

EN-102-03-1: Expository Writing

Benton Sen, MFA
Spring 2025
M/W/F 9:30-10:20 a.m.
Henry Hall 203

Office: 206-I Henry Hall
Office Hours: Fridays 10:30-12:30, or by appt.
Office Phone: (808) 735-4896
Email: benton.sen@chaminade.edu

Course Description

Instruction and practice in writing short-to-medium length expository essays and in writing from sources. Skills required for research and research writing are emphasized, such as summarizing, paraphrasing, quoting, evaluating, and synthesizing. The course includes instruction and practice in writing a multi-source research paper of at least 10 pages in length. One of the key goals of the Marianist philosophy of education is to help build your skills in expository writing and research and prepare you to contribute to the collective human project of making our world more peaceful and just.

Required Texts

- *Stay True* by Hua Hsu
- Wayne C. Booth, et al., *The Craft of Research*, 5th ed.
- Weekly readings available on Canvas

General Education Learning Outcome

Writing: The students will build on their experience in EN 101 in order to write from sources, write critically and creatively as a process, and produce a research paper that allows them to be critical and creative voices for social justice.

Information Literacy: Students will define, identify, locate, evaluate, synthesize and present or demonstrate relevant information, especially as it relates to primary and secondary sources in the English Discipline.

Course Learning Outcomes

Upon the successful completion of this course, the student will

1. Locate, evaluate, and integrate sources into a research paper
2. Design and produce a successful research paper using correct citation format
3. Use writing as a critical and creative voice for social justice (Marianist value: Service, Justice, Peace and the Integrity of Creation)

Grading Scale (Student Handbook)

Letter grades are given in all courses except those conducted on a credit/no credit basis. Grades are calculated from the student's daily work, class participation, quizzes, tests, term papers, reports and the final examination. They are interpreted as follows:

- A Outstanding scholarship and intellectual initiative (90% and above)
- B Superior work done in a consistent and intellectual manner (80-89%)
- C Average grade indicating a competent grasp of subject matter (70-79%)
- D Inferior work of the lowest passing grade, not satisfactory for fulfillment of prerequisite course work (60-69%)
- F Failed to grasp the minimum subject matter; no credit given (59% and below)

Withdrawals and Incompletes

Students have the option of withdrawing from this, or any course, provided they do either before or by the deadline. Your professor is not responsible for providing you with the appropriate forms to apply for a "W," nor are we able to extend the date if you miss the deadline. Please speak to me as soon as possible if you believe you should withdraw from this course. According to Chaminade University's general catalog, an incomplete is only issued if a student "Did not complete a small portion of the work or final examination due to circumstances beyond the student's control... Prior to reporting of grades a contract must be made between the student and the instructor for the completion of the course." Incompletes are neither automatically rendered nor encouraged for minor issues.

Requirements

Essay #1 Autobiography	10%	100 pts
Essay #2 Stay True	10%	100 pts
Essay #3 Plagiarism	10%	100 pts
Short Writing (15)	30%	300 pts
Attendance	10%	100 pts
Annotated Bibliography	5%	50 pts
Final Paper	25%	250 pts

Total 100% 1000 pts

Throughout the semester, you will produce 3 short essays, 15 short writing assignments, an annotated bibliography, and a final 10-page research paper including a works cited page, demonstrating your ability to address, research, and express considered responses to research questions. Papers will be documented accurately using MLA format.

English majors should save graded copies of their essays in all English classes, insofar as a subset of these essays will be required for the Senior Seminar portfolio in English 499.

Attendance

Class participation is important so attendance is mandatory. You should email me when illness or other extenuating circumstances prevents you from attending class. More than three unexcused absences will lower your grade. If you are absent for two consecutive weeks or more without a documented set of mitigating circumstances, you may be administratively withdrawn from this course. Please speak with me as soon as possible, if you are having any attendance issues.

Your attendance record will directly affect your attendance grade (100 points; 10% of your total grade) as follows:

- 0-3 unexcused absences (100 pts)
- 4 unexcused absences (88 pts)
- 5 unexcused absences (85 pts)
- 6 unexcused absences (82 pts)
- 7 unexcused absences (78 pts)
- 8 unexcused absences (75 pts)
- 9 unexcused absences (72 pts)
- 10 or more unexcused absences (0 pts)

Students with disabilities who have obtained accommodations from the Chaminade University of Honolulu ADA Coordinator may be considered for an exception when the accommodation does not materially alter the attainment of the learning outcomes. Federal regulations require continued attendance for continuing payment of financial aid. When illness or personal reasons necessitate continued absence, you should communicate first with me to review the options. Anyone who stops attending a course without official withdrawal may receive a failing grade or be withdrawn from the course.

Late assignments will earn a 10% deduction for each day they are late.

Plagiarized assignments will earn zero points.

No electronic devices (including laptops, tablets, cell phones, ear buds/headphones, etc.) are allowed in class, unless approved by the professor. Please keep your devices silenced and in your bag.

Education is an integral value in Marianist and Native Hawaiian culture. Both recognize the transformative effect of a well-rounded, value-centered education on society, particularly in seeking justice for the marginalized, the forgotten, and the oppressed, always with an eye toward God (Ke Akua). This is reflected in the Marianist core beliefs and the ‘Ōlelo No‘eau (Hawaiian proverbs).

Marianist Values:

Educate for Formation in Faith
Provide an integral, quality education
Educate in the Family Spirit
Educate for service, justice, and peace
Educate for adaptation and change

Native Hawaiian Values:

‘Ōlelo No‘eau (Hawaiian proverbs)

Educate for Formation in Faith (Mana)
E ola au i ke akua (‘Ōlelo No‘eau 364)
May I live by God

Provide an Integral, Quality Education (Na‘auao)
Lawe i ka ma‘alea a kū‘ono‘ono (‘Ōlelo No‘eau 1957)
Acquire skill and make it deep

Educate in Family Spirit (‘Ohana)
‘Ike aku, ‘ike mai, kōkua aku kōkua mai; pela iho la ka nohana ‘ohana
(‘Ōlelo No‘eau 1200)
Recognize others, be recognized, help others, be helped,
such is a family relationship

Educate for Service, Justice and Peace (Aloha)
Ka lama kū o ka no‘eau (‘Ōlelo No‘eau 1430)
Education is the standing torch of wisdom

Educate for Adaptation and Change (‘Āina)
‘A‘ohe pau ka ‘ike i ka hālau ho‘okahi (‘Ōlelo No‘eau 203)
All knowledge is not taught in the same school

Academic Honesty

Academic honesty is an essential aspect of all learning, scholarship, and research. It is one of the values regarded most highly by academic communities throughout the world. Violations of the principle of academic honesty are extremely serious and will not be tolerated.

Students are responsible for promoting academic honesty at Chaminade by not participating in any act of dishonesty and by reporting any incidence of academic dishonesty to an instructor or to a University official. Academic dishonesty may include theft of records or examinations, alteration of grades, and plagiarism, in addition to more obvious dishonesty.

Questions of academic dishonesty in a particular class are first reviewed by the instructor, who must make a report with recommendations to the Dean of the Academic Division. Punishment for academic dishonesty will be determined by the instructor and the Dean of Academic Division and may include an “F” grade for the work in question, an “F” grade for the course, suspension, or dismissal from the University.

For the most up to date information, please refer to the [Academic Honesty Policy](#) on the Chaminade University Catalog website.

Title IX and Nondiscrimination Statement

Chaminade University of Honolulu is committed to providing a learning, working and living environment that promotes the dignity of all people, inclusivity and mutual respect and is free of all forms of sex discrimination and gender-based violence, including sexual assault, sexual harassment, gender-based harassment, domestic violence, dating violence, and stalking. As a member of the University faculty, I am required to immediately report any incident of sex discrimination or gender-based violence to the campus Title IX Coordinator.

Nondiscrimination Policy & Notice of Nondiscrimination

Chaminade University of Honolulu does not discriminate on the basis of sex and prohibits sex discrimination in any education program or activity that it operates, as required by Title IX and its regulations, including in admission and employment. Inquiries about Title IX may be referred to the University’s Title IX Coordinator, the U.S. Department of Education’s Office for Civil Rights, or both and contact information may be found at the [Chaminade University Title IX Office Contact Information and Confidential Resources website](#). On-campus Confidential Resources may also be found here at [CAMPUS CONFIDENTIAL RESOURCES](#).

The University’s Nondiscrimination Policy and Grievance Procedures can be located on the University webpage at: <https://chaminade.edu/compliance/title-ix-nondiscrimination-policies-procedures/>.

To report information about conduct that may constitute sex discrimination or make a complaint of sex discrimination under Title IX, please refer to the Campus Incident Report form. Chaminade University of Honolulu prohibits sex discrimination in any education program or activity that it operates. The NOTICE of NONDISCRIMINATION can be found here: [Notice of Nondiscrimination](#).

CUH Alert Emergency Notification

To get the latest emergency communication from Chaminade University, students’ cell numbers will be connected to Chaminade’s emergency notification text system. When you log in to the Chaminade portal, you will be asked to provide some emergency contact information. If you provide a cellphone number, you will receive a text from our emergency notification system asking you to confirm your number. You must respond to that message to complete your registration and get emergency notifications on your phone.

Assessment for Student Work

With the goal of continuing to improve the quality of educational services offered to students, Chaminade University conducts assessments of student achievement of course, program, and institutional learning outcomes. Student work is used anonymously as the basis of these assessments, and the work you do in this course may be used in these assessment efforts.

Students with Disabilities Statement

Chaminade University of Honolulu offers accommodations for all actively enrolled students with disabilities in compliance with Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act (ADA) of 1990, and the ADA Amendments Act (2008).

Students are responsible for contacting Kokua Ike: Center for Student Learning to schedule an appointment. Verification of their disability will be requested through appropriate documentation and once received it will take up to approximately 2–3 weeks to review them. Appropriate paperwork will be completed by the student before notification will be sent out to their instructors. Accommodation paperwork will not be automatically sent out to instructors each semester, as the student is responsible to notify Kokua Ike via email at ada@chaminade.edu each semester if changes or notifications are needed.

Kōkua ‘Ike: Tutoring & Learning Services

Chaminade is proud to offer free, one-on-one tutoring and writing assistance to all students. Tutoring and writing help is available on campus at Kōkua ‘Ike: Center for Student Learning in a variety of subjects (including, but are not limited to biology, chemistry, math, nursing, English, etc.) from trained Peer and Professional Tutors. Please check [Kōkua ‘Ike’s](#) website for the latest times, list of drop-in hours, and information on scheduling an appointment. Free online tutoring is also available via TutorMe. Tutor Me can be accessed 24/7 from your Canvas account. Simply click on Account > TutorMe. For more information, please contact Kōkua ‘Ike at tutoring@chaminade.edu or 808-739-8305.

Student Conduct

Any community must have a set of rules and standards of conduct by which it operates. At Chaminade, these standards are outlined so as to reflect both the Catholic, Marianist values of the institution and to honor and respect students as responsible adults. All alleged violations of the community standards are handled through an established student conduct process, outlined in the Student Handbook, and operated within the guidelines set to honor both students’ rights and campus values.

Students should conduct themselves in a manner that reflects the ideals of the University. This includes knowing and respecting the intent of rules, regulations, and/or policies presented in the Student Handbook, and realizing that students are subject to the University’s jurisdiction from the time of their admission until their enrollment has been

formally terminated. Please refer to the Student Handbook for more details. A copy of the Student Handbook is available on the Chaminade website.

Diversity Statement

Chaminade's Core belief statement states, "Students, both traditional and non-traditional, bring a variety of talents, traditions, cultures and abilities. This diversity brings a special opportunity to the Chaminade community, which can then nurture and guide each student to the fullest realization of potential." Consequently, this course encompasses readings that reflect and examine the diversity of our literary, cultural and environmental heritage. Additionally, the course puts special attention on the problems faced by authors seeking to write from unique personal or cultural perspectives to readers who may not share the same perspectives or cultural background.

Plagiarism

Plagiarism is presenting the work of another as your own. The guidelines for plagiarism are in the Academic Catalog. They include, but are not limited to, the following:

1. Complete or partial copying directly from a published or unpublished source without proper acknowledgment to the author. Minor changes in wording or syntax are not sufficient to avoid charges of plagiarism. Proper acknowledgement (citation) of the source is always mandatory.
2. Paraphrasing the work of another without proper acknowledgement
3. Submitting as one's own original work (however freely given or purchased) the original exam, research paper, manuscript, report, computer file, or other assignment that has been prepared by another individual.

According to *Chaminade's Academic Policies and Procedures*, (*Student Handbook* 45): "Punishment for academic dishonesty will be determined by the instructor and the Dean of the Academic Division and may range from an 'F' grade for the work in question, to an 'F' for the course, to suspension or dismissal from the University." You will fail this course if you plagiarize any materials.

Credit Hour Policy

This is a three-credit hour course requiring a minimum of 135 clock hours of student engagement, per the official CUH Credit Hour Policy. Over the 15 weeks of this course, students will spend 40 hours in class, 50 hours drafting and revising the three assigned essays, annotated bibliography, and the Final Research Project. There will be an additional 45 hours of work required to complete course readings, short writing assignments, peer reviews, and personal conferences.

Course Schedule
(subject to change)

Week #1	Writing
Mon Jan 6	Introductions / Syllabus
Wed Jan 8	“Sense of Place” (Hawaii)
	Diagnostic Writing
Fri Jan 10	“The Empathy Exams” (Jamison)
	Writing #1 (Jamison)
	<i>The Craft of Research</i> : Research, Researchers, and Readers
Week #2	Ethos/Pathos/Logos
Mon Jan 13	“Letter from Birmingham Jail” (King)
Wed Jan 15	“Eddie Went” (Thompson)
	Wailea Print Ad
Fri Jan 17	Writing #2 (Ethos)
Week #3	The Writer’s Role
Mon Jan 20	(Holiday)
Wed Jan 22	“Dragon Slayers”
	Writing #3 (Walker)
Fri Jan 24	“The Long Goodbye”
	Writing #4 (Coyne)
	Essay #1 due
Week #4	Hula
Mon Jan 27	Men of Hula (film)
Wed Jan 29	“Men of Hula” (Sen)
	“Shifting Tongues” (Harvard)
	“Aloha Law” (Hawaii)
	Writing #5 (Hula)
Fri Jan 31	Writing #6 (Hula)
Week #5	Stay True (Hua Hsu)
Mon Feb 3	Stay True (discussion)
Wed Feb 5	Writing #7 (readings)
Fri Feb 7	Workshop
	<i>The Craft of Research</i> : Introduction
Week #6	Stay True (Hua Hsu)
Mon Feb 10	Stay True (discussion)
Wed Feb 12	Writing #8 (readings)
Fri Feb 14	Workshop
	<i>The Craft of Research</i> : Topics to Questions

Week #7 Mon Feb 17 Wed Feb 19 Fri Feb 21	Stay True (Hua Hsu) (Holiday) Stay True (discussion) Writing #9 (readings) Workshop <i>The Craft of Research: Questions to a Problem</i>
Week #8 Mon Feb 24 Wed Feb 26 Fri Feb 28	Conferences Conferences Conferences Conferences
Week #9 Mon Mar 3 Wed Mar 5 Fri Mar 7	Problems to Sources “What’s So Bad About Hate?” Writing #10 (hate) Writing #11 (peer review #1) Writing #12 (Craft)
Week #10 Mon Mar 10 Wed Mar 12 Fri Mar 14	Plagiarism Shattered Glass (film) Shattered Glass (film) Writing #13 (plagiarism) Essay #2 due <i>The Craft of Research: Engaging Sources</i>
Week #11 Mon Mar 17 Wed Mar 19 Fri Mar 21	Spring Break (Spring Break) (Spring Break) (Spring Break)
Week #12 Mon Mar 24 Wed Mar 26 Fri Mar 28	MLA Writing #14 (peer review #2) (Holiday) Library session Worksheet (MLA) <i>The Craft of Research: Making an Argument</i>
Week #13 Mon Mar 31 Wed Apr 2 Fri Apr 4	Research Writing #15 (peer review #3) Annotated Bibliography due Essay #3 due Rough draft due

Week #14

Mon Apr 7

Wed Apr 9

Fri Apr 11

Week #15

Mon Apr 14

Wed Apr 16

Fri Apr 18

Week #16

Mon Apr 21

Wed Apr 23

Fri Apr 25

Research

Craft of Research: Incorporating Sources

Craft of Research: Introductions and Conclusions

Craft of Research: Telling Your Story Clearly

Rough draft notes handed back in class

Workshop

Final Paper

Conferences

Conferences

(Holiday)

Conferences

Conferences

Conferences

Research paper due