



School of Nursing and Health Professions  
Nursing

## **NUR 401 Public Health Nursing**

CTCC 254, On-Ground Th 0830a-12:40p

Credits: 5 (Didactic(2)/Clinical (3)) Section: -01 Term: Fall 2024

Clinical Days: M, T, W, Th, F, Sa, Su (Variable schedule) \*Please note that clinical days and times may vary based on facility and activity, please see clinical assignments grid.

### **Instructor Information**



**Instructor:** Lorin Ramocki, DNP, RN

**Email:** [lorin.ramocki@chaminade.edu](mailto:lorin.ramocki@chaminade.edu)

**Phone:** 808.739.7487

**Office Location:** Student Services Building Room 101, Office 102

**Office Hours:** Tuesday 12:00pm-1:30pm; Fridays: 9:00-1:30pm or by appointment.

**Virtual Office:** by appointment (link will be sent)

**Virtual Office Hours:** by appointment

### **Communication**

Questions for this course can be emailed to the instructor using the Chaminade student email account provided. Demonstrate professionalism by including a subject line that properly summarizes the contents of the message. Proper salutation is appreciated. Online, in-person and phone conferences can be arranged. Response time will take place up to 48 hours on business days, responses may be delayed on weekends or holidays.

### **School & Department Information**

#### **School of Nursing & Health Professions**

If you have questions regarding the School of Nursing and Health Professions, reach out to your Instructor or the School of Nursing and Health Professions.

Office Location: 110 Henry Hall [nursing@chaminade.edu](mailto:nursing@chaminade.edu)

Phone: (808) 739-8340

## Course Description & Materials

### Catalog Course Description

NUR 401 Public Health Nursing (5) 2 credits Didactic, 3 credits Clinical Public health theory, health promotion, and the nursing process are studied and applied to individuals, families, groups, and communities across the life span with diverse populations and in a variety of settings. Environmental health, epidemiology, health care systems, policy development, economics, and disaster nursing are studied. The roles of the public health nurse including care provider, educator, manager, advocate, research, and member of the nursing profession are discussed and incorporated into a variety of clinical experiences and settings.

Prerequisites: All 300-level Nursing courses completed.

### Course Overview

NUR 401 has both a didactic and clinical section. Students must meet the requirements of both sections in order to pass this course. Please remember that students must meet the requirements of BOTH sections to pass NUR 401. The clinical practicum evaluation is a passing score as noted on the clinical evaluation tool. You must pass Nursing 401 with a grade of "C" or better and receive a satisfactory evaluation in Clinical Practicum to pass the class. Failure in either will result in failure of the course and you will not be permitted to continue in the nursing program progression as described in the CUH Undergraduate General Catalog and the School of Nursing Student Handbook. Repeating the course means repeating both didactic and clinical sections.

\*\*\*Clinical components of this course may be split between multiple community-based clinical sites, skills laboratory, virtual simulation, and a community based Participatory Research Clinical Project.

Clinical Hours (135):

Community Based Participatory Clinical Research Project  
Simulation/Lab/Community-based clinical experiences

Students are responsible for any clinical required forms and prep with clinical facility coordinator prior to the first day of clinical. Students are expected to keep email/telephone contact information updated in the School of Nursing Office as this is the main form of contact that the clinical faculty will use in order to contact students. Failure to keep this information updated may result in the student not receiving pertinent clinical information.

### Time Allocation

This is a five-credit hour course requiring 135 clock hours of clinical and an additional 90 clock hours of student engagement, per the official CUH Credit Hour Policy. Students enrolled in this course are anticipated to spend a minimum of 26.5 hours in class, 24 hours studying for the three exams, 6 hours completing Exam 1 Policy Brief, 2 hours on CBPR Presentation, and 6 hours on the Public Service Announcement Video. There will be an additional minimum of 25.5 hours of work required beyond what is listed here (pre-recorded lectures/readings, ATI exams/remediation etc.) A minimum of 135 hours of clinical time will be spent completing the population health Community Based Participatory Clinical Research Project, Simulation, Lab, and Community-based clinical experiences.

### Required Materials

Nies, M.A., & McEwen, M. (2015). *Community/public health nursing: Promoting the health of populations* (7th ed.). St. Louis: Elsevier.

ATI Content Mastery Series – RN Community Health Nursing Edition 8.0

Virtual Clinical Experiences: Healthcare Learning Innovations: Sentinel City, Sentinel Town, and Family Support & Health Assessment. (You do not have to purchase access to this, the school has purchased for you).

### Recommended Items

All texts from previous nursing courses are highly recommended to be used as a resource. Students are responsible for content from other courses that may apply to this course.

American Psychological Association. (2019). *Publication manual of the American Psychological Association*, (7<sup>th</sup> ed.). Washington, DC: Publisher

Chaminade University School of Nursing. *Nursing Student Handbook*

American Nurses Association. (2013). *Public health nursing: scope and standards of practice: public health nursing*. (2nd ed.). Silver Spring: Nursesbooks.org  
(Sullivan Family Library Reserve Section)

American Nurses Association. (2001). *Code of ethics for nurses with interpretive statements*. Retrieved from <http://www.nursingworld.org/codeofethics>

American Nurses Association. (2011). *Nursing: Scope and standards of practice*. Retrieved from <http://nursingworld.org/scopeandstandardspractice>

American Nurses Association. (2011). Public health nursing: Scope and standards of practice. Retrieved from <http://www.nursingworld.org/MainMenuCategories/ThePracticeofProfessionalNursing/PublicHealthNursing>

**Canvas** (<https://chaminade.instructure.com>)

The Learning Management System, **Canvas**, is used throughout all nursing courses. Hardware requirements: Canvas is accessible from most PCs and Macintosh computers with a reliable Internet connection. Canvas is accessible on all computers available for use on campus.

#### **Technical Assistance for Canvas Users:**

- Search for help on specific topics or get tips in [Canvas Students](#)
- [Live chat with Canvas Support for students](#)
- Canvas Support Hotline for students: +1-833-209-6111
- Watch this [video to get you started](#)
- [Online tutorials](#): click on “Students” role to access tutorials
- Contact the Chaminade IT Helpdesk for technical issues: [helpdesk@chaminade.edu](mailto:helpdesk@chaminade.edu) or call (808) 735-4855

## Learning Outcomes

### **Program Learning Outcomes (PLOs)**

Upon completion of the bachelor of science nursing program, the student will be able to:

1. Utilize the nursing process to advocate for safe, holistic, patient- centered care across the lifespan, incorporating the Marianist value of service, justice and peace.
2. Apply leadership and communication skills to ensure quality, collaborative and continuous patient care.
3. Integrate credible research with clinical expertise and patient preferences for optimal care across the lifespan.
4. Incorporate informatics and healthcare technologies into the practice of professional nursing.

5. Contribute to the safety and quality improvement of the healthcare environment.

### Course Learning Outcomes (CLOs)

Upon completion of NUR 401, the student will be able to:

1. Apply the nursing process to address the needs of individuals, families, communities and culturally diverse populations from a public health focused perspective incorporating knowledge of health care systems, healthcare reform, public health issues, and advocacy.
2. Apply principles of public health while collaborating with interdisciplinary teams to meet the needs of vulnerable populations incorporating the Marianist values of service, justice, and peace.
3. Uses evidence based practice to explore upstream interventions for public health issues affecting individuals, families, communities, and populations.
4. Utilize informatics and healthcare technology to determine public health risks and needs and promote public health.
5. Explore the impact of socio-economic, legal, and political factors influencing community health and develop a quality improvement plan to promote public health based on identified needs from a community assessment.

In NUR 401, we strive to provide you with a quality nursing education through the lens of the Marianist value for service, justice and peace. The following attitudes, skills and knowledge related to social justice are expected in this course:

1. Demonstrate the professional standards of moral, ethical, and legal conduct.
2. Assume accountability for personal and professional behaviors.
3. Promote the image of nursing by modeling the values and articulating the knowledge, skills, and attitudes of the nursing profession.
4. Demonstrate professionalism, including attention to appearance, demeanor, respect for self and others, and attention to professional boundaries with patients and families as well as among caregivers.
5. Reflect on one's own beliefs and values as they relate to professional practice.
6. Identify personal, professional, and environmental risks that impact personal and professional choices and behaviors.
7. Communicate to the healthcare team one's personal bias on difficult healthcare decisions that impact one's ability to provide care.
8. Recognize the impact of attitudes, values, and expectations on the care of the very young, frail older adults, and other vulnerable populations.

9. Protect patient privacy and confidentiality of patient records and other privileged communications.
10. Access interprofessional and intraprofessional resources to resolve ethical and other practice dilemmas.
11. Act to prevent unsafe, illegal, or unethical care practices.
12. Articulate the value of pursuing practice excellence, lifelong learning, and professional engagement to foster professional growth and development.

### **Marianist Values**

This class represents one component of your education at Chaminade University of Honolulu. An education in the Marianist Tradition is marked by five principles and you should take every opportunity possible to reflect upon the role of these characteristics in your education and development:

1. Education for formation in faith.
2. Provide an integral, quality education.
3. Educate in family spirit.
4. Educate for service, justice and peace, and integrity of creation.
5. Educate for adaptation and change.

Each week, students must address specifically how they have met one of the Marianist Values during their clinical experience that week. This allows students an opportunity to reflect upon these values and their connection to nursing clinical practice, particularly in the community setting.

### **Native Hawaiian Values**

Education is an integral value in both Marianist and Native Hawaiian culture. Both recognize the transformative effect of a well-rounded, value-centered education on society, particularly in seeking justice for the marginalized, the forgotten, and the oppressed, always with an eye toward God (Ke Akua). This is reflected in the 'Olelo No'eau (Hawaiian proverbs) and Marianist core beliefs:

1. Educate for Formation in Faith (Mana) E ola au i ke akua ('Olelo No'eau 364) May I live by God.
2. Provide an Integral, Quality Education (Na'auao) Lawe i ka ma'alea a kū'ono'ono ('Olelo No'eau 1957) Acquire skill and make it deep.

3. Educate in Family Spirit ('Ohana) 'Ike aku, 'ike mai, kōkua aku kōkua mai; pela iho la ka nohana 'ohana ('Ōlelo No'eau 1200) Recognize others, be recognized, help others, be helped; such is a family relationship.
4. Educate for Service, Justice and Peace (Aloha) Ka lama kū o ka no'eau ('Ōlelo No'eau 1430) Education is the standing torch of wisdom.
5. Educate for Adaptation and Change (Aina) 'A'ohe pau ka 'ike i ka hālau ho'okahi ('Ōlelo No'eau 203) All knowledge is not taught in the same school

## Alignment of Course Learning Outcomes

### Program Learning Outcomes

Key progression in professional nurse practice: I= Introduced to the concept/skill D= Developing M= Mastered	CLO1	CLO 2	CLO3	CLO 4	CLO5
PLO #1: Utilize the nursing process to advocate for safe, holistic, patient-centered care across the lifespan, incorporating the Marianist value of service, justice and peace.	M	M			
PLO #2: Apply leadership and communication skills to ensure quality, collaborative and continuous patient care.		M			
PLO #3: Integrate credible research with clinical experience and patient preferences for optimal care across the lifespan.			M	M	M
PLO #4: Incorporate informatics and healthcare technologies into the practice of professional nursing.			M	M	M
PLO #5: Contribute to the safety and quality improvement of the healthcare environment.					M

Alignment with Course Outcomes: X= Alignment	CLO1	CLO 2	CLO3	CLO 4	CLO5
Marianist Values	x	x	x	x	x
Native Hawaiian Values	x	x	x	x	x

## Course Activities

### Assessment and Course Grading

Assignment/assessment descriptions and instructions can be found in the appropriate modules on Canvas. Students are required to review the expectations of each assignment/assessment prior to completion.

The proportion that each of the above contributes to your grade in this course is as follows:

List of Assignments	Course Grade %
Exam 1 (10%)	10%
Exam 2,3,4 (20% each)	60%
ATI exam	10%
<b>Students must have a weighted testing average score (above) of 75% for the items above.</b>	
ATI Remediations	5%
CBPR Final Report/ Presentation(Collaborative Project)	15%
Weekly "Classroom" Activities	Pass/Fail
Clinical	Pass/Fail
	<b>100%</b>

### Clinical Course Grading Percentage

Clinical Performance	Percentage/equivalent
<ul style="list-style-type: none"> <li>● Clinical Performance</li> </ul>	Percentage/equivalent
Clinical Evaluation by <ul style="list-style-type: none"> <li>● Preceptor</li> <li>● Adjunct Clinical Faculty and/or</li> <li>● Faculty</li> </ul> CBPR Steps 1-8 (assigned weekly)	Satisfactory/Unsatisfactory
Clinical Forms <ul style="list-style-type: none"> <li>● Preceptor Acknowledgement form (if applicable)</li> <li>● Preceptor Attestation (if applicable)</li> <li>● Clinical Reflections</li> <li>● Clinical Performance/check-offs (cohort students)</li> <li>● Clinical Evaluation forms</li> <li>● Weekly Time Logs (if applicable)</li> </ul>	Mandatory
Overall Evaluation by the course coordinator	Satisfactory/Unsatisfactory

**\* All clinical forms are mandatory by the due date. If any clinical forms are missed, your course grade will be "Incomplete". All assignments (including pass/fail) in didactic and clinical must be completed and graded as "pass or satisfactory" to pass the course.**

### Homework

ATI practice and remediation are assigned weekly.

Clinical reflections are also due weekly, and must incorporate ALL clinical/lab days in the reflection. Each reflection must address at least one CLO and one Marianist Value.



This is a flipped classroom, students are expected to watch the pre-recorded lectures and complete the readings each week prior to class each week, and come to class prepared to engage in an active learning classroom.

### Exams

There will be 4 exams throughout the course. The first exam is a written take-home exam in which you will need to design a policy brief to address a public health problem at the population health level. Exams 2,3, & 4 are taken in class, in a secure testing environment. These exams consist of multiple choice, SATA, matching, short answer, fill in the blank, essay, case study, or other alternative format questions.

### Team Projects

Students will be assigned to a team to complete a Community Based Participatory Research Project in which you will investigate a specific community and identify public health issues. In addition, students will be assigned a vulnerable population to investigate. After assessing the community & vulnerable population, the team will choose an intervention to research that could impact the public health issue at the population health level. Each part of the project will be broken down into steps that the team will work on each week and receive feedback on over the course of the semester with the team during the population health lab. At the end of the semester the team will share their findings during a presentation. The team will also create a Public Service Announcement to convey a chosen Public Health Problem to a specific audience.

## Course Policies

### Clinical Policies

NUR 401 has both a didactic and clinical section. **Students must meet the requirements of both sections in order to pass this course.** Please remember that students must meet the requirements of BOTH sections to pass [Course Number & Name]. The clinical practicum evaluation is a passing score as noted on the clinical evaluation tool. You must pass [Course Number & Name] with a grade of “C” or better and receive a satisfactory evaluation in Clinical Practicum to pass the class. Failure in either will result in failure of the course and you will not be permitted to continue in the nursing program progression as described in the CUH Undergraduate General Catalog and the School of Nursing Student Handbook. **Repeating the course means repeating both didactic and clinical sections.**

Students are responsible for any clinical health/facility and preparation as determined by the Clinical Coordination team by the respective due dates. Students are expected to keep email/telephone contact information updated in the School of Nursing Office as this is the main form of contact that the Clinical Coordination Team will use in order to contact students. Failure to keep this information updated may result in the student not receiving pertinent clinical information.

### Overall Testing Policy

- To pass this course, the student must obtain a 75% or higher weighted average on testing assessments in this course.
  - Exams
  - Quizzes
  - ATI Final Mastery Exam
- **ALL** assignments must be successfully completed in order to pass this course.
- If the student fails to successfully complete all required assignments and/or does not have a weighted average on testing assessments of at least 75% in all testing assessments in this course, the maximum grade obtained for the course will be a D.

### Assignment Policy (all courses):

- All assignments must be satisfactorily completed in order to pass this course.

### ATI Grading Policy

#### A. Required Preparation:

1. Prior to taking the proctored **Community Health Final 2023** ATI examination you will be required to complete both non-proctored 2023 versions of the exam by the following date: **10/3/2024**
2. Utilize the non-proctored exams to study. When you take the non-proctored exams the first time, study the areas that you missed by utilizing the focused review tool provided by ATI.
3. On the ATI focused review Website select “all missed topics” to review. Read and view all the material provided by ATI to study.
4. Once you have read and viewed all the material provided by ATI, complete the active learning template for each topic reviewed and turn in to your instructor by the following date: See canvas for due dates.
5. Once you have turned in the active learning templates, your instructor will turn on the rationales for the right and wrong answers for the non-proctored ATI examinations.
6. Take the exams again and this time read the rationales provided by ATI for the right and wrong answers (even if you obtained the correct answer); this will help you study the material.

7. Once you have completed the study requirements delineated above, you may take the proctored **Community Health Final 2023** ATI examination which is tentatively scheduled for **10/4/2024**.

## **B. Grading & Required Remediation:**

### **ATI Grading Policy:**

- If the student obtains a level 2 or above on the proctored ATI exam, the student will receive 100% for this portion of the grade.
- If the student scores a level 1 or below a level 1 on the proctored ATI exam, the student will receive 0% for this portion of the grade.
- The benchmark of all ATI content mastery exams is a level 2. If the student obtains below level 2; the student has not been able to demonstrate mastery of the content and is not meeting course expectations.
- Therefore, if the student obtains a level 1 or below a level 1 on the ATI content mastery examination, the student must complete a focused review, submit active learning templates, and retake the mastery examination by the following date 10/18/2024.
- If the student obtains a level 2 on the retake examination, the ATI score will increase to 50%.
- If the student obtains a level 1 on the retake examination, the ATI grade will not change based on the retake examination, it will remain 0%.
- If the student is unable to achieve at least a level 1 on the retake exam, the student will fail the course.
- The final ATI score will be included as part of the weighted 75% exam average.
  - The course specific proctored ATI examination will be worth 10% of the final assessment grade in this course (if the student meets the 75% weighted exam average).

The School of Nursing may choose to utilize an online exam proctoring technology at any time during this course. This technology enables students to take proctored exams at a location that is off campus. This technology provides a secure test environment that promotes academic integrity and provides data security. The process identifies a student and records video, audio, and screen capture during the student's exam. This information is communicated to secure servers and reviewed. The video, audio, and screen capture are used solely for the purpose of ensuring academic integrity during the testing process.

### **Testing Policy**

Students are expected to take tests on the designated day. In case of an emergency, the instructor of the course must be contacted immediately so that an alternate plan can be made

at the instructor's discretion. Notification to any other individual other than the instructor of record will not be accepted. Notification must happen prior to the exam, any notification after the exam may not be honored. Failure to do so may result in a zero. In case of absence due to illness, a health care provider note is required. If proper documentation is provided, the instructor may approve a make-up test. The student will be required to take the exam upon the first business day the provider note states the student is clear to return unless the instructor approves otherwise. Make up test dates and times will be determined by the instructor. Once a student takes an exam, the student will not be permitted to re-take the exam for any reason.

### **Attendance**

Students are expected to regularly attend all courses for which they are registered. Student should notify their instructors when illness or other extenuating circumstances prevents them from attending class and make arrangements to complete missed assignments. Notification may be done by emailing the instructor's Chaminade email address, calling the instructor's campus extension, or by leaving a message with the instructor's division office. It is the instructor's prerogative to modify deadlines of course requirements accordingly. Any student who stops attending a course without officially withdrawing may receive a failing grade.

Unexcused absences equivalent to more than a week of classes may lead to a grade reduction for the course or an incomplete. Any unexcused absence of two consecutive weeks or more may result in being withdrawn from the course by the instructor, although the instructor is not required to withdraw students in that scenario. Repeated absences put students at risk of failing grades.

Students with disabilities who have obtained accommodations from the Chaminade University of Honolulu Tutor Coordinator may be considered for an exception when the accommodation does not materially alter the attainment of the learning outcomes.

Federal regulations require continued attendance for continuing payment of financial aid. When illness or personal reasons necessitate continued absence, the student should communicate first with the instructor to review the options. Anyone who stops attending a course without official withdrawal may receive a failing grade or be withdrawn by the instructor at the instructor's discretion.

### **Clinical Details/Requirements**

Clinical rotations in the nursing program are foundational to the development of the professional nurse and nursing as a practice. You must dress professionally and look professional in all clinical experiences. Only the Chaminade University School of Nursing approved uniforms will be permitted, please review the BSN Handbook for details. Your image is representative of the Chaminade University Nurse. Your school picture ID is to be worn at all times unless specified by your clinical instructor/facility. All other clinical requirements apply. Additional information about the clinical requirements including hair, jewelry, make-up, tattoos, false eyelashes and fingernails specifications is found in your student handbook. Clinical facilities have specific requirements each student must meet; some of these are to be completed before the first day of clinical. These requirements can be facility orientation to policies, computer systems, and other forms of paperwork. Please remember that students and faculty of Chaminade are guests in these facilities and we must comply with ALL of the requirements given or the student and/or clinical group will not be allowed to participate in learning experiences at that facility. A failure to meet these requirements may result in having to withdraw from the course since changing clinical placements after the due date has passed is not allowed by the clinical facilities.

#### **Clinical Attendance and Participation:**

Attendance is **mandatory**. If you must miss a clinical session due to illness, you must call your clinical instructor and notify your course coordinator at least one hour prior to start time and provide a health care provider's note in order to receive a make-up session. A make-up session will be determined by the course coordinator and an incomplete may be given until hours are completed. You are expected to be at the clinical site on time without tardiness. Students may **NOT** switch clinical sections unless approved by the Clinical Coordination Team. Do not bring valuables and only bring the assigned equipment. Clinical facilities do not provide storage for students' bags. If you bring your lunch please realize that a refrigerator will not be available for storage so plan accordingly.

Students need to complete the required number of clinical/lab/simulation hours and meet the clinical competencies to successfully pass the course. Missed clinical days may be made up at the discretion of course coordinators dependent on faculty availability, site availability, and/or appropriateness of situation for the student to attend. Progression may be delayed due to clinical absences.

#### **Confidentiality, Unacceptable Practice (unsafe, unethical, or illegal):**

Students are expected to maintain patient confidentiality at all times. **No computer printouts, or any form of patient record, are to be removed from the clinical setting.** Patient records are **NOT** to be photocopied. To do so will result in clinical failure. Please read the **HIPAA**

regulations for your agency, sign the acknowledgement form as required, and submit it to the appropriate clinical instructor or Course Coordinator.

- A failure to close out completely from a facility computer with patient information is a HIPAA violation and will be treated accordingly. This includes screens that have been minimized. This is a federal law and compliance is mandatory.
- A failure to cover patient information on your clipboard or notepad is another example of HIPAA violation.

Patient identifiers, such as: name, clinical facility, DOB, SS#, home address and telephone number, city/county/region, employer, names of relatives/significant others **must be removed or omitted from all written work**. All written work with patient care information (such as daily patient care plans with vital signs and physical assessment notes) must be shredded at the end of the clinical day. Students are also expected to delete from their computer files all coursework at the end of the semester and return any I.D. and/or parking badges to the respective clinical sites. Students are responsible for any replacement fees attached to lost IDs or parking badges.

### **Late Work**

All assignments are expected to be submitted as designated on this syllabus/course schedule. Students must inform the instructor via email of any late assignments. Late written assignments in the didactic component of this course will receive an automatic 10% deduction per day past the due date and time. No late assignments will be accepted after the 5th calendar day. Late assignments (e.g. weekly clinical reflection, etc. ) in the clinical portion of this course will result in an UNSATISFACTORY rating under Competency 1. Any UNSATISFACTORY rating after midpoint may result in the failure of the course. ALL assignments regardless of grade must be completed and submitted in order to receive a passing grade in this class.

In the rare occurrence that submission in Canvas is not accessible, please contact Help Desk Support and report any technical issues. The student is responsible for getting a reference number from Help Desk Support as evidence of any technical issues as requested by the faculty. In an event that Canvas cannot be accessed to submit assignments on time, the student can email the course coordinator prior to the assignment deadline and attach the word document assignment. This procedure must only be used if Help Desk informs the student that Canvas is not accessible. The student is also responsible to post the completed assignment in Canvas when the site is accessible for grading purposes. If requesting an extension on an assignment, the request must be formally submitted to the instructor prior to the due date unless there are extenuating circumstances. Extensions may be subject to the deduction of points as stipulated below in the late assignments section. The student is responsible for making sure that the document is the final version of the assignment. Any resubmissions may be subject to late penalty. Individual assignments must be done on an individual basis. When templates are used

and information submitted appears to be duplicate information, suspicion of academic dishonesty may occur. Please review the policy of academic honesty in detail.

### Extra Credit

Extra credit is not permitted in the Nursing Program.

### Writing Policy

All submitted papers must be in an acceptable format per course coordinator. Papers are to be written in a scholarly manner, formatted in APA style. Refer to APA 7 guidelines.

### Changes to the Syllabus

While the provisions of this syllabus are as accurate and complete as possible, your instructor reserves the right to change any provision herein at any time. Every effort will be made to keep you advised of such changes, and information about such changes will be available from your instructor.

### Grades of Incomplete

A student may receive a grade of incomplete at the instructor's discretion if clinical hours are unable to be completed for a valid and verifiable reason and only if there is availability to make the clinical hours up.

### Final Grades

Final grades are submitted to [Self-Service](#):

A = 90% and above

B = 80-89%

C = 70-79%

D = 60-69%

F = 59% and below

**No Rounding of Grades: Example- If a student earned a final percentage grade of 69.99%, the final score will NOT be rounded to 70.**

## Important Information

### Academic Honesty

Academic honesty is an essential aspect of all learning, scholarship, and research. It is one of the values regarded most highly by academic communities throughout the world. Violations of the principle of academic honesty are extremely serious and will not be tolerated.

Students are responsible for promoting academic honesty at Chaminade by not participating in any act of dishonesty and by reporting any incidence of academic dishonesty to an instructor or to a University official. Academic dishonesty may include theft of records or examinations, alteration of grades, and plagiarism, in addition to more obvious dishonesty.

Questions of academic dishonesty in a particular class are first reviewed by the instructor, who must make a report with recommendations to the Dean of the Academic Division. Punishment for academic dishonesty will be determined by the instructor and the Dean of Academic Division and may include an “F” grade for the work in question, an “F” grade for the course, suspension, or dismissal from the University.

For the most up to date information, please refer to the [Academic Honesty Policy](#) on the Chaminade University Catalog website.

### **SNHP Academic Conduct Policy**

Nursing students are responsible for promoting academic honesty in all educational settings.

***Any behavior that impedes assessment of course outcomes is considered academic dishonesty by the CUH SNHP.*** Nursing students represent Chaminade University and the School of Nursing

and Health Professions and as such are expected to demonstrate professional, ethical behavior in the classroom, in laboratory settings, in the clinical setting, and in the community. The

Chaminade student nurse shall be committed to the Marianist values and the core values of the School of Nursing. ***Violations of the principle of academic honesty are extremely serious and***

***will not be tolerated.*** Students are responsible for promoting academic honesty by not participating in any act of dishonesty and by reporting any incidence of academic dishonesty by

others to an instructor or to a university official. Academic dishonesty may include but not limited to: cheating, accessing or distributing test banks or test questions, plagiarism,

unauthorized collaboration, deliberate interference with the integrity of the work of others, falsification of data, and submitting work for evaluation as one’s own that was produced in

whole or substantial part through the use of artificial intelligence tools or other tools that generate artificial content without permission from the instructor. Infractions may result in a

reduced grade, repeating the assignment/ exam, course failure or dismissal from the program.

Please refer to “*Professional Behavior*” in the **Nursing and Health Professions BSN Student Handbook** for an in-depth explanation.



### **Cell phones, tablets, and laptops**

Out of consideration for your classmates, please set your cell phone to silent mode during class. Students are encouraged to bring laptops or tablets to class as the instructor will assign online activities and readings that will require the use of a laptop or tablet. Laptops and tablets should not be misused, such as checking distracting websites. Use your best judgment and respect your classmates and instructor. *Students may not record or distribute any class activity without written permission from the instructor, except as necessary as part of approved accommodations for students with disabilities. Any approved recordings may only be used for the student's own private use.* Use your best judgment and respect your classmates and instructor.

### **Recording**

Students may not record or distribute any class activity without written permission from the instructor, except as necessary as part of approved accommodations for students with disabilities. Any approved recordings may only be used for the student's own private use.

### **Title IX and Nondiscrimination Statement**

Chaminade University of Honolulu is committed to providing a learning, working and living environment that promotes the dignity of all people, inclusivity and mutual respect and is free of all forms of sex discrimination and gender-based violence, including sexual assault, sexual harassment, gender-based harassment, domestic violence, dating violence, and stalking. As a member of the University faculty, I am required to immediately report any incident of sex discrimination or gender-based violence to the campus Title IX Coordinator.

### **Nondiscrimination Policy & Notice of Nondiscrimination**

Chaminade University of Honolulu does not discriminate on the basis of sex and prohibits sex discrimination in any education program or activity that it operates, as required by Title IX and its regulations, including in admission and employment. Inquiries about Title IX may be referred to the University's Title IX Coordinator, the U.S. Department of Education's Office for Civil Rights, or both and contact information may be found at the [Chaminade University Title IX Office Contact Information and Confidential Resources website](#). On-campus Confidential Resources may also be found here at [CAMPUS CONFIDENTIAL RESOURCES](#).

The University's Nondiscrimination Policy and Grievance Procedures can be located on the University webpage at:

<https://chaminade.edu/compliance/title-ix-nondiscrimination-policies-procedures/>.

To report information about conduct that may constitute sex discrimination or make a complaint of sex discrimination under Title IX, please refer to the [Campus Incident Report form](#). Chaminade University of Honolulu prohibits sex discrimination in any education program or activity that it operates. The NOTICE of NONDISCRIMINATION can be found here: [Notice of Nondiscrimination](#).

### **CUH Alert Emergency Notification**

To get the latest emergency communication from Chaminade University, students' cell numbers will be connected to Chaminade's emergency notification text system. When you log in to the Chaminade portal, you will be asked to provide some emergency contact information. If you provide a cellphone number, you will receive a text from our emergency notification system asking you to confirm your number. You must respond to that message to complete your registration and get emergency notifications on your phone.

### **Assessment for Student Work**

With the goal of continuing to improve the quality of educational services offered to students, Chaminade University conducts assessments of student achievement of course, program, and institutional learning outcomes. Student work is used anonymously as the basis of these assessments, and the work you do in this course may be used in these assessment efforts.

### **Student with Disabilities Statement**

Chaminade University of Honolulu offers accommodations for all actively enrolled students with disabilities in compliance with Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act (ADA) of 1990, and the ADA Amendments Act (2008).

Students are responsible for contacting Kokua Ike: Center for Student Learning to schedule an appointment. Verification of their disability will be requested through appropriate documentation and once received it will take up to approximately 2–3 weeks to review them. Appropriate paperwork will be completed by the student before notification will be sent out to their instructors. Accommodation paperwork will not be automatically sent out to instructors each semester, as the student is responsible to notify Kokua Ike via email at [ada@chaminade.edu](mailto:ada@chaminade.edu) each semester if changes or notifications are needed.

### **Kōkua 'Ike: Tutoring & Learning Services**

Chaminade is proud to offer free, one-on-one tutoring and writing assistance to all students. Tutoring and writing help is available on campus at Kōkua 'Ike: Center for Student Learning in a variety of subjects (including, but are not limited to biology, chemistry, math, nursing, English, etc.) from trained Peer and Professional Tutors. Please check [Kōkua 'Ike's](#) website for the latest

times, list of drop-in hours, and information on scheduling an appointment. Free online tutoring is also available via TutorMe. Tutor Me can be accessed 24/7 from your Canvas account. Simply click on Account > TutorMe. For more information, please contact Kōkua 'Ike at [tutoring@chaminade.edu](mailto:tutoring@chaminade.edu) or 808-739-8305.

## Readings & Due Dates

*Course content may vary from this outline at the discretion of the instructor to meet the needs of each class. **NOTE:** Assigned readings, pre-assigned modules, and Study Plan content are to be completed prior to class. Refer to course Canvas shell modules for complete lesson plan.*

See Course Calendar Here