



School of Humanities, Arts & Design
Department of English

EN 101-11-1: Introduction to Expository Writing

Henry Hall 203
Tu & Th 10-11:20 am
Fall 2024

Instructor Information

Instructor: Brenda Yun, PhD
Email: brenda.yun@chaminade.edu
Cell Phone: 808-354-4150 (preferred – text is best)
Office Phone: 808-735-4896
Office Location: Henry Hall 206-I
Office Hours: Thursday 9-10 am (and by appointment)

Communication

Email or text is preferred. I respond to email within 48 hours and texts within 24 hours. Rough and final drafts will be graded within 1 week of being turned in.

Course Description & Materials

Catalog Course Description

Introduction and practice in writing, editing, and revising short narrative and expository essays. The course instructs the basics of organization and clear expression and use of Standard Edited American English.

Time Allocation

This is a three-credit hour course requiring 135 hours of student engagement per the official CUH Credit hour policy of 45 hours per credit. Students in this course are expected to spend 38 hours in class + approximately 2 hours per week of reading and 3 hours per week of writing (including editing and revising).

Required Materials

1. Course Reader (purchase at bookstore)

2. *Crying in H Mart* by Michelle Zauner (hard copy required, available at bookstore)
3. CANVAS classroom for submissions (as directed)

Canvas (<https://chaminade.instructure.com>)

Technical Assistance for Canvas Users:

- Search for help on specific topics or get tips in [Canvas Students](#)
- [Live chat with Canvas Support for students](#)
- Canvas Support Hotline for students: +1-833-209-6111
- [Online tutorials](#): click on “Students” role to access tutorials
- Chaminade IT Help Desk: helpdesk@chaminade.edu or call (808) 735-4855

Learning Outcomes

General Education Program Learning Outcome (PLO)

The students will explore and articulate reading and writing strategies, produce written texts, and engage diverse textual situations, so as to participate creatively, collaboratively, and critically in their local communities.

Course Learning Outcomes (CLOs)

Upon the successful completion of this course, the student will

1. Design and produce a successful written text by implementing pre-writing strategies, responding to feedback & revising a draft;
2. Analyze textual situations and apply appropriate rhetorical strategies;
3. Use writing to participate creatively, collaboratively, and critically in their local communities.

Marianist Values

This class represents one component of your education at Chaminade University of Honolulu. An education in the Marianist Tradition is marked by five principles and you should take every opportunity possible to reflect upon the role of these characteristics in your education and development:

1. Education for formation in faith.
2. Provide an integral, quality education.
3. Educate in family spirit.
4. Educate for service, justice and peace, and integrity of creation.
5. Educate for adaptation and change.

Education is an integral value in both Marianist and Native Hawaiian culture. Both recognize the transformative effect of a well-rounded, value-centered education on society, particularly in

seeking justice for the marginalized, the forgotten, and the oppressed, always with an eye toward God (Ke Akua). This is reflected in the ‘Olelo No’eau (Hawaiian proverbs) and Marianist core beliefs.

Native Hawaiian Values

Education is an integral value in both Marianist and Native Hawaiian culture. Both recognize the transformative effect of a well-rounded, value-centered education on society, particularly in seeking justice for the marginalized, the forgotten, and the oppressed, always with an eye toward God (Ke Akua). This is reflected in the ‘Olelo No’eau (Hawaiian proverbs) and Marianist core beliefs:

1. Educate for Formation in Faith (Mana) E ola au i ke akua (‘Olelo No’eau 364) May I live by God.
2. Provide an Integral, Quality Education (Na’auao) Lawe i ka ma’alea a kū’ono’ono (‘Olelo No’eau 1957) Acquire skill and make it deep.
3. Educate in Family Spirit (‘Ohana) ‘Ike aku, ‘ike mai, kōkua aku kōkua mai; pela iho la ka nohana ‘ohana (‘Olelo No’eau 1200) Recognize others, be recognized, help others, be helped; such is a family relationship.
4. Educate for Service, Justice and Peace (Aloha) Ka lama kū o ka no’eau (‘Olelo No’eau 1430) Education is the standing torch of wisdom.
5. Educate for Adaptation and Change (Aina) ‘A’ohe pau ka ‘ike i ka hālau ho’okahi (‘Olelo No’eau 203) All knowledge is not taught in the same school

Alignment of Course Learning Outcomes

	CLO 1	CLO 2	CLO 3
Marianist Values			X
PLO	X	X	X
Native Hawaiian Values			X
Gen Ed Learning Outcomes	X	X	X

Course Activities

1. Attendance (15%)
2. In-class participation & quizzes (15%)
3. Writing assignments (60%)
 - a. 4 final essays (2-3 pages), with peer review workshops & rough drafts of each (15% per essay)
4. Final Exam (10%)

Course Policies

Attendance

Attendance is mandatory for all scheduled classes. Letter grade can be lowered if student has more than two unexcused absences (the equivalent of one week). In order for an absence to be excused, students must notify the instructor via email within 24 hours of the class time, preferably before the class session and no more than 24 hours following it.

You are expected to be in class on time. Tardiness on a regular basis may reduce letter grade. Your final grade will be affected for excessive (three or more) unexcused absences and/or for excessive tardiness (more than three times).

Late Work

Students must submit their assignments on time. If circumstances occur that make it difficult for a student to submit work on time, the student must notify the instructor and explain the reason via email. It is the discretion of the instructor to determine whether the due date can be deferred or whether to deduct points for late work.

Extra Credit

Extra credit is not offered.

Changes to the Syllabus

While the provisions of this syllabus are as accurate and complete as possible, your instructor reserves the right to change any provision herein at any time. Every effort will be made to keep you advised of such changes, and information about such changes will be available from your instructor.

Grades of Incomplete

Only with extenuating circumstances is a grade of Incomplete offered.

Final Grades

Student grade will be calculated using a point system. The point system will depend on total number of quizzes, assignments and drafts assigned during the term. Total points will be dependent on work assigned throughout the term. The instructor reserves the right to add or subtract assignments. The total score will depend on final assignments provided throughout the term. The percentage score will remain.

Final grades are submitted to [Self-Service](#):

- A = 90% and above
- B = 80-89%
- C = 70-79%
- D = 60-69%
- F = 59% and below

The passing grade for this class is a 'C.' The instructor reserves the right to modify the number of assignments and tests used to calculate student grades. Therefore, assignments or tests may be reduced if deemed necessary.

Guidelines & Responsibilities

Any community must have a set of rules and standards of conduct by which it operates. At Chaminade, these standards are outlined so as to reflect both the Catholic, Marianist values of the institution and to honor and respect students as responsible adults. Students should conduct themselves in a manner that reflects the ideals of the University. This includes knowing and respecting the intent of rules, regulations, and/or policies presented in the Student Handbook, and realizing that students are subject to the University's jurisdiction from the time of their admission until their enrollment has been formally terminated. Please refer to the Student Handbook for more details. A copy of the Student Handbook is available on the Chaminade website. For further information, [please refer to the Student Handbook.](#)

This class is a community within our institution. Each of us are part of a learning community that encourages growth in knowledge, skills and wisdom.

- You are responsible for reading the assigned material by the beginning of class and must be prepared to discuss. Some prompts will be provided in order to assist you in preparation.
- Be respectful to and of your classmates and instructor. Inappropriate behavior, such as but not limited to, excessive talking, text messaging, demeaning gestures, will not be tolerated. Students can be asked to leave the classroom if behavior is disruptive.
- For each rhetorical mode, students will choose one to develop a preliminary sample. The rough draft will be brought to class for peer review, which is intended to assist students in identifying strengths and areas needing improvement. The rough draft is graded based on the quality of content, organization, and writing.
- Following the peer review and based on suggestions by peers, students will revise and edit the draft into a polished final essay. Rough and final drafts will be submitted on CANVAS.
- All required submissions (draft and final version) are to be submitted by **11:59 pm Hawai'i time** on its due date.

These guidelines are based on the principle for “Education and the Family Spirit.” This section of the tradition calls on members of the community to “encourage the personal development of each of its members” [through] “mutual respect.” At the minimum, each participant should support this learning community by

- i) arriving to class on time;
- ii) giving your attention to this community rather than to technology; and
- iii) sharing your opinions respectfully both in person and online.

Important Information

Academic Honesty

Academic honesty is an essential aspect of all learning, scholarship, and research. It is one of the values regarded most highly by academic communities throughout the world. Violations of the principle of academic honesty are extremely serious and will not be tolerated.

Students are responsible for promoting academic honesty at Chaminade by not participating in any act of dishonesty and by reporting any incidence of academic dishonesty to an instructor or to a University official. Academic dishonesty may include theft of records or examinations, alteration of grades, and plagiarism, in addition to more obvious dishonesty.

Questions of academic dishonesty in a particular class are first reviewed by the instructor, who must make a report with recommendations to the Dean of the Academic Division. Punishment for academic dishonesty will be determined by the instructor and the Dean of Academic Division and may include an “F” grade for the work in question, an “F” grade for the course, suspension, or dismissal from the University.

For the most up to date information, please refer to the [Academic Honesty Policy](#) on the Chaminade University Catalog website.

Plagiarism Guidelines

Plagiarism is presenting the work of another as your own. The guidelines for plagiarism are in the General Catalog (online). They include, but are not limited to, the following:

1. Complete or partial copying directly from a published or unpublished source without proper acknowledgment to the author. Minor changes in wording or syntax are not sufficient to avoid charges of plagiarism. Proper acknowledgement (citation) of the source is always mandatory.
2. Paraphrasing the work of another without proper acknowledgement.

3. Submitting as one's own original work (however freely given or purchased) the original exam, research paper, manuscript, report, computer file, or other assignment that has been prepared by another individual. (Chaminade General Catalog, online).

Title IX and Nondiscrimination Statement

Chaminade University of Honolulu is committed to providing a learning, working and living environment that promotes the dignity of all people, inclusivity and mutual respect and is free of all forms of sex discrimination and gender-based violence, including sexual assault, sexual harassment, gender-based harassment, domestic violence, dating violence, and stalking. As a member of the University faculty, I am required to immediately report any incident of sex discrimination or gender-based violence to the campus Title IX Coordinator.

Nondiscrimination Policy & Notice of Nondiscrimination

Chaminade University of Honolulu does not discriminate on the basis of sex and prohibits sex discrimination in any education program or activity that it operates, as required by Title IX and its regulations, including in admission and employment. Inquiries about Title IX may be referred to the University's Title IX Coordinator, the U.S. Department of Education's Office for Civil Rights, or both and contact information may be found at the [Chaminade University Title IX Office Contact Information and Confidential Resources website](#). On-campus Confidential Resources may also be found here at [CAMPUS CONFIDENTIAL RESOURCES](#).

The University's Nondiscrimination Policy and Grievance Procedures can be located on the University webpage at: <https://chaminade.edu/compliance/title-ix-nondiscrimination-policies-procedures/>.

To report information about conduct that may constitute sex discrimination or make a complaint of sex discrimination under Title IX, please refer to the [Campus Incident Report form](#). Chaminade University of Honolulu prohibits sex discrimination in any education program or activity that it operates. The NOTICE of NONDISCRIMINATION can be found here: [Notice of Nondiscrimination](#).

CUH Alert Emergency Notification

To get the latest emergency communication from Chaminade University, students' cell numbers will be connected to Chaminade's emergency notification text system. When you log in to the Chaminade portal, you will be asked to provide some emergency contact information. If you provide a cellphone number, you will receive a text from our emergency notification system asking you to confirm your number. You must respond to that message to complete your registration and get emergency notifications on your phone.

Assessment for Student Work

With the goal of continuing to improve the quality of educational services offered to students, Chaminade University conducts assessments of student achievement of course, program, and institutional learning outcomes. Student work is used anonymously as the basis of these assessments, and the work you do in this course may be used in these assessment efforts.

Student with Disabilities Statement

Chaminade University of Honolulu offers accommodations for all actively enrolled students with disabilities in compliance with Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act (ADA) of 1990, and the ADA Amendments Act (2008).

Students are responsible for contacting Kokua Ike: Center for Student Learning to schedule an appointment. Verification of their disability will be requested through appropriate documentation and once received it will take up to approximately 2–3 weeks to review them. Appropriate paperwork will be completed by the student before notification will be sent out to their instructors. Accommodation paperwork will not be automatically sent out to instructors each semester, as the student is responsible to notify Kokua Ike via email at ada@chaminade.edu each semester if changes or notifications are needed.

Kōkua 'Ike: Tutoring & Learning Services

Chaminade is proud to offer free, one-on-one tutoring and writing assistance to all students. Tutoring and writing help is available on campus at Kōkua 'Ike: Center for Student Learning in a variety of subjects (including, but are not limited to biology, chemistry, math, nursing, English, etc.) from trained Peer and Professional Tutors. Please check [Kōkua 'Ike's](#) website for the latest times, list of drop-in hours, and information on scheduling an appointment. Free online tutoring is also available via TutorMe. Tutor Me can be accessed 24/7 from your Canvas account. Simply click on Account > TutorMe. For more information, please contact Kōkua 'Ike at tutoring@chaminade.edu or 808-739-8305.

Readings & Due Dates

Date	Course content	Assignment
Aug. 20-22	Course intro Rhetorical Mode: Narration Read “King of Tides”	Tu: Read “About Winning”
	Rhetorical Mode: Illustration	Th: Read “Inside the Pain Cave”
Aug. 27-29	Rhetorical Mode: Description	Tu: Read “Daughters of the Spring”
	Essay 1 Prewriting, Outline & Drafting	Th: Essay 1 Rough Draft
Sept. 3-5	Peer Review Essay 1	Tu: Read “Fantastic Beasts and How to Rank Them”
	Rhetorical Mode: Classification	Th: Read “Thought Experiment”
Sept 10-12	Rhetorical Mode: Process Analysis Irene Salter virtual visit	Tu: Essay 1 Final Draft
	Rhetorical Mode Review #1	Th: Read “Could Time End?”
Sept. 17-19	Rhetorical Mode: Definition	Tu: Read “The Geese”
	Essay 2 Prewriting, Outline & Drafting	Th: Essay 2 Rough Draft
Sept. 24-26	Peer Review Essay 2	Tu: Read “Living with Geese”
	Rhetorical Mode: Comparison & Contrast	Th: Read “Snakebit”
Oct. 1-3	Rhetorical Mode: Cause & Effect	Tu: Essay 2 Final Draft
	Rhetorical Mode Review #2	Th: Read “Going Postal”
Oct. 8-10	Rhetorical Mode: Persuasion	Tu: Read Book Part 1
	Essay 3 Prewriting, Outline & Drafting	Th: Essay 3 Rough Draft
Oct. 15-17	Peer Review Essay 3	Tu: Prepare for Lit Circle #1
	Literature Circle #1	Th: Read Book Part 2
Oct. 22-24	Rhetorical Mode Review #3	Tu: Essay 3 Final Draft
	Reading Day + Conferences	Th: Prepare for Lit Circle #2
Oct. 29-31	Literature Circle #2	Tu: Read Book Part 3
	Essay 4 Prewriting, Outline & Drafting	Th: Essay 4 Rough Draft
Nov. 5-7	Peer Review Essay 4	Tu: Prepare for Lit Circle #3
	Literature Circle #3	Th: Read Book Part 4
Nov. 12-14	Reading Day + Conferences	Tu: Prepare for Lit Circle #4
	Literature Circle #4	Th: Essay 4 Final Draft
Nov. 19-21	Portfolio Assignment	Tu: Read excerpt from <i>Fuzz</i> (handout)
	Footnotes	Th: Read “Spectral Light”
Nov. 26 (+Holiday)	Work on Portfolio	Tu: Portfolio
Wed., Dec. 4	Exam	PAU 😊