

EN 101-10-1: Introduction to Expository Writing

Benton Sen, MFA
Fall 2024
Tues/Thurs 8:30-9:50 a.m.
Eiben Hall 202

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Office Hours: Fridays 10:00-12:00, or by appt.
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Course Description

Instruction and practice in writing, editing, and revising short narrative and expository essays. The course instructs the basics of organization and clear expression and use of Standard Edited American English.

Required Texts

- *Autobiography of a Face* by Lucy Grealy
- *The Little Seagull Handbook with Exercises, Fifth Edition*, by Richard Bullock, et al.
- Weekly readings available on Canvas

General Education Learning Outcomes

The students will explore and articulate reading and writing strategies, produce written texts, and engage diverse textual situations, so as to participate creatively, collaboratively, and critically in their local communities.

Course Learning Outcomes

Upon the successful completion of this course, students will:

1. Design and produce a successfully written text by implementing pre-writing strategies, responding to feedback and revising a draft.
2. Analyze textual situations and apply appropriate rhetorical strategies (i.e. narrative, descriptive, comparison and contrast, cause and effect, definition, persuasion, classification, argument).
3. Use writing to participate creatively, collaboratively, and critically in their local communities. (Marianist Characteristic #3—Educate in the Family Spirit).

Grading Scale (Student Handbook)

Letter grades are given in all courses except those conducted on a credit/no credit basis. Grades are calculated from the student's daily work, class participation, quizzes, tests, term papers, reports and the final examination. They are interpreted as follows:

- A Outstanding scholarship and intellectual initiative (90% and above)
- B Superior work done in a consistent and intellectual manner (80-89%)
- C Average grade indicating a competent grasp of subject matter (70-79%)
- D Inferior work of the lowest passing grade, not satisfactory for fulfillment of prerequisite course work (60-69%)
- F Failed to grasp the minimum subject matter; no credit given (59% and below)

Withdrawals and Incompletes

Students have the option of withdrawing from this, or any course, provided they do either before or by the deadline. Your professor is not responsible for providing you with the appropriate forms to apply for a "W," nor are we able to extend the date if you miss the deadline. Please speak to me as soon as possible if you believe you should withdraw from this course. According to Chaminade University's general catalog, an incomplete is only issued if a student "Did not complete a small portion of the work or final examination due to circumstances beyond the student's control... Prior to reporting of grades a contract must be made between the student and the instructor for the completion of the course." Incompletes are neither automatically rendered nor encouraged for minor issues.

Requirements

- Essay #1 Tell Us a Story (Narrative) 10% (100 pts)
- Essay #2 Ethos/Pathos/Logos (Rhetorical Appeals) 10% (100 pts)
- Essay #3 Language (Compare/Contrast) 10% (100 pts)
- Essay #4 Find a Message (Literary Analysis) 10% (100 pts)
- Essay #5 Final Paper (Argument) 10% (100 pts)
- Writing and Quizzes 30% (300 pts)
- Attendance 10% (100 pts)
- Portfolio 10% (100 pts)

Total: 100% (1000 points)

Attendance

Class participation is important so attendance is mandatory. You should email me when illness or other extenuating circumstances prevents you from attending class. If you are late more than three times, your final grade will be lowered. More than two unexcused absences will lower your final mark by one full grade. If you are absent for two consecutive weeks or more without a documented set of mitigating circumstances, you may be

administratively withdrawn from this course. Please speak with me as soon as possible, if you are having any attendance issues.

Students with disabilities who have obtained accommodations from the Chaminade University of Honolulu ADA Coordinator may be considered for an exception when the accommodation does not materially alter the attainment of the learning outcomes. Federal regulations require continued attendance for continuing payment of financial aid. When illness or personal reasons necessitate continued absence, you should communicate first with me to review the options. Anyone who stops attending a course without official withdrawal may receive a failing grade or be withdrawn from the course.

**Late assignments will earn a 10% deduction for each day they are late.
Plagiarized assignments will earn zero points.**

No electronic devices (including laptops, tablets, cell phones, ear buds/headphones, etc.) are allowed in class, unless approved by the professor. Please keep your devices silenced and in your bag.

Education is an integral value in Marianist and Native Hawaiian culture. Both recognize the transformative effect of a well-rounded, value-centered education on society, particularly in seeking justice for the marginalized, the forgotten, and the oppressed, always with an eye toward God (Ke Akua). This is reflected in the Marianist core beliefs and the ‘Ōlelo No‘eau (Hawaiian proverbs).

Marianist Values:

Educate for Formation in Faith
Provide an integral, quality education
Educate in the Family Spirit
Educate for service, justice, and peace
Educate for adaptation and change

**Native Hawaiian Values:
‘Ōlelo No‘eau (Hawaiian proverbs)**

Educate for Formation in Faith (Mana)
E ola au i ke akua (‘Ōlelo No‘eau 364)
May I live by God

Provide an Integral, Quality Education (Na‘auao)
Lawe i ka ma‘alea a kū‘ono‘ono (‘Ōlelo No‘eau 1957)
Acquire skill and make it deep

Educate in Family Spirit (‘Ohana)

‘Ike aku, ‘ike mai, kōkua aku kōkua mai; pela iho la ka nohana ‘ohana
(‘Ōlelo No‘eau 1200)

Recognize others, be recognized, help others, be helped,
such is a family relationship

Educate for Service, Justice and Peace (Aloha)

Ka lama kū o ka no‘eau (‘Ōlelo No‘eau 1430)

Education is the standing torch of wisdom

Educate for Adaptation and Change (‘Āina)

‘A‘ohe pau ka ‘ike i ka hālau ho‘okahi (‘Ōlelo No‘eau 203)

All knowledge is not taught in the same school

Academic Honesty

Academic honesty is an essential aspect of all learning, scholarship, and research. It is one of the values regarded most highly by academic communities throughout the world. Violations of the principle of academic honesty are extremely serious and will not be tolerated.

Students are responsible for promoting academic honesty at Chaminade by not participating in any act of dishonesty and by reporting any incidence of academic dishonesty to an instructor or to a University official. Academic dishonesty may include theft of records or examinations, alteration of grades, and plagiarism, in addition to more obvious dishonesty.

Questions of academic dishonesty in a particular class are first reviewed by the instructor, who must make a report with recommendations to the Dean of the Academic Division. Punishment for academic dishonesty will be determined by the instructor and the Dean of Academic Division and may include an “F” grade for the work in question, an “F” grade for the course, suspension, or dismissal from the University.

For the most up to date information, please refer to the [Academic Honesty Policy](#) on the Chaminade University Catalog website.

Title IX and Nondiscrimination Statement

Chaminade University of Honolulu is committed to providing a learning, working and living environment that promotes the dignity of all people, inclusivity and mutual respect and is free of all forms of sex discrimination and gender-based violence, including sexual assault, sexual harassment, gender-based harassment, domestic violence, dating violence, and stalking. As a member of the University faculty, I am required to immediately report any incident of sex discrimination or gender-based violence to the campus Title IX Coordinator.

Nondiscrimination Policy & Notice of Nondiscrimination

Chaminade University of Honolulu does not discriminate on the basis of sex and prohibits sex discrimination in any education program or activity that it operates, as required by Title IX and its regulations, including in admission and employment. Inquiries about Title IX may be referred to the University's Title IX Coordinator, the U.S. Department of Education's Office for Civil Rights, or both and contact information may be found at the [Chaminade University Title IX Office Contact Information and Confidential Resources website](#). On-campus Confidential Resources may also be found here at [CAMPUS CONFIDENTIAL RESOURCES](#).

The University's Nondiscrimination Policy and Grievance Procedures can be located on the University webpage at: <https://chaminade.edu/compliance/title-ix-nondiscrimination-policies-procedures/>.

To report information about conduct that may constitute sex discrimination or make a complaint of sex discrimination under Title IX, please refer to the Campus Incident Report form. Chaminade University of Honolulu prohibits sex discrimination in any education program or activity that it operates. The NOTICE of NONDISCRIMINATION can be found here: [Notice of Nondiscrimination](#).

CUH Alert Emergency Notification

To get the latest emergency communication from Chaminade University, students' cell numbers will be connected to Chaminade's emergency notification text system. When you log in to the Chaminade portal, you will be asked to provide some emergency contact information. If you provide a cellphone number, you will receive a text from our emergency notification system asking you to confirm your number. You must respond to that message to complete your registration and get emergency notifications on your phone.

Assessment for Student Work

With the goal of continuing to improve the quality of educational services offered to students, Chaminade University conducts assessments of student achievement of course, program, and institutional learning outcomes. Student work is used anonymously as the basis of these assessments, and the work you do in this course may be used in these assessment efforts.

Students with Disabilities Statement

Chaminade University of Honolulu offers accommodations for all actively enrolled students with disabilities in compliance with Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act (ADA) of 1990, and the ADA Amendments Act (2008).

Students are responsible for contacting Kokua Ike: Center for Student Learning to schedule an appointment. Verification of their disability will be requested through appropriate documentation and once received it will take up to approximately 2–3 weeks to review them. Appropriate paperwork will be completed by the student before notification will be sent out to their instructors. Accommodation paperwork will not be automatically sent out to instructors each semester, as the student is responsible to notify Kokua Ike via email at ada@chaminade.edu each semester if changes or notifications are needed.

Kōkua ‘Ike: Tutoring & Learning Services

Chaminade is proud to offer free, one-on-one tutoring and writing assistance to all students. Tutoring and writing help is available on campus at Kōkua ‘Ike: Center for Student Learning in a variety of subjects (including, but are not limited to biology, chemistry, math, nursing, English, etc.) from trained Peer and Professional Tutors. Please check [Kōkua ‘Ike’s](#) website for the latest times, list of drop-in hours, and information on scheduling an appointment. Free online tutoring is also available via TutorMe. Tutor Me can be accessed 24/7 from your Canvas account. Simply click on Account > TutorMe. For more information, please contact Kōkua ‘Ike at tutoring@chaminade.edu or 808-739-8305.

Student Conduct

Any community must have a set of rules and standards of conduct by which it operates. At Chaminade, these standards are outlined so as to reflect both the Catholic, Marianist values of the institution and to honor and respect students as responsible adults. All alleged violations of the community standards are handled through an established student conduct process, outlined in the Student Handbook, and operated within the guidelines set to honor both students’ rights and campus values.

Students should conduct themselves in a manner that reflects the ideals of the University. This includes knowing and respecting the intent of rules, regulations, and/or policies presented in the Student Handbook, and realizing that students are subject to the University’s jurisdiction from the time of their admission until their enrollment has been formally terminated. Please refer to the Student Handbook for more details. A copy of the Student Handbook is available on the Chaminade website.

Diversity Statement

Chaminade’s Core belief statement states, "Students, both traditional and non-traditional, bring a variety of talents, traditions, cultures and abilities. This diversity brings a special opportunity to the Chaminade community, which can then nurture and guide each student to the fullest realization of potential." Consequently, this course encompasses readings that reflect and examine the diversity of our literary, cultural and environmental heritage. Additionally, the course puts special attention on the problems faced by authors seeking to write from unique personal or cultural perspectives to readers who may not share the same perspectives or cultural background.

Plagiarism

Plagiarism is presenting the work of another as your own. The guidelines for plagiarism are in the Academic Catalog. They include, but are not limited to, the following:

1. Complete or partial copying directly from a published or unpublished source without proper acknowledgment to the author. Minor changes in wording or syntax are not sufficient to avoid charges of plagiarism. Proper acknowledgement (citation) of the source is always mandatory.
2. Paraphrasing the work of another without proper acknowledgement
3. Submitting as one's own original work (however freely given or purchased) the original exam, research paper, manuscript, report, computer file, or other assignment that has been prepared by another individual.

According to *Chaminade's Academic Policies and Procedures*, (*Student Handbook* 45): "Punishment for academic dishonesty will be determined by the instructor and the Dean of the Academic Division and may range from an 'F' grade for the work in question, to an 'F' for the course, to suspension or dismissal from the University." You will fail this course if you plagiarize any materials.

Credit Hour Policy

This is a three-credit hour course requiring 135 clock hours of student engagement, per the official CUH Credit Hour Policy. Over the 15 weeks of this course, students will spend 37.5 hours in class, 52.5 hours drafting and revising the five assigned essays and working on the Final Portfolio. There will be an additional 45 hours of work required to complete course readings, short writing assignments, peer reviews, and personal conferences.

Canvas – how to navigate Canvas and read/download course material.
(<https://chaminade.instructure.com>)

Course Schedule (subject to change)

| Week #1 | Writing |
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| Tues Aug 20 | Introductions / Syllabus |
| Thurs Aug 22 | "How to Become a Writer" (Moore) "Me Talk Pretty One Day" (Sedaris) (Diagnostic Writing) |
| Week #2 | Personal Narrative |
| Tues Aug 27 | "Dragon Slayers" (Walker) "The Fourth State of Matter" (Beard) Writing #1 (reading quiz) |
| Thurs Aug 29 | <i>Little Seagull</i> (Writing Processes) Essay review |

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| Week #3 | Description |
| Tues Sept 3 | “Pilgrim’s Kisses” (Houston) “Plumeria” (Fraser) “Hawaii” (Theroux) |
| Thurs Sept 5 | <i>Little Seagull</i> (Developing Paragraphs/Arguments) Writing #2 (Pilgrims) Essay #1 due (narrative) |
| Week #4 | Ethos/Pathos/Logos |
| Tues Sept 10 | Steve Jobs (video) “Letter from Birmingham Jail” (King) |
| Thurs Sept 12 | “Eddie Went” (Thompson) Writing #3 (ethos) Workshop (ethos) |
| Week #5 | Language |
| Tues Sept 17 | “Black English” (Baldwin) “Aria” (Rodriguez) Writing #4 (reading quiz) |
| Thurs Sept 19 | Writing #5 (cause/effect) Writing #6 (classification) Essay #2 due (ethos) |
| Week #6 | Language |
| Tues Sept 24 | <i>Men of Hula</i> (film) |
| Thurs Sept 26 | “Men of Hula” (Sen) “Shifting Tongues” “Aloha Law” Writing #7 (language) |
| Week #7 | Mechanics |
| Tues Oct 1 | Grammar Writing #8 (worksheets) |
| Thurs Oct 3 | Grammar Writing #9 (worksheets) Essay #3 due (language) |
| Week #8 | Research |
| Tues Oct 8 | <i>Little Seagull</i> (Doing Research) <i>Little Seagull</i> (Evaluating Sources) Writing #10 (Little Seagull) |
| Thurs Oct 10 | <i>Little Seagull</i> (Synthesizing Ideas) <i>Little Seagull</i> (Sources/Plagiarism) Writing #11 (Little Seagull) Research paper (outline) |

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| Week #9 | Literary Analysis |
| Tues Oct 15 | Grealy (discussion) |
| | Writing #12 (reading) |
| Thurs Oct 17 | Workshop (literary) |
| Week #10 | Literary Analysis |
| Tues Oct 22 | Grealy (discussion) |
| | Writing #13 (reading) |
| Thurs Oct 24 | Conferences |
| Week #11 | Literary Analysis |
| Tues Oct 29 | Grealy (discussion) |
| | Writing #14 (reading) |
| | Writing #15 (peer review #1) |
| | Workshop (literary) |
| Thurs Oct 31 | Conferences |
| Week #12 | MLA |
| Tues Nov 5 | MLA (workshop) |
| Thurs Nov 7 | MLA (workshop) |
| | Essay #4 due (literary) |
| Week #13 | Workshop |
| Tues Nov 12 | Research rough draft due |
| | Writing # 16 (peer review #2) |
| | Writing #17 (annotated) |
| | Workshop |
| Thurs Nov 14 | Portfolio Workshop |
| Week #14 | Conferences |
| Tues Nov 19 | Conferences |
| Thurs Nov 21 | Conferences |
| Week #15 | Portfolio |
| Tues Nov 26 | Portfolio due |
| | Essay #5 due |
| | Course Evaluations |
| Thurs Nov 28 | (Holiday) |