



Course Syllabus

Course Number: EID 414/415

Course Title: Portfolio Preparation (Independent Study)

Term: Spring 2024

Course Credits: 3 (Lecture/Studio Course)

Class Meeting Days: TThu

Class Meeting Hours: 01:30 – 02:30 pm (in-person/ online meeting)

Class Location: Eiben design studio (Eiben 104 or 108)

Instructor Name: Dr. Junghwa Suh

Email: junghwa.suh@chaminade.edu

Phone: 808.739.8590

Office Location: Eiben 212

Office Hours: MW 12:30 - 1:20 pm or by appointment

Course Description

This course is designed to assist and mentor students in assembling a comprehensive portfolio of their academic work. Students will learn graphic techniques, as well as how to organize and layout their projects in both a book and digital format. The purpose of the portfolio is to showcase each student's best technical, creative, and analytical skills. The end product will be a customized template that can be supplemented with new projects as students continue to develop professionally.

Course Content

Lectures & Demonstrations | Exercises | Assignments | Projects

Class Format

There will be one hour class meeting session twice a week. Main course platform will be google drive. The instructor will present materials to review and conduct exercises based on learning outcomes. The student is required to complete each week's assignment and the semester-long portfolio design project. Meetings serve the purpose of clarifying any questions and demonstrating understanding of assigned learning contents. Demonstration of understanding the learning materials should be evident from the assigned work and the progression of the project. Since this is an independent study, self-motivation and -engagement are necessary to be successful in the course. Outstanding task management with a minimum of supervision will be required.

Course Learning Outcomes

By the end of this course, students should be able to:

- create effective visual and clear written communication of one's collective design work [CIDA standard 9] [PO 2, 3, 5] - DEVELOPING
- illustrate expected presentation quality of interior design professional industry; create high quality design layout and demonstrate thoroughness of making design portfolio [CIDA standards 6] [PO 1,5] - DEVELOPING
- demonstrate critical thinking/analytical skills in prioritizing key components and strength of each design project and illustrate effective organizations of the design components [CIDA standards 8, 9, 11] [PO 1,2,3,5] - MASTERING

Assessment

Quality of Design Work & Portfolio	50 %	refine past design work; graphic design of portfolio
Portfolio Design Composition	30 %	compositional study of each project
Exercises	20 %	assignments that help you to identify design concept/ focus of your portfolio
Total	100 %	

Grading Scale: A: 90%- 100%; B: 80%- 89%; C: 70%- 79%; D: 60%- 69%; F: below 59%

Evaluation Criteria

- understanding of the course materials
- thoroughness in exercises & assignments
- technical and visual proficiency
- professional demeanor
- timely submission of required tasks

Required Learning Tools & Materials

- Laptop or Desktop PC with mouse, as well as Adobe suite (Photoshop, Illustrator, InDesign) software installed.
- Design notebook

Technical Assistance for Canvas Users

Search for help on specific topics at help.instructure.com. [Chat live with Canvas Support 24/7/365](#). Watch this [video to get you started](#) with online guides and tutorials. Contact the Chaminade IT Helpdesk for technical issues: helpdesk@chaminade.edu, or call (808) 735-4855

Connection to the Characteristics of a Marianist Education

The following are characteristics of the approach to education engaged at Marianist schools, including Chaminade University:

- Educate for formation in faith
 - Trust in yourself and your instructor to do a good job to the best ability.
- Provide an integral quality education
 - Interactive learning between students and an instructor and students and students is a key for the success of digesting the information.
 - Proactive attitude towards learning is important.
- Educate in family spirit
 - Success can be achieved by harnessing everyone's growth together
- Educate for service, justice and peace
 - Be mindful of how your design may impact users, occupants and the environment
- Educate for adaptation and change
 - As people grow and change, space needs to respond to the changes of people, environment and society.



Code of Conduct

Academic Conduct Policy

From the 2023-2024 Undergraduate Academic Catalog:

Any community must have a set of rules and standards of conduct by which it operates. At Chaminade, these standards are outlined so as to reflect both the Catholic, Marianist values of the institution and to honor and respect students as responsible adults. All alleged violations of the community standards are handled through an established student conduct process, outlined in the Student Handbook, and operated within the guidelines set to honor both students' rights and campus values.

Students should conduct themselves in a manner that reflects the ideals of the University. This includes knowing and respecting the intent of rules, regulations, and/or policies presented in the Student Handbook, and realizing that students are subject to the University's jurisdiction from the time of their admission until their enrollment has been formally terminated. Please refer to the Student Handbook for more details. A copy of the Student Handbook is available on the Chaminade website.

For further information, please refer to the [Student Handbook](#).

Disability Access

If you need individual accommodations to meet course outcomes because of a documented disability, please speak with me to discuss your needs as soon as possible so that we can ensure your full participation in class and fair assessment of your work. Students with special needs who meet criteria for the Americans with Disabilities Act (ADA) provisions must provide written documentation of the need for accommodations from Kōkua 'Ike: Center for Student Learning by the end of week three of the class, in order for instructors to plan accordingly. If a student would like to determine if they meet the criteria for accommodations, they should contact the Kōkua 'Ike Coordinator at (808) 739-8305 for further information (ada@chaminade.edu).

<https://chaminade.edu/student-life/ada-accommodations/>

Title IX Compliance

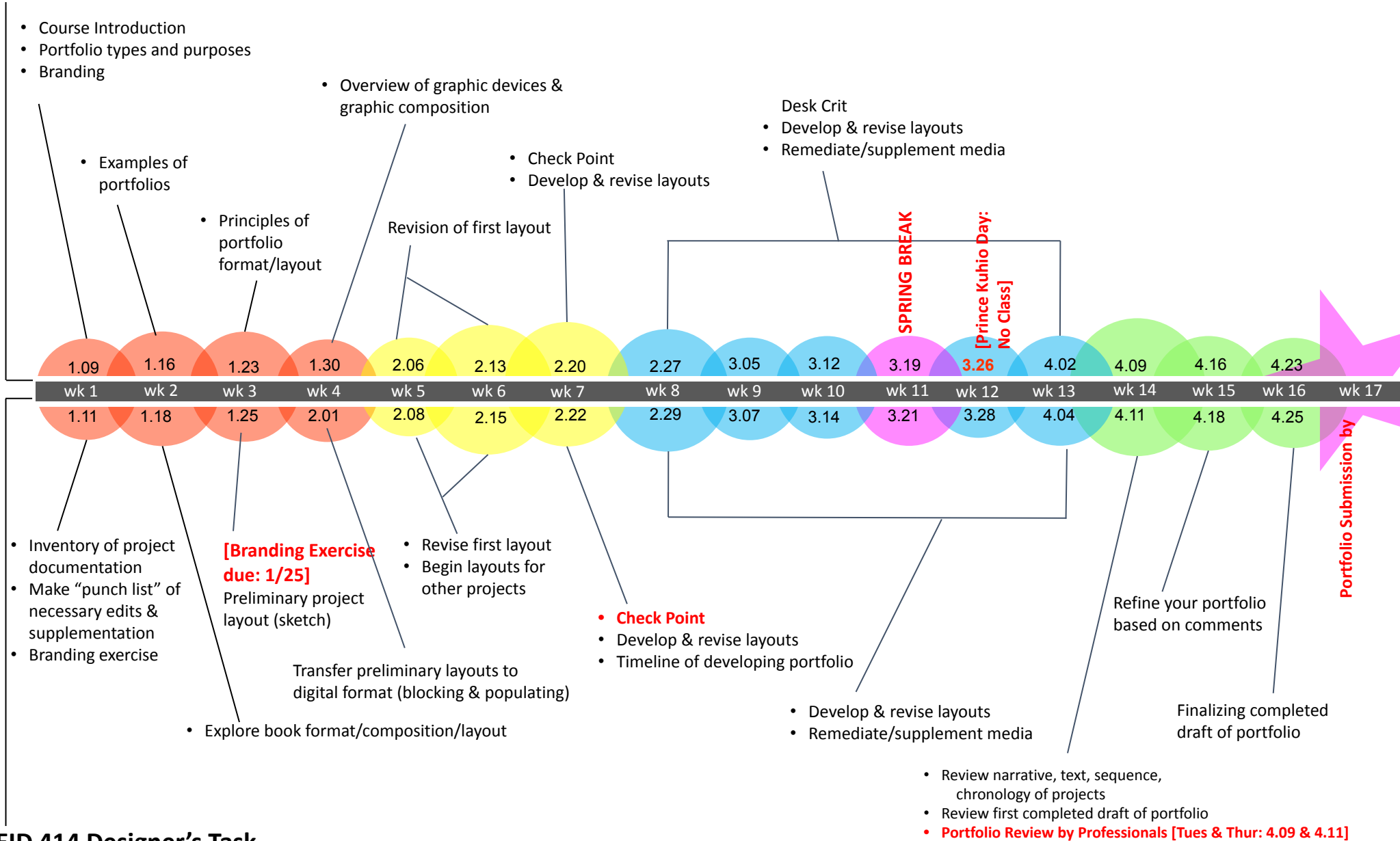
Chaminade University of Honolulu recognizes the inherent dignity of all individuals and promotes respect for all people. Sexual misconduct, physical and/or psychological abuse will NOT be tolerated at CUH. If you have been the victim of sexual misconduct, physical and/or psychological abuse, we encourage you to report this matter promptly. As a faculty member, I am interested in promoting a safe and healthy environment, and should I learn of any sexual misconduct, physical and/or psychological abuse, I must report the matter to the Title IX Coordinator. If you or someone you know has been harassed or assaulted, you can find the appropriate resources by visiting Campus Ministry, the Dean of Students Office, the Counseling Center, or the Office for Compliance and Personnel Services.

Counseling Center

Chaminade University of Honolulu recognizes that students are facing many more challenges with daily stresses related and unrelated to the impact of COVID-19. The Counseling Center is happy to assist with any counseling-related consultations.

Contact info: counselingcenter@chaminade.edu or call us directly at (808) 735-4845.

EID 414 Course Schedule



EID 414 Designer's Task