Chaminade University

School of Nursing and Health Professions

NURS 204 Complex Disease I

Henry Hall #223 Wednesdays

Credits: #5   Section **1**: 8:30A-10:10A & Section **2**: 10:30A-12:10A   Term: Fall 2024

Clinical and Lab Days: Schedule to be posted (T, TH,S)

Instructor Information

Instructor: Alexandra McInerny
Email: Alexandra.McInerny@chaminade.edu
Phone: 808.739.4872
Office Location: Henry Hall 204-C
Office Hours: Wednesdays 1pm-3pm and Fridays 10am-12pm. Virtual, in person, or phone conferences available.
Virtual Office: Google Meets Invite
        Virtual Office Hours: By appointment or upon request

Communication

Questions for this course can be emailed to the instructor at

alexandra.mcinerny@chaminade.edu using the Chaminade student email account provided. Demonstrate professionalism by including a subject line that properly summarizes the contents of the message. Proper salutation is appreciated. Online, in-person and phone conferences can be arranged. Response time will take place up to 48 hours on business days, responses may be delayed on weekends or holidays.

School & Department Information

School of Nursing & Health Professions

If you have questions regarding the School of Nursing and Health Professions, reach out to your Instructor or the School of Nursing and Health Professions.

Office Location: 110 Henry Hall nursing@chaminade.edu

Phone: (808) 739-8340

Course Description & Materials

Catalog Course Description

This course provides knowledge of the aging adult and related nursing skills. It introduces age related changes, their impact on the functional health patterns and issues concerning the older adult population. The premise that nurses have an essential role in promoting wellness for older adults, which involves supporting their optimal level of functioning and quality of life will be incorporated. The complexities of disease processes and the impact of chronic disease on aging populations will be explored. Clinical experience takes place in long-term care facilities and in the community with aging adults. Students are introduced to clinical skills that are essential for the nursing role. All clinical requirements as set forth by the Clinical Coordination Team must be complete and on file with the School of Nursing prior to beginning this course. Prerequisites: NUR 202 and NUR 207.

Time Allocation

This is a five-credit hour course requiring 225 clock hours of student engagement, per the official CUH Credit Hour Policy. In the clinical component of this course the students enrolled will spend 135 hours engaging in nursing and patient care activities. In the didactic component of this course students enrolled are anticipated to spend 25 hours in class, 10 hours completing key assignments: ATI practice test and remediation templates, ATI Mastery and remediation templates, ATI Dynamic Quizzing, Case Studies, and ELNEC modules 1&2. An additional 55 hours of work will be required beyond what is listed here (course readings, listening to recorded lecture Powerpoints, and studying for exams averaging 3.6hrs per week).

Required Materials

1. Assessment Technologies Institute, LLC. (ATI). (2023). The most current edition of the following:

- *Fundamentals for nursing review*
- *RN adult medical surgical nursing*
- *RN pharmacology for nursing review*
- *Nutrition for nursing review*

2. CoursePoint+ Craven, R., Hirnle, C., & Henshaw, C.M. (2021). Fundamentals of Nursing: Concepts and Competencies for Practice. (9th ed.). Philadelphia, PA: Wolters Kluwer. ISBN: 978-1-975155-44-5 3.

3. ELNEC MODULES -> $29 *purchasing instructions will be discussed in class*

4. CoursePoint+ Hinkle, J.L., Cheever, K.H., & Overbaugh, K. (2022). *Brunner & Suddarth's Textbook of Medical-Surgical Nursing.* (ed. 15th). Philadelphia, PA: Wolters Kluwer/ Lippincott   \Williams & Wilkins. ISBN: 978-1-9751-8677-7

Recommended Items: Clinical Learning Tools (mandatory for all labs)
Personal assessment tools or equipment such as stethoscope, pen light, BP cuff, PPE, and etc. Lab Tote with lab supplies (purchase from the CUH bookstore)

Canvas (https://chaminade.instructure.com)

The Learning Management System, *Canvas*, is used throughout all nursing courses. Hardware requirements: Canvas is accessible from most PCs and Macintosh computers with a reliable Internet connection. Canvas is accessible on all computers available for use on campus.

Technical Assistance for Canvas Users
- Search for help on specific topics or get tips in Canvas Students
- Live chat with Canvas Support for students
- Canvas Support Hotline for students: +1-833-209-6111
- Watch this video to get you started
- Online tutorials: click on "Students" role to access tutorials
- Contact the Chaminade IT Helpdesk for technical issues:
  helpdesk@chaminade.edu or call (808) 735-4855

Learning Outcomes

Program Learning Outcomes (PLOs)
Upon completion of the bachelor of science nursing program, the student will be able to:
1. Utilize the nursing process to advocate for safe, holistic, patient- centered care across the lifespan, incorporating the Marianist value of service, justice and peace.
2. Apply leadership and communication skills to ensure quality, collaborative and continuous patient care.
3. Integrate credible research with clinical expertise and patient preferences for optimal care across the lifespan.
4. Incorporate informatics and healthcare technologies into the practice of professional nursing.
5. Contribute to the safety and quality improvement of the healthcare environment.

Course Learning Outcomes (CLOs)
Upon completion of NUR204, the student will be able to:
1. Deliver compassionate, client-centered care that respects patient and family

preferences for the older adult client
2. Apply leadership and communication skills to ensure quality, collaborative, and continuous patient care at a fundamental level.
3. Use evidence-based resources to locate the best practices and plan care delivery.
4. Utilize information and healthcare technology to acquire knowledge and skills to provide safe nursing care to the older adult.
5. Utilize regulatory agency standards and guidelines to assure quality and safety with the older adult client.

Marianist Values

This class represents one component of your education at Chaminade University of Honolulu. An education in the Marianist Tradition is marked by five principles and you should take every opportunity possible to reflect upon the role of these characteristics in your education and development:

1. Education for formation in faith.
2. Provide an integral, quality education.
3. Educate in family spirit.
4. Educate for service, justice and peace, and integrity of creation.
5. Educate for adaptation and change.

In NUR 204, we strive to provide you with a quality nursing education through the lens of the Marianist value of service, justice, and peace. The following attitudes, skills and knowledge related to social justice are expected in this course:

1. Apply principles of professional nursing ethics in professional situations by integrating core principles of social justice and human rights into practice.
2. Examine the influence of personal values in decision making for nursing practice.
3. Assume accountability for personal and professional behaviors.
4. Communicate to the healthcare team one's personal bias on difficult healthcare decisions that impact one's ability to provide care.
5. Protect patient privacy and confidentiality of patient records and other privileged communications.
6. Articulate impact of diversity, equity, and inclusion on team-based communications.
7. Recognize nursing's essential role in improving healthcare quality and safety.
8. Act to prevent unsafe, illegal, or unethical care practices.
9. Assume accountability for reporting unsafe conditions, near misses, and errors to reduce harm.

10. Respect individuals and families' self-determination in their healthcare decisions.
11. Use evidence-based patient teaching materials, considering health literacy, vision, hearing, and cultural sensitivity.
12. Educate individuals and families regarding self care for health promotion, illness prevention, and illness management.
13. Demonstrate appropriate use of information and communication technologies.
14. Recognize the impact of health disparities and social determinants of health on care outcomes.

Native Hawaiian Values

Education is an integral value in both Marianist and Native Hawaiian culture. Both recognize the transformative effect of a well-rounded, value-centered education on society, particularly in seeking justice for the marginalized, the forgotten, and the oppressed, always with an eye toward God (Ke Akua). This is reflected in the ʻOlelo Noʻeau (Hawaiian proverbs) and Marianist core beliefs:

1. Educate for Formation in Faith (Mana) E ola au i ke akua (ʻŌlelo Noʻeau 364) May I live by God.
2. Provide an Integral, Quality Education (Naʻauao) Lawe i ka maʻalea a kūʻonoʻono (ʻŌlelo Noʻeau 1957) Acquire skill and make it deep.
3. Educate in Family Spirit (ʻOhana) ʻIke aku, ʻike mai, kōkua aku kōkua mai; pela iho la ka nohana ʻohana (ʻŌlelo Noʻeau 1200) Recognize others, be recognized, help others, be helped; such is a family relationship.
4. Educate for Service, Justice and Peace (Aloha) Ka lama kū o ka noʻeau (ʻŌlelo Noʻeau 1430) Education is the standing torch of wisdom.
5. Educate for Adaptation and Change (Aina) ʻAʻohe pau ka ʻike i ka hālau hoʻokahi (ʻŌlelo Noʻeau 203) All knowledge is not taught in the same school

Alignment of Course Learning Outcomes

Program Learning Outcomes

Key progression in professional nurse practice: I= Introduced to the concept/skill D= Developing M= Mastered	CLO1	CLO 2	CLO3	CLO 4	CLO 5
PLO #1: Utilize the nursing process to advocate for safe, holistic, patient-centered care across the lifespan, incorporating the Marianist value of service, justice and peace.	D				

	CLO1	CLO2	CLO3	CLO4	CLO5
PLO #2: Apply leadership and communication skills to ensure quality, collaborative and continuous patient care.		D			
PLO #3: Integrate credible research with clinical experience and patient preferences for optimal care across the lifespan.			I		
PLO #4: Incorporate informatics and healthcare technologies into the practice of professional nursing.				I	
PLO #5: Contribute to the safety and quality improvement of the healthcare environment.					D

Alignment with Course Outcomes: X= Alignment	CLO1	CLO 2	CLO3	CLO 4	CLO 5
Marianist Values	X		X		
Native Hawaiian Values	X		X		X

Course Activities

Assessment and Course Grading

Assignment/assessment descriptions and instructions can be found in the appropriate modules on Canvas. Students are required to review the expectations of each assignment/assessment prior to completion.

The proportion that each of the above contributes to your grade in this course is as follows:

List of Assignments	Course Grade %
Exams x4	85
ATI Proctored Fundamentals Exam	5
Students must have a ==weighted testing average== score (above) of 75% for the items above.	
Attendance	5
In-Class and Virtual Assignments/Case Studies	5
ATI Practice Tests A&B with remediation Assignment Focused Review of All areas below 90%	Complete/Incomplete
Medication Dosage Calculation Assessment	Pass/Fail
ELNEC Modules 1 & 2	Complete/Incomplete
Total:	**100%**

Clinical Course Grading Percentage

Clinical Performance	Percentage/equivalent
Midterm Clinical Evaluation by ● Adjunct Faculty ● Skills Check-off List	Satisfactory/Unsatisfactory
Clinical and Lab Forms ● Weekly Reflections ● DAR notes ● Clinical Worksheets ● Activity and Performance	Mandatory
Final Evaluation by the course coordinator and Adjunct Faculty	Satisfactory/Unsatisfactory

* All clinical forms are mandatory by the due date. If any clinical forms are missed, your course grade will be "Incomplete". <u>All assignments</u> **(including pass/fail) in didactic and clinical must be completed and graded as "pass or satisfactory" to pass the course.**

Homework

It is expected that assignments will be submitted on time. Late assignments are highly discouraged, and **ALL** assignments must be submitted to pass this course. The student is responsible to ensure the attachment is the final version of the assignment. Assignments will not be accepted beyond two weeks of due date. In addition, students are encouraged to collaborate; however, individual assignments must be done on an individual basis. When information submitted appears to be duplicate information, an investigation of academic dishonesty may occur. Please review the policy of academic honesty in detail. Proof of completion is needed for all assignments.

Medication Dosage Calculation Assessment

Each student must pass a medication dosage calculation assessment test before administering medications in the clinical setting. Each student will have **<u>three (3)</u>** opportunities to pass the course required dosage calculation assessment test. The student must successfully pass the math test as specified in the course schedule.

● A 100% medication dosage calculation assessment test result is required.

● Failure to pass medication dosage calculation assessment test by the 3rd opportunity will constitute a course failure.

Exams

Exams will be created to reflect both the Program Learning Outcomes (PLOs) and Course

Learning Outcomes (CLOs). Questions will require recall and critical thinking to incorporate the application of the nursing process (assessment, diagnosis, outcome identification and planning, implementation, and evaluation) and priority setting. No bonus points or extra credit is given in this course. Please do not request these.

Course Policies

Clinical Policies

NUR204 has both a didactic and clinical section. **Students must meet the requirements of both sections in order to pass this course.** Please remember that students must meet the requirements of BOTH sections to pass NUR204. The clinical practicum evaluation is a passing score as noted on the clinical evaluation tool. You must pass NURS204 with a grade of "C" or better and receive a satisfactory evaluation in Clinical Practicum to pass the class. Failure in either will result in failure of the course and you will not be permitted to continue in the nursing program progression as described in the CUH Undergraduate General Catalog and the School of Nursing Student Handbook. Repeating the course means repeating both didactic and clinical sections.

Students are responsible for any clinical health/facility and preparation as determined by the Clinical Coordination team by the respective due dates. Students are expected to keep email/telephone contact information updated in the School of Nursing Office as this is the main form of contact that the Clinical Coordination Team will use in order to contact students. Failure to keep this information updated may result in the student not receiving pertinent clinical information.

Overall Testing Policy
- To pass this course, the student must obtain a 75% or higher weighted average on testing assessments in this course.
    - o   Exams
    - o   Quizzes
    - o   ATI Final Mastery Exam
- **ALL** assignments must be successfully completed in order to pass this course.
- If the student fails to successfully complete all required assignments and/or does not have a weighted average on testing assessments of at least 75% in all testing assessments in this course, the maximum grade obtained for the course will be a D.

Assignment Policy (all courses):
- All assignments must be satisfactorily completed in order to pass this course.

ATI Grading Policy

A. **Required Preparation**:
   1. Prior to taking the proctored **2023 Fundamentals Proctored** ATI examination you will be required to complete both non-proctored 2023 versions of the exam by the following date: Week #13
   2. Utilize the non-proctored exams to study. When you take the non-proctored exams the first time, study the areas that you missed by utilizing the focused review tool provided by ATI.
   3. On the ATI focused review Website select "all missed topics" to review. Read and view all the material provided by ATI to study.
   4. Once you have read and viewed all the material provided by ATI, complete the active learning template for each topic reviewed and turn in to your instructor by the following date: See canvas for due dates.
   5. Once you have turned in the active learning templates, your instructor will turn on the rationales for the right and wrong answers for the non-proctored ATI examinations.
   6. Take the exams again and this time read the rationales provided by ATI for the right and wrong answers (even if you obtained the correct answer); this will help you study the material.
   7. Once you have completed the study requirements delineated above, you may take the proctored **2023 Fundamentals Proctored** ATI examination which is tentatively scheduled for Week #15.

B. **Grading & Required Remediation:**

   ATI Grading Policy:
   ● If the student obtains a level 2 or above on the proctored ATI exam, the student will receive 100% for this portion of the grade.
   ● If the student scores a level 1 or below a level 1 on the proctored ATI exam, the student will receive 0% for this portion of the grade.
   ● The benchmark of all ATI content mastery exams is a level 2. If the student obtains below level 2; the student has not been able to demonstrate mastery of the content and is not meeting course expectations.
   ● Therefore, if the student obtains a level 1 or below a level 1 on the ATI content mastery examination, the student must complete a focused review, submit active learning templates, and retake the mastery examination by the following date: TBD.
   ● If the student obtains a level 2 on the retake examination, the ATI score will increase to 50%.
   ● If the student obtains a level 1 on the retake examination, the ATI grade will not change based on the retake examination, it will remain 0%.
   ● If the student is unable to achieve at least a level 1 on the retake exam, the student will fail the course.

- The final ATI score will be included as part of the weighted 75% exam average.
  - NUR 204 & NUR 303 ONLY: The course specific proctored ATI examination will be worth 5% of the final assessment grade in this course (if the student meets the 75% weighted exam average).

The School of Nursing may choose to utilize an online exam proctoring technology at any time during this course. This technology enables students to take proctored exams at a location that is off campus. This technology provides a secure test environment that promotes academic integrity and provides data security. The process identifies a student and records video, audio, and screen capture during the student's exam. This information is communicated to secure servers and reviewed. The video, audio, and screen capture are used solely for the purpose of ensuring academic integrity during the testing process.

Testing Policy

Students are expected to take tests on the designated day. In case of an emergency, the instructor of the course must be contacted immediately so that an alternate plan can be made at the instructor's discretion. Notification to any other individual other than the instructor of record will not be accepted. Notification must happen prior to the exam, any notification after the exam may not be honored. Failure to do so may result in a zero. In case of absence due to illness, a health care provider note is required. If proper documentation is provided, the instructor may approve a make-up test. The student will be required to take the exam upon the first business day the provider note states the student is clear to return unless the instructor approves otherwise. Make up test dates and times will be determined by the instructor. Once a student takes an exam, the student will not be permitted to retake the exam for any reason.

Attendance

Students are expected to regularly attend all courses for which they are registered. Students should notify their instructors when illness or other extenuating circumstances prevents them from attending class and make arrangements to complete missed assignments. Notification may be done by emailing the instructor's Chaminade email address, calling the instructor's campus extension, or by leaving a message with the instructor's division office. It is the instructor's prerogative to modify deadlines of course requirements accordingly. Any student who stops attending a course without officially withdrawing may receive a failing grade.

Unexcused absences equivalent to more than a week of classes may lead to a grade reduction for the course. Any unexcused absence of two consecutive weeks or more may result in being withdrawn from the course by the instructor, although the instructor is not required to withdraw students in that scenario. Repeated absences put students at risk of failing grades.

Students with disabilities who have obtained accommodations from the Chaminade University of Honolulu Tutor Coordinator may be considered for an exception when the accommodation does not materially alter the attainment of the learning outcomes.

Federal regulations require continued attendance for continuing payment of financial aid. When illness or personal reasons necessitate continued absence, the student should communicate first with the instructor to review the options. Anyone who stops attending a course without official withdrawal may receive a failing grade or be withdrawn by the instructor at the instructor's discretion.

Clinical Details/Requirements

Clinical rotations in the nursing program are foundational to the development of the professional nurse and nursing as a practice. You must dress professionally and look professional in all clinical experiences. Only the Chaminade University School of Nursing approved uniforms will be permitted, please review the BSN Handbook for details. Your image is representative of the Chaminade University Nurse. Your school picture ID is to be worn at all times unless specified by your clinical instructor/facility. All other clinical requirements apply. Additional information about the clinical requirements including hair, jewelry, make-up, tattoos, false eyelashes and fingernails specifications is found in your student handbook.
Clinical facilities have specific requirements each student must meet; some of these are to be completed before the first day of clinical. These requirements can be facility orientation to policies, computer systems, and other forms of paperwork. Please remember that students and faculty of Chaminade are guests in these facilities and we must comply with ALL of the requirements given or the student and/or clinical group will not be allowed to participate in learning experiences at that facility. A failure to meet these requirements may result in having to withdraw from the course since changing clinical placements after the due date has passed is not allowed by the clinical facilities.

Clinical Attendance and Participation

Attendance is **mandatory**. If you must miss a clinical session due to illness, you must call your clinical instructor <u>and</u> notify your course coordinator at least one hour prior to start time and provide a health care provider's note in order to receive a make-up session. A make-up session will be determined by the course coordinator and an incomplete may be given until hours are completed. You are expected to be at the clinical site on time without tardiness. Students may <u>NOT</u> switch clinical sections unless approved by the Clinical Coordination Team. Do not bring valuables and only bring the assigned equipment. Clinical facilities do not provide storage for

students' bags. If you bring your lunch please realize that a refrigerator will not be available for storage so plan accordingly.

Students need to complete the required number of clinical/lab/simulation hours and meet the clinical competencies to successfully pass the course. Missed clinical days may be made up at the discretion of course coordinators dependent on faculty availability, site availability, and/or appropriateness of situation for the student to attend. Progression may be delayed due to clinical absences.

Confidentiality, Unacceptable Practice (unsafe, unethical, or illegal)

Students are expected to maintain patient confidentiality at all times. **No computer printouts, or any form of patient record, are to be removed from the clinical setting.** Patient records are **NOT** to be photocopied. To do so will result in clinical failure. Please read the **HIPAA** regulations for your agency, sign the acknowledgement form as required, and submit it to the appropriate clinical instructor or Course Coordinator.

- A failure to close out completely from a facility computer with patient information is a HIPAA violation and will be treated accordingly. This includes screens that have been minimized. This is a federal law and compliance is mandatory.
- A failure to cover patient information on your clipboard or notepad is another example of HIPAA violation.

Patient identifiers, such as: name, clinical facility, DOB, SS#, home address and telephone number, city/county/region, employer, names of relatives/significant others **must be removed or omitted from all written work. All** written work with patient care information (such as daily patient care plans with vital signs and physical assessment notes) must be shredded at the end of the clinical day. Students are also expected to delete from their computer files all coursework at the end of the semester <u>and</u> return any I.D. and/or parking badges to the respective clinical sites. Students are responsible for any replacement fees attached to lost IDs or parking badges.

Late Work
All assignments are expected to be submitted as designated on this syllabus/course schedule. Students must inform the instructor via email of any late assignments. Late written assignments in the didactic component of this course will receive an automatic 10% deduction per day past the due date and time. No late assignments will be accepted after the 5th calendar day. Late assignments (e.g. weekly clinical reflection, etc.) in the clinical portion of this course will result in an UNSATISFACTORY rating under Competency 1. Any UNSATISFACTORY rating after midpoint may result in the failure of the course. ALL assignments regardless of grade must be completed and submitted in order to receive a passing grade in this class.

In the rare occurrence that submission in Canvas is not accessible, please contact Help Desk Support and report any technical issues. The student is responsible for getting a reference number from Help Desk Support as evidence of any technical issues as requested by the faculty. In an event that Canvas cannot be accessed to submit assignments on time, the student can email the course coordinator prior to the assignment deadline and attach the word document assignment. This procedure must only be used if Help Desk informs the student that Canvas is not accessible. The student is also responsible to post the completed assignment in Canvas when the site is accessible for grading purposes. If requesting an extension on an assignment, the request must be formally submitted to the instructor prior to the due date unless there are extenuating circumstances. Extensions may be subject to the deduction of points as stipulated below in the late assignments section. The student is responsible for making sure that the document is the final version of the assignment. Any resubmissions may be subject to late penalty. Individual assignments must be done on an individual basis. When templates are used and information submitted appears to be duplicate information, suspicion of academic dishonesty may occur. Please review the policy of academic honesty in detail.

Extra Credit
Extra credit is not permitted in the Nursing Program.

Writing Policy
All submitted papers must be in an acceptable format per course coordinator. Papers are to be written in a scholarly manner, formatted in APA style. Refer to APA 8 guidelines.

Changes to the Syllabus
While the provisions of this syllabus are as accurate and complete as possible, your instructor reserves the right to change any provision herein at any time. Every effort will be made to keep you advised of such changes, and information about such changes will be available from your instructor.

Grades of Incomplete
See **Nursing and Health Professions BSN Student Handbook: Link found in Project Concert**

Final Grades
Final grades are submitted to Self-Service:

    A = 90% and above

    B = 80-89%

    C = 70-79%

D = 60-69%

F = 59% and below

No Rounding of Grades: Example- If a student earned a final percentage grade of 69.99%, the final score will NOT be rounded to 70.

Important Information

Academic Honesty

Academic honesty is an essential aspect of all learning, scholarship, and research. It is one of the values regarded most highly by academic communities throughout the world. Violations of the principle of academic honesty are extremely serious and will not be tolerated.

Students are responsible for promoting academic honesty at Chaminade by not participating in any act of dishonesty and by reporting any incidence of academic dishonesty to an instructor or to a University official. Academic dishonesty may include theft of records or examinations, alteration of grades, and plagiarism, in addition to more obvious dishonesty.

Questions of academic dishonesty in a particular class are first reviewed by the instructor, who must make a report with recommendations to the Dean of the Academic Division. Punishment for academic dishonesty will be determined by the instructor and the Dean of Academic Division and may include an "F" grade for the work in question, an "F" grade for the course, suspension, or dismissal from the University.

For the most up to date information, please refer to the Academic Honesty Policy on the Chaminade University Catalog website.

SNHP Academic Conduct Policy

Nursing students are responsible for promoting academic honesty in all educational settings. ***Any behavior that impedes assessment of course outcomes is considered academic dishonesty by the CUH SNHP.*** Nursing students represent Chaminade University and the School of Nursing and Health Professions and as such are expected to demonstrate professional, ethical behavior in the classroom, in laboratory settings, in the clinical setting, and in the community. The Chaminade student nurse shall be committed to the Marianist values and the core values of the School of Nursing. ***Violations of the principle of academic honesty are extremely serious and will not be tolerated***. Students are responsible for promoting academic honesty by not participating in any act of dishonesty and by reporting any incidence of academic dishonesty by

others to an instructor or to a university official. Academic dishonesty may include but not limited to: cheating, accessing or distributing test banks or test questions, plagiarism, unauthorized collaboration, deliberate interference with the integrity of the work of others, falsification of data, and submitting work for evaluation as one's own that was produced in whole or substantial part through the use of artificial intelligence tools or other tools that generate artificial content without permission from the instructor. Infractions may result in a reduced grade, repeating the assignment/ exam, course failure or dismissal from the program. Please refer to "*Professional Behavior"* in the **Nursing and Health Professions BSN Student Handbook** for an in-depth explanation.

Recording

Students may not record or distribute any class activity without written permission from the instructor, except as necessary as part of approved accommodations for students with disabilities. Any approved recordings may only be used for the student's own private use.

Title IX and Nondiscrimination Statement

Chaminade University of Honolulu is committed to providing a learning, working and living environment that promotes the dignity of all people, inclusivity and mutual respect and is free of all forms of sex discrimination and gender-based violence, including sexual assault, sexual harassment, gender-based harassment, domestic violence, dating violence, and stalking. As a member of the University faculty, I am required to immediately report any incident of sex discrimination or gender-based violence to the campus Title IX Coordinator.

Nondiscrimination Policy & Notice of Nondiscrimination

Chaminade University of Honolulu does not discriminate on the basis of sex and prohibits sex discrimination in any education program or activity that it operates, as required by Title IX and its regulations, including in admission and employment. Inquiries about Title IX may be referred to the University's Title IX Coordinator, the U.S. Department of Education's Office for Civil Rights, or both and contact information may be found at the Chaminade University Title IX Office Contact Information and Confidential Resources website. On-campus Confidential Resources may also be found here at CAMPUS CONFIDENTIAL RESOURCES.

The University's Nondiscrimination Policy and Grievance Procedures can be located on the University webpage at:
https://chaminade.edu/compliance/title-ix-nondiscrimination-policies-procedures/.

To report information about conduct that may constitute sex discrimination or make a complaint of sex discrimination under Title IX, please refer to the [Campus Incident Report form](). Chaminade University of Honolulu prohibits sex discrimination in any education program or activity that it operates. The NOTICE of NONDISCRIMINATION can be found here: [Notice of Nondiscrimination]().

CUH Alert Emergency Notification

To get the latest emergency communication from Chaminade University, students' cell numbers will be connected to Chaminade's emergency notification text system. When you log in to the Chaminade portal, you will be asked to provide some emergency contact information. If you provide a cellphone number, you will receive a text from our emergency notification system asking you to confirm your number. You must respond to that message to complete your registration and get emergency notifications on your phone.

Assessment for Student Work

With the goal of continuing to improve the quality of educational services offered to students, Chaminade University conducts assessments of student achievement of course, program, and institutional learning outcomes. Student work is used anonymously as the basis of these assessments, and the work you do in this course may be used in these assessment efforts.

Student with Disabilities Statement

Chaminade University of Honolulu offers accommodations for all actively enrolled students with disabilities in compliance with Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act (ADA) of 1990, and the ADA Amendments Act (2008).

Students are responsible for contacting Kokua Ike: Center for Student Learning to schedule an appointment. Verification of their disability will be requested through appropriate documentation and once received it will take up to approximately 2–3 weeks to review them. Appropriate paperwork will be completed by the student before notification will be sent out to their instructors. Accommodation paperwork will not be automatically sent out to instructors each semester, as the student is responsible to notify Kokua Ike via email at ada@chaminade.edu each semester if changes or notifications are needed.

Kōkua ʻIke: Tutoring & Learning Services

Chaminade is proud to offer free, one-on-one tutoring and writing assistance to all students. Tutoring and writing help is available on campus at Kōkua ʻIke: Center for Student Learning in a variety of subjects (including, but are not limited to biology, chemistry, math, nursing, English, etc.) from trained Peer and Professional Tutors. Please check [Kōkua ʻIke's]() website for the latest

times, list of drop-in hours, and information on scheduling an appointment. Free online tutoring is also available via TutorMe. Tutor Me can be accessed 24/7 from your Canvas account. Simply click on Account > TutorMe. For more information, please contact Kōkua ʻIke at tutoring@chaminade.edu or 808-739-8305.

Readings & Due Dates

Course content may vary from this outline at the discretion of the instructor to meet the needs of each class. **NOTE:** *Assigned readings, pre-assigned modules, and Study Plan content are to be completed prior to class.* **Refer to course Canvas shell modules for complete lesson plan.**