



Chaminade University Honolulu

Fine Arts

AR111

Location meeting and Class meeting schedule: Online Asynchronous

Credits: 4 Section: 1 Term: Fall 2025

Instructor Information

Adjunct Professor: Brianna Ortega

Contact: Brianna.ortega@chaminade.edu

For urgent messages (need 24 hour response): text 760-712-2879

Virtual Office: <https://chaminade.zoom.us/j/94933497466>

Virtual Office Hours: Wednesday 9-10AM Honolulu Time

Google Drive Student Folders

https://drive.google.com/drive/folders/14ldXn_yzRVOZ5rd5P1novJwAEAH1uh_J?usp=sharing

Each week, you will upload your work that's due to your named Folder. This way, other students in the class can also see your work for our weekly discussion boards.

Communication

Please try to find the answer first by watching the lectures, reading my announcements, and reading my syllabus before you try to contact me. You have to put some work in on your end.

Contact me via email at the email listed above for all general enquiries and I will get back to you within about 3 days. If you need a response for an urgent request within 24-36 hours, please text me at 760-712-2879 and I will respond within 24-36 hours.

School of Humanities, Arts, and Design

Office Location: Henry Hall, Room 206

Phone: [\(808\) 739-4633](tel:(808)739-4633)

If you have questions regarding the department, reach out to the School of Art and Design.

Please note: I do not have my own office as an Adjunct Professor. I get emails sometimes asking what this is. If you are curious about if an Adjunct Professor is a good career for you, check out [this link](#). You can schedule meetings with me on zoom instead.

Catalog Course Description

Basic principles of drawing using a variety of media. Analysis of perspective, composition, space and volume relations, shading, and gesture drawing. Six hours per week. This course fulfills the Fine Arts general education requirement. Offered every semester.

Co-requisites/Pre-Requisites: No prerequisites required.

Time Allocation

Example CHP course description: This is a four-credit hour course requiring 180 clock hours of student engagement, per the official CUH Credit Hour Policy. Over the 15 weeks of this course, students will spend 80 hours on Canvas writing, reading, and watching content, and the rest of the 100 hours drawing, which equates to 6.5 hours of drawing per week, for drawing practice, sketchbook, and assignments.

Required Materials

- Drawing Sketchbook (12 x 12" recommended)
- Strathmore Drawing Pad, Medium Surface, Medium or Heavy Weight, 18" x 24"
- White Rubber Eraser and Kneaded Eraser
- Pencil Sharpener
- Graphite Pencils: 2H, HB, 2B, 4B, 6B, 8B (woodless preferred)
- Blue Painter's Tape

Art supplies can be purchased at Hawaiian Graphics, Ben Franklin Crafts, and Fisher Hawaii. Show your student ID for possible discounts and free admission to the Honolulu Art Museum.

Optional Items

- Sumi Ink and Brush
- Drawing Board with clips, 18" x 24" or larger
- Compressed Charcoal
- Soft Vine Charcoal
- Charcoal Pencils, Variety Pack ● Stumps
- Bic Pen

Canvas (<https://chaminade.instructure.com>)

We will be using Canvas in this course. Each week, you will follow along with work due on Mondays and Wednesdays each week. You can use Canvas on both your laptop or smartphone.

- Canvas Support Hotline for students: +1-833-209-6111
 - Contact Chaminade IT Helpdesk: helpdesk@chaminade.edu or call (808) 735-4855

Program Learning Outcomes (PLOs)

Upon completion of Arts Minor, the student will be able to:

1. Demonstrate the application of skills related to a particular artistic methodology in order to create a project.
2. Articulate steps necessary to the process of creating works of art.
3. Describe and define the ways in which fine arts are an essential part of human culture that enriches their lives.

Course Learning Outcomes (CLOs)

Upon completion of AR 111, the student will be able to:

1. Develop skills to produce realistic drawings and create depth.
2. Experiment with different drawing techniques using various pencils.
3. Illustrate with shading techniques and explore various lines, subjects, and compositions.

4. Identify elements of art and design, communicate, explain, and interpret them.
5. Develop communication skills to receive and give constructive criticism in art critique.

Marianist Values

This class represents one component of your education at Chaminade University of Honolulu. An education in the Marianist Tradition is marked by five principles and you should take every opportunity possible to reflect upon the role of these characteristics in your education and development:

1. Education for formation in faith.
2. Provide an integral, quality education.
3. Educate in family spirit.
4. Educate for service, justice and peace, and integrity of creation.
5. Educate for adaptation and change.

This course provides quality education in learning how to draw, and we focus on how to adapt and change to various drawing subjects and how we can learn from drawing and art and apply it to life, but also learn from life and apply it to art. We also explore diversity in art and consider social justice or themes such as family in our chosen topics of art.

Native Hawaiian Values

Education is an integral value in both Marianist and Native Hawaiian culture. Both recognize the transformative effect of a well-rounded, value-centered education on society, particularly in seeking justice for the marginalized, the forgotten, and the oppressed, always with an eye toward God (Ke Akua). This is reflected in the 'Ōlelo No'eau (Hawaiian proverbs) and Marianist core beliefs:

1. Educate for Formation in Faith (Mana) E ola au i ke akua ('Ōlelo No'eau 364) May I live by God.
2. Provide an Integral, Quality Education (Na'auao) Lawe i ka ma'alea a kū'ono'ono ('Ōlelo No'eau 1957) Acquire skill and make it deep.
3. Educate in Family Spirit ('Ohana) 'Ike aku, 'ike mai, kōkua aku kōkua mai; pela iho la ka nohana 'ohana ('Ōlelo No'eau 1200) Recognize others, be recognized, help others, be helped; such is a family relationship.
4. Educate for Service, Justice and Peace (Aloha) Ka lama kū o ka no'eau ('Ōlelo No'eau 1430) Education is the standing torch of wisdom.

5. Educate for Adaptation and Change (Aina) ‘A’ohe pau ka ‘ike i ka hālau ho‘okahi (‘Ōlelo No‘eau 203) All knowledge is not taught in the same school

Alignment of Course Learning Outcomes

CLO 1 CLO 2 CLO 3 CLO 4		
2	2	2
1	1	1
2	2,5	2

Marianist Values 1,3,4,5 **PLOs** 2,3

Native Hawaiian Values 3,4

Gen Ed Learning Outcomes (if applicable)

Discussion Boards - 35 points per Discussion (25 points for initial post, 10 points for replies)

Weekly discussion board posts on Canvas about readings, videos, and contemporary artists. You are expected to contribute in a meaningful way to the course online community, to use critical thinking to think about your art and others' art, and to not use Ai to write your discussion posts. Once you write a discussion board post and publish it, then Canvas will allow you to see other

classmate's posts and read them to reply to them.

Weekly Sketchbooks - 5 points each

Draw weekly sketches of anything of your choice (follow weekly Modules in Canvas to-do lists), and upload them to the Student Google Drive

folder: https://drive.google.com/drive/u/0/folders/14ldXn_yzRVOZ5rd5P1novJwAEAH1uh_J

You are expected to draw these sketches on any piece of paper and to spend only 5-15 minutes on the sketch in order to have fun with it and not have a lot of pressure.

Individual Assignments -35 points each

You are expected to spend 4 hours total on each larger drawing assignments. Each assignment due date is listed in the course schedule on Canvas, as well as in each module you will find the assignment info with their appropriate due dates. You are expected to draw on one larger piece of paper (Strathmore Drawing Pad, Medium Surface, Medium or Heavy Weight, 18" x 24") for each assignment. You are expected to tape the edges of your drawing so that the edges are clean if you end up showing your art in the gallery art show on campus at the end of the semester. You will upload your work to your named folder on Google Drive:

https://drive.google.com/drive/u/0/folders/14ldXn_yzRVOZ5rd5P1novJwAEAH1uh_J

Final Project & Final Presentation. - 50 points (35 points for final project, 25 points for presentation)

Please read the final project called "Real & Imagined" on Canvas for information, found in Modules weeks 9-12. You have a month to work on this project to really put your all into it and the ultimate goal is to do your best work you've ever done in the semester. Then you are expected to create a short 1-5 minutes video presentation of all of your work you created in the semester and explain you and your drawings grew through this class. You are expected to be confident at describing your art and process after practicing the entire semester in the online discussion board talking about your art and other people's art.

Attendance Policy

This is asynchronous so there is no live class meeting. You are expected to do all the work and keep track of what is due every week. If you do not show up to the course (meaning, post on the discussion boards and submit the work on Canvas and in the google drive folder) for 2 weeks, at any point in the first half of the semester, without notifying the professor and your college counselor, you will be automatically dropped from the asynchronous course, per Chaminade policy in the Chaminade handbook.

Late Work Policy

No late work is accepted without a doctor's note.

Email Policy

With up to 75 students per semester, I cannot respond to individual emails about circumstances or late work requests. I will only reply to emails that include:

1. A doctor's note, OR
2. Direct contact from a dean or college counselor

Late Work Guidelines

With doctor's note: Late work accepted up to 1 week past due date

Chronic health conditions: Ask your doctor to note the need for extended deadlines

Non-medical extensions: Require dean or counselor approval (contact them directly)

Important Notes

Late submissions may not receive feedback due to the course's sequential structure

Submit work on time to stay properly aligned with course progression

Register with the resource center for disability accommodations before class begins

Free counseling services are available through the campus counseling center

Course Compatibility

If you cannot meet these requirements, please drop the class during the first week. There is always a waitlist of students ready to take your spot.

Extra Credit

We sometimes have extra credit if there is an art show on campus. Please do your best work in this class so you can have the opportunity to potentially submit your artwork if we have an art show on campus or if you want to sell your artwork at the craft fair. Sometimes we have other extra opportunities, but please do not count on it and do the best you can in the class and stay on top of your work.

****Ai Policy Policies****

Note from Professor: I am not against Ai entirely because it is a new part of our world and I believe it can be a helpful tool. But I do not want people to use Ai as a substitute for their own brains, and their own writing. Read this policy below and contact me at any time in the semester if you want feedback on how you have used Ai or how you can use it before you submit any work used with Ai.

Academic Integrity:

1. AI tools should not be used to complete assignments, exams, or any other graded work unless explicitly permitted by the instructor.
2. Students must not use AI tools to plagiarize content. All work submitted must be original or properly cited if AI-generated content is included.

Collaboration and Assistance:

1. AI tools can be used for brainstorming, drafting ideas, and seeking explanations of complex concepts.
2. Students should use AI tools to enhance their understanding and learning, not as a substitute for their own efforts.

Transparency:

1. If AI tools are used in the creation of any part of a submission, students must disclose their use and describe how the tool was utilized.
2. Proper attribution must be given for any content generated by AI tools that is included in submitted work.

Ethical Use:

1. Students must not use AI tools to generate inappropriate, offensive, or harmful content.
2. The use of AI tools should align with Chaminade's code of conduct and ethical guidelines.

Instructor Guidance:

1. Students should seek guidance from instructors on the acceptable use of AI tools for specific courses or assignments.
2. Instructors may provide specific guidelines or restrictions on the use of AI tools in their courses.

Accountability:

Misuse of AI tools in violation of this policy will be subject to disciplinary action in accordance with the institution's academic integrity policies. Students are responsible for understanding and adhering to this policy. When in doubt, ask the professor if the

way you are using Ai tools is acceptable or not prior to turning your work in on the deadline.

Changes to the Syllabus

While the provisions of this syllabus are as accurate and complete as possible, your instructor reserves the right to change any provision herein at any time. Every effort will be made to keep you advised of such changes, and information about such changes will be available from your instructor.

Grades of Incomplete

You can obtain an incomplete if you do not submit work for 2 weeks or more in the course and it's past the drop with a W deadline.

Final Grades

Final grades are submitted to [Self-Service](#):

A = 90% and above. Going over and beyond

B = 80-89%. Doing a good job.

C = 70-79%. Doing the bare minimum but not putting enough time or effort and it shows.

D = 60-69%. Not following instructions.

F = 59% and below. Not turning in your work on time without a doctors note

Optional questions to consider on your own to make sure you are putting forth effort in the class:

Assignments (35 points each)

1. *Self-reflection (5 points)* Did you reflect on and revise your work? Did you understand what you created?
2. *Work ethic (5 points)* Did you consistently work on your project? Did you spend at least 4 hours per week on your assignment?
3. *Risk and creativity (5 points)* Did you challenge yourself and think creatively? Did you engage in discussions about your project?
4. *Engagement with the medium (5 points)* Did you experiment with and research the medium? Did you use sketches or tests to finalize your work?
5. *Degree of finish (10 points)* Is your finished piece clear and cohesive? Does it look polished and complete?

6. Presentation and communication (5 points) Is your intention clear in your work? Did you present your work clearly to the class?

Attendance & Participation (35 points each week)

1. Attendance/Discussion Board (10 points) Did you submit meaningful posts? Did you show reasonable effort?
2. Community engagement (10 points) Did you contribute to classmates' learning? Did you communicate respectfully and helpfully?
3. Presentation of your project (5 points) Did you participate in critiques? Did you upload clear images of your work?
4. Preparation and focus (10 points) Did you use class time effectively? Were you prepared with materials and homework complete?
5. Sketchbook Drawings (5 points each week) Did you complete one sketch for 5-15 minutes and turn it in on time?

Academic Honesty

Academic honesty is an essential aspect of all learning, scholarship, and research. It is one of the values regarded most highly by academic communities throughout the world. Violations of the principle of academic honesty are extremely serious and will not be tolerated.

Students are responsible for promoting academic honesty at Chaminade by not participating in any act of dishonesty and by reporting any incidence of academic dishonesty to an instructor or to a University official. Academic dishonesty may include theft of records or examinations, alteration of grades, and plagiarism, in addition to more obvious dishonesty.

Questions of academic dishonesty in a particular class are first reviewed by the instructor, who must make a report with recommendations to the Dean of the Academic Division. Punishment for academic dishonesty will be determined by the instructor and the Dean of Academic Division and may include an "F" grade for the work in question, an "F" grade for the course, suspension, or dismissal from the University.

For the most up to date information, please refer to the [Academic Honesty Policy](#) on the Chaminade University Catalog website.

Title IX and Nondiscrimination Statement

Chaminade University of Honolulu is committed to providing a learning, working and living environment that promotes the dignity of all people, inclusivity and mutual respect and is free of all forms of sex discrimination and gender-based violence, including sexual assault, sexual harassment, gender-based harassment, domestic violence, dating violence, and stalking. As a member of the University faculty, I am required to immediately report any incident of sex discrimination or gender-based violence to the campus Title IX Coordinator. For pregnant and parenting students, I am also obligated to provide you with similar resources for support and protections available to you. My goal is to make sure that you are aware of the range of options available to you and have access to the resources and support you need.

Nondiscrimination Policy & Notice of Nondiscrimination

Chaminade University of Honolulu does not discriminate on the basis of sex and prohibits sex discrimination in any education program or activity that it operates, as required by Title IX and its regulations, including in admission and employment. Inquiries about Title IX may be referred to the University's Title IX Coordinator, the U.S. Department of Education's Office for Civil Rights, or both and contact information may be found at the [Chaminade University Title IX Office Contact Information and Confidential Resources website](#). On-campus Confidential Resources may also be found here at [CAMPUS CONFIDENTIAL RESOURCES](#).

The University's Nondiscrimination Policy and Grievance Procedures can be located on the University webpage at: <https://chaminade.edu/compliance/title-ix-nondiscrimination-policies-procedures/>.

To report information about conduct that may constitute sex discrimination or make a complaint of sex discrimination under Title IX, please refer to the [Campus Incident Report form](#). Chaminade University of Honolulu prohibits sex discrimination in any education program or activity that it operates. The NOTICE of NONDISCRIMINATION can be found here: [Notice of Nondiscrimination](#).

CUH Alert Emergency Notification

To get the latest emergency communication from Chaminade University, students' cell numbers will be connected to Chaminade's emergency notification text system. When you log in to the Chaminade portal, you will be asked to provide some emergency contact information. If you provide a cellphone number, you will receive a text from our emergency notification system asking you to confirm your number. You must respond to that message to complete your

registration and get emergency notifications on your phone.

Assessment for Student Work

With the goal of continuing to improve the quality of educational services offered to students, Chaminade University conducts assessments of student achievement of course, program, and institutional learning outcomes. Student work is used anonymously as the basis of these assessments, and the work you do in this course may be used in these assessment efforts.

Student with Disabilities Statement

Chaminade University of Honolulu offers accommodations for all actively enrolled students with disabilities in compliance with Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act (ADA) of 1990, and the ADA Amendments Act (2008).

Students are responsible for contacting Kokua Ike: Center for Student Learning to schedule an appointment. Verification of their disability will be requested through appropriate documentation and once received it will take up to approximately 2–3 weeks to review them. Appropriate paperwork will be completed by the student before notification will be sent out to their instructors. Accommodation paperwork will not be automatically sent out to instructors each semester, as the student is responsible to notify Kokua Ike via email at ada@chaminade.edu each semester if changes or notifications are needed.

Kōkua 'Ike: Tutoring & Learning Services

Chaminade is proud to offer free, one-on-one tutoring and writing assistance to all students. Tutoring and writing help is available on campus at Kōkua 'Ike: Center for Student Learning in a variety of subjects (including, but are not limited to biology, chemistry, math, nursing, English, etc.) from trained Peer and Professional Tutors. Please check [Kōkua 'Ike's](#) website for the latest times, list of drop-in hours, and information on scheduling an appointment. Free online tutoring is also available via TutorMe. Tutor Me can be accessed 24/7 from your Canvas account. Simply click on Account > TutorMe. For more information, please contact Kōkua 'Ike at tutoring@chaminade.edu or 808-739-8305.

COURSE SCHEDULE *might be subject to change. Be sure to read the weekly announcement on Canvas for any changes

Module	Date(s)	Module/Activity	Monday Due	Wednesday Due
1	Aug 25 (Mon) & Aug 27 (Wed)	Module 1: Introductions, Syllabus Review, and Self-Portrait Introduction	Discussion Board Initial Post: Aug 25 (Mon)	Sketchbook, Discussion Board Replies Due: Aug 27 (Wed)
2	Sept 1 (Mon) & Sept 3 (Wed)	*LABOR DAY* Module 2: Self-Portrait Due TUESDAY BECAUSE OF HOLIDAY, Composition/Placement/Scale/Line Exploration Intro	Assignments due moved to Sept 2 (Tue) due to Holiday: Discussion Board Initial Post, Self Portrait Drawing Assignment Due: Sept 2 (Tuesday)	Sketchbook, Discussion Board Replies Due: Sept 3 (Wed)
3	Sept 8 (Mon) & Sept 10 (Wed)	Module 3: Composition/Placement/Scale/Line Exploration Due, Introduction to Positive/Negative Space	Discussion Board Initial Post, Composition/Placement/Scale/Line Exploration Drawing Assignment Due: Sept 8 (Mon)	Sketchbook, Discussion Board Replies Due: Jan 22 (Wed)
4	Sept 15 (Mon) & Sept 17 (Wed)	Module 4: Positive/Negative Space Due, Texture & Value/The Illusion of Volume Intro	Discussion Board Initial Post, Positive/Negative Space Drawing Assignment Due: Sept 15 (Mon)	Sketchbook, Discussion Board Replies Due: Sept 17 (Wed)
5	Sept 22 (Mon) & Sept 24 (Wed)	Module 5: Texture & Value/The Illusion of Volume Due, Drawing Plants and Nature Intro	Discussion Board Initial Post, Texture & Value/The Illusion of Volume Drawing Assignment Due: Sept 22 (Mon)	Sketchbook, Discussion Board Replies Due: Sept 24 (Wed)

6	Sept 29 (Mon) & Oct 1 (Wed)	Module 6: Drawing Plants and Nature Due, Drawing Waves Intro	Discussion Board Initial, Drawing Plants and Nature Drawing Assignment Due: Sept 29 (Mon)	Sketchbook, Discussion Board Replies Due: Oct 1 (Wed)
7	Oct 6 (Mon) & Oct 8 (Wed)	Module 7: <u>Drawing Waves 50% Completed Due, Continue</u> Working on Drawing Waves	Discussion Board Initial Post, Part of 1 of 2 Wave Assignment due: Oct 6 (Mon) Due, <i>Continue to work on your Waves</i> <i>Assignment due in Module 8</i>	Sketchbook, Discussion Board Replies Due: Oct 8 (Wed)
8	Oct 13 (Mon) & Oct 15 (Wed)	*Indigenous People's Day* Module 8: Drawing Waves Completed due TUESDAY Drawing People & Self-Portrait Intro	Assignments due moved to Oct 14 (Tue) due to Holiday: Discussion Board Initial Post, Waves Final Part 2 of 2 Drawing Assignment Due: Oct 13 (Tues)	Sketchbook, Discussion Board Replies Due: Oct 15 (Wed)
9	Oct 20 (Mon) & Oct 22 (Wed)	Module 9: Drawing People Continued, Self-Portrait Updates	Discussion Board Initial Post Due: Oct 20 (Mon), <i>Continue to Work on People & Self-Portrait due in Module 10</i>	Sketchbook, Discussion Board Replies Due: Oct 22 (Wed)
10	Oct 27 (Mon) & Oct 29 (Wed)	Module 10: Drawing People & Self-Portrait Due, Real & Imagined Week 1 Discussion Post	Discussion Board Initial Post, Share Drawing People & Self-Portrait Drawing Assignment Due: Oct 27 (Mon)	Sketchbook, Discussion Board Replies Due: Oct 29 (Wed)

11	Nov 3 (Mon) & Nov 5 (Wed)	Module 11: Real & Imagined Week 2, Thumbnail Sketches Due	Discussion Board Initial Post, Thumbnail Sketches, Due: Nov 3 (Mon)	Sketchbook, Discussion Board Replies Due: Nov 5 (Wed)
12	Nov 10 (Mon) & Nov 12 (Wed)	Module 12: Real & Imagined Week 3 Discussion Post, 30% Drawing Due	Discussion Board Initial Post, Share 30% of your drawing done in progress Due: Nov 10 (Mon)	Sketchbook, Discussion Board Replies Due: Nov 12 (Wed)
13	Nov 17 (Mon) & Nov 19 (Wed)	Module 13: Real & Imagined Week 4 Discussion Post, 60% Drawing Due	Discussion Board Initial Post, Share Share 60% of your drawing done in progress Due: Nov 17 (Mon)	Sketchbook, Discussion Board Replies Due: Nov 19 (Wed)
14	Nov 24 (Mon) & Nov 26 (Wed)	Module 14: Final Real & Imagined Drawing Due, Portfolio Preparation. THANKSGIVING IS THIS WEEK.	Discussion Board Initial Post, FINAL Completed Real & Imagined Drawing Assignment Due: Nov 24 (Mon)	Sketchbook, Discussion Board Replies Due: Nov 30 (SUNDAY) since it's Thanksgiving
15	Dec 1 (Mon) & Dec 3 (Wed)	LAST WEEK OF CLASS! Modules 15 & 16: Final Portfolio Presentations Due, Course Reflections	Discussion Board Initial Post, Final Portfolio & Video Presentation Due: Dec 1 (Mon)	Discussion Board Replies Due: Dec 3 (Wed)

STUDENT AGREEMENT

I have read this syllabus and agree with everything in this. I understand that if I do not agree with anything in this syllabus, I can drop from the course in the first week. I have read the late work policy, attendance policy, and communication policy. I understand that the syllabus or schedule might change and I will be notified in announcements on Canvas. I understand it is my responsibility to do the work when signing up for this class, and I will contribute positively to the online classroom environment, and I will not use Ai to write any writing assignments.

Student signature _____

Date _____