, and implement. You will identify a need in the population you are serving, write a proposal, have your proposal approved by your oversight faculty and provide education on the approved topic. At the end of the semester, you will present a poster on your final capstone project.

Course Policies

Attendance

Clinical Practicum Attendance and Participation:

Attendance is **<u>mandatory</u>.** If you must miss a clinical session due to illness, you must call your preceptor/site supervisor and notify your course coordinator one hour prior to start time and provide a physician's note in order to receive a make-up session. A make-up session will be

determined by the course coordinator and an incomplete may be given until hours are completed, and if a make up clinical is available. You are expected to be at the clinical site on time without tardiness. Students need to complete the required number of practicum hours and meet the clinical competencies to successfully pass the course. Missed clinical days may be made up at the discretion of course coordinators dependent on faculty availability, site availability, and/or appropriateness of situation for the student to attend. Progression may be delayed due to clinical absences.

Late Work

All assignments are expected to be submitted as designated on this syllabus/course schedule. Students must inform the instructor via canvas email of any late assignments. Late written assignments in the didactic component of this course will receive an automatic 10% deduction per day past the due date and time. No late assignments will be accepted after the 5th calendar day. Late assignments (e.g. weekly hourly log, practicum clinical learning plan, clinical schedule communication tool etc.) may result in an UNSATISFACTORY rating on their clinical evaluation. Any UNSATISFACTORY rating after midpoint may result in the failure of the course. ALL assignments regardless of grade must be completed and submitted in order to receive a passing grade in this class.

In the rare occurrence that submission in Canvas is not accessible, please contact Help Desk Support and report any technical issues. The student is responsible for getting a reference number from Help Desk Support as evidence of any technical issues as requested by the faculty. In an event that Canvas cannot be accessed to submit assignments on time, the student can email the course coordinator prior to the assignment deadline and attach the word document assignment. This procedure must only be used if Help Desk informs the student that Canvas is not accessible. The student is also responsible to post the completed assignment in Canvas when the site is accessible for grading purposes. If requesting an extension on an assignment, the request must be formally submitted to the instructor prior to the due date unless there are extenuating circumstances.

Extensions may be subject to the deduction of points as stipulated below in the late assignments section. The student is responsible for making sure that the document is the final version of the assignment. Any resubmissions may be subject to late penalty. Individual assignments must be done on an individual basis. When templates are used and information submitted appears to be duplicate information, suspicion of academic dishonesty may occur. Please review the policy of academic honesty in detail.

Extra Credit

There is no extra Credit.

Changes to the Syllabus

While the provisions of this syllabus are as accurate and complete as possible, your instructor reserves the right to change any provision herein at any time. Every effort will be made to keep you advised of such changes, and information about such changes will be available from your instructor.

Grades of Incomplete

Follow the School of Nursing and Health Professions handbook

Grading Scale

Letter grades are given in all courses except those conducted on a credit/no credit basis. Grades are calculated from the student's daily work, class participation, quizzes, tests, term papers, reports and the final examination. They are interpreted as follows:

A Outstanding scholarship and an unusual degree of intellectual initiative

B Superior work done in a consistent and intellectual manner

C Average grade indicating a competent grasp of subject matter

D Inferior work of the lowest passing grade, not satisfactory for fulfillment of prerequisite course work

F Failed to grasp the minimum subject matter; no credit given

Final Grades

Final grades are submitted to Self-Service:

A = 90% and above

B = 80-89%

C = 70-79%

D = 60-69%

F = 59% and below

Important Information

Academic Honesty

Academic honesty is an essential aspect of all learning, scholarship, and research. It is one of the values regarded most highly by academic communities throughout the world. Violations of the principle of academic honesty are extremely serious and will not be tolerated.

Students are responsible for promoting academic honesty at Chaminade by not participating in any act of dishonesty and by reporting any incidence of academic dishonesty to an instructor or to a University official. Academic dishonesty may include theft of records or examinations, alteration of grades, and plagiarism, in addition to more obvious dishonesty.

Questions of academic dishonesty in a particular class are first reviewed by the instructor, who must make a report with recommendations to the Dean of the Academic Division. Punishment for academic dishonesty will be determined by the instructor and the Dean of Academic Division and may include an "F" grade for the work in question, an "F" grade for the course, suspension, or dismissal from the University.

For the most up to date information, please refer to the Academic Honesty Policy on the Chaminade University Catalog website.

TITLE IX AND NONDISCRIMINATION STATEMENT:

Chaminade University of Honolulu is committed to providing a learning, working and living environment that promotes the dignity of all people, inclusivity and mutual respect and is free of all forms of sex discrimination and

gender-based violence, including sexual assault, sexual harassment, gender-based harassment, domestic violence, dating violence, and stalking. As a member of the University faculty, I am required to immediately report any incident of sex discrimination or gender-based violence to the campus Title IX Coordinator. For pregnant and parenting students, I am also obligated to provide you with similar resources for support and protections available to you. My goal is to make sure that you are aware of the range of options available to you and have access to the resources and support you need.

Nondiscrimination Policy & Notice of Nondiscrimination

The university is committed to comply with all State and Federal statutes, rules, and regulations which prohibit discrimination. The university is committed to a policy of nondiscrimination on the basis of race, sex, gender identity and expression, age, religion, color, national origin (including shared ancestry and ethnic characteristics), ancestry, citizenship, disability, genetic information, marital status, breastfeeding, arrest and court record (except as permissible under State law), sexual orientation,or status as a covered veteran. Inquiries about Title IX or general Civil Rights concerns may be referred to the University's Title IX Coordinator, the U.S. Department of Education's Office for Civil Rights, or both and contact information may be found HERE. *On-campus Confidential Resources may also be found here at CAMPUS CONFIDENTIAL RESOURCES.*

The University's Nondiscrimination Policy and Grievance Procedures can be located on the University webpage at: https://chaminade.edu/compliance/title-ix-nondiscrimination-policies-procedures/.

To report information about conduct that may constitute sex discrimination or make a complaint of sex discrimination under Title IX, please refer to the Campus Incident Report form. Chaminade University of Honolulu prohibits sex discrimination in any education program or activity that it operates.

The NOTICE of NONDISCRIMINATION can be found here: Notice of Nondiscrimination.

Hazing Prevention Resources and Athlete Helpline:

Assists athletes, parents, coaches, and any allies interested in ensuring physical and mental safety for sports communities by offering confidential emotional support, crisis intervention, informational athlete-focused resources, and guidance related to concerns about any type of abuse—*including hazing*.

Chaminade University's Hazing Policy: https://catalog.chaminade.edu/studenthandbook/codeofconduct

https://hazingpreventionnetwork.org/athlete-helpline/
https://hazingpreventionnetwork.org/how-to-report-hazing/

Basic Needs Resources: https://chaminade.edu/basic-needs/

Campus Safety/ SafeSwords

A program for students, faculty and staff, who may feel uncomfortable or unsafe walking alone on campus, at any time of the day. Call security, and a security professional will meet you at your location on campus. The security professional will escort you to your residence hall, car, etc. Students may utilize this when walking to and from night classes around campus or after late night events. SafeSwords Webpage

CUH Alert Emergency Notification

To get the latest emergency communication from Chaminade University, students' cell numbers will be connected to Chaminade's emergency notification text system. When you log in to the Chaminade portal, you will be asked

to provide some emergency contact information. If you provide a cellphone number, you will receive a text from our emergency notification system asking you to confirm your number. You must respond to that message to complete your registration and get emergency notifications on your phone.

Assessment for Student Work

With the goal of continuing to improve the quality of educational services offered to students, Chaminade University conducts assessments of student achievement of course, program, and institutional learning outcomes. Student work is used anonymously as the basis of these assessments, and the work you do in this course may be used in these assessment efforts.

Student with Disabilities Statement

Chaminade University of Honolulu offers accommodations for all actively enrolled students with disabilities in compliance with Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act (ADA) of 1990, and the ADA Amendments Act (2008).

Students are responsible for contacting Kokua Ike: Center for Student Learning to schedule an appointment. Verification of their disability will be requested through appropriate documentation and once received it will take up to approximately 2–3 weeks to review them. Appropriate paperwork will be completed by the student before notification will be sent out to their instructors. Accommodation paperwork will not be automatically sent out to instructors each semester, as the student is responsible to notify Kokua Ike via email at ada@chaminade.edu each semester if changes or notifications are needed.

Kōkua ʻIke: Tutoring & Learning Services

Chaminade is proud to offer free, one-on-one tutoring and writing assistance to all students. Tutoring and writing help is available on campus at Kōkua ʻIke: Center for Student Learning in a variety of subjects (including, but are not limited to biology, chemistry, math, nursing, English, etc.) from trained Peer and Professional Tutors. Please check Kōkua ʻIke's website for the latest times, list of drop-in hours, and information on scheduling an appointment. Free online tutoring is also available via TutorMe. Tutor Me can be accessed 24/7 from your Canvas account. Simply click on Account > TutorMe. For more information, please contact Kōkua ʻIke at tutoring@chaminade.edu or 808-739-8305.

Course Schedule

Week	Date	Clinical Activities	Assignments & Due Dates
1	1/12	Attend Synchronous Online Introduction Meeting with Clinical Site, Course Coordinator, Student to set up Plan for Clinical Hours Review Practicum/Project & Paper Guidelines Review Syllabus/Course Modules	TBD by Site: Your instructor or course coordinator will send you meeting information via email Nothing to turn in this week.
2	1/19 Dr. Martin Luther King Jr. Day 1/19	Applied Practicum Hours Begin (To be scheduled with your clinical site supervisor)	SUBMIT by Sunday 11:59pm 1) Weekly Hourly Logs (Signed) 2) Clinical Schedule Communication Tool 3) <mark>Signed CPH Student/Preceptor Practicum Handbook Acknowledgment Form</mark>
3	1/26	Applied Practicum Hours Continue	SUBMIT by Sunday 11:59pm 1) Weekly Hourly Logs (Signed) 2) Update Clinical Schedule Communication Tool (if needed) 3) <mark>Practicum Learning Plan</mark>
4	2/2	Applied Practicum Hours Continue	SUBMIT by Sunday 11:59pm 1) Weekly Hourly Logs (Signed) 2) Update Clinical Schedule Communication Tool (if needed) 3) <mark>Part I: Practicum project/paper proposal</mark>
5	2/9 Deadline to withdrawal without record (WNR) 2/13	Applied Practicum Hours Continue	SUBMIT by Sunday 11:59pm 1) Weekly Hourly Logs (Signed) 2) Update Clinical Schedule Communication Tool (if needed)
6	2/16 President's Day 2/16	Applied Practicum Hours Continue	SUBMIT by Sunday 11:59pm 1) Weekly Hourly Logs (Signed) 2) Update Clinical Schedule Communication Tool (if needed) 3) <mark>Part 2: Practicum project/paper proposal</mark>
7	2/23	Applied Practicum Hours Continue	SUBMIT by Sunday 11:59pm 1) Weekly Hourly Logs (Signed) 2) Update Clinical Schedule

		Mid Term Evaluation (In person at clinical site)	Communication Tool (if needed) 3) Mid Term Evaluation
8	3/2	Applied Practicum Hours Continue	SUBMIT by Sunday 11:59pm 1) Weekly Hourly Logs (Signed) 2) Update Clinical Schedule Communication Tool (if needed) 3) Part 3: Practicum project/paper proposal
9	3/9	Applied Practicum Hours Continue	SUBMIT by Sunday 11:59pm 1) Weekly Hourly Logs (Signed) 2) Update Clinical Schedule Communication Tool (if needed)
10	**S P R I N G B R E A K 3/16 -3/20**		
11	3/23 Deadline to withdrawal with record (W) 3/25 Prince Kuhio Day 3/26	Applied Practicum Hours Continue	SUBMIT by Sunday 11:59pm 1) Weekly Hourly Logs (Signed) 2) Update Clinical Schedule Communication Tool (if needed) 3) Part 4: Practicum project/paper proposal
12	3/30 Good Friday 4/3	Applied Practicum Hours Continue	SUBMIT by Sunday 11:59pm 1) Weekly Hourly Logs (Signed) 2) Update Clinical Schedule Communication Tool (if needed) 3) Part 5: Practicum project/paper proposal
13	4/6	Applied Practicum Hours Continue	SUBMIT by Sunday 11:59pm 1) Weekly Hourly Logs (Signed) 2) Update Clinical Schedule Communication Tool (if needed)
14	4/13	Applied Practicum Hours Continue Final Evaluation (In-person at clinical site)	SUBMIT by Sunday 11:59pm 1) Weekly Hourly Logs (Signed) 2) Update Clinical Schedule Communication Tool (if needed) 3) FINAL REVISION: Practicum project/paper proposal/poster/education
15	4/20	Applied Practicum Hours Continue Project presentation on campus 4/22	SUBMIT (If needed) by Sunday 11:59pm 1) Weekly Hourly Logs (Signed) 2) Final Evaluation (of student) 3) Submit Final Evaluation (of preceptor) 4) Submit Final Evaluation (of clinical site
16	4/27 Last day of instruction 5/1	Project presentation at clinical site	