
CHAMINADE UNIVERSITY of HONOLULU
ENVIRONMENTAL + INTERIOR DESIGN
Fall 2023
EID 200: Fundamentals of Interior Design
Class hours: TTH 9:30 pm – 12:20 pm
Class location: Eiben 108

SYLLABUS

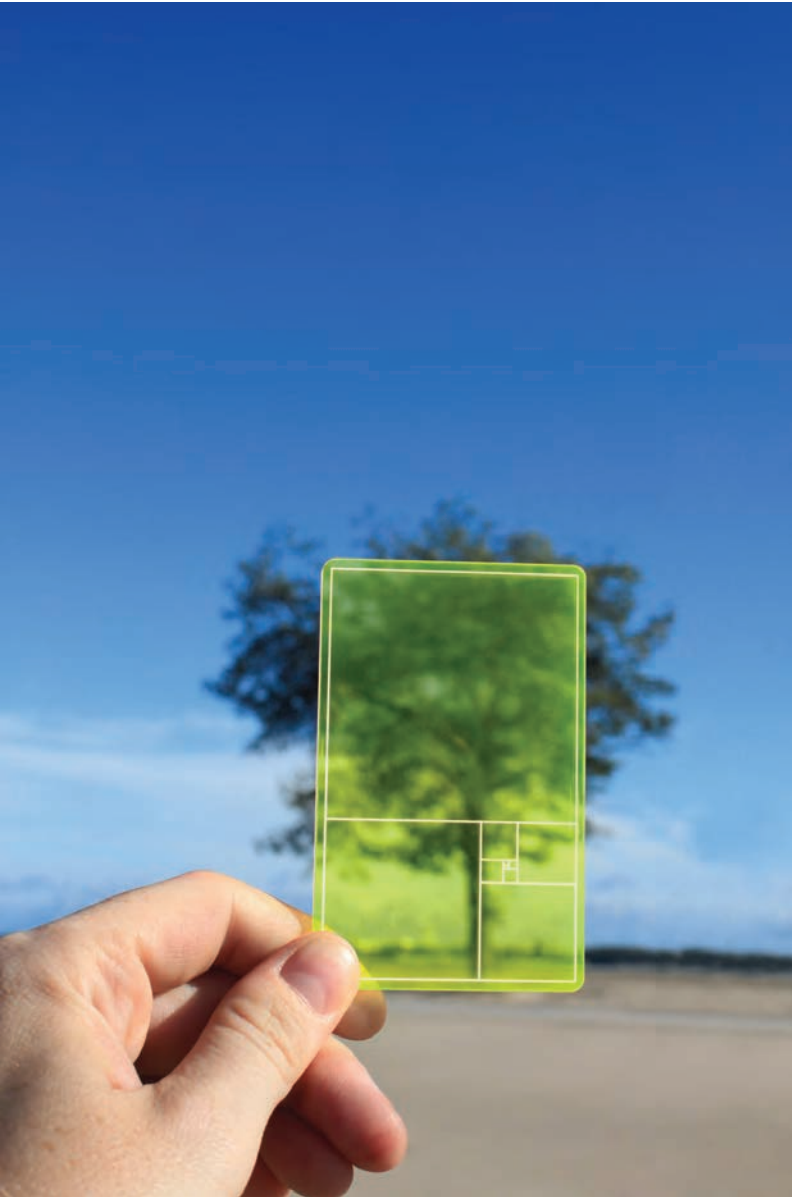
EID 200 FUNDAMENTALS OF INTERIOR DESIGN



Bella Lei, Museum Project



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COURSE DESCRIPTION

Introduction to the basic concepts, theories, applications, and practice of interior design; as well as the development of technical skills and design methodologies through several design exercises and project. Emphasis of the course is on understanding both how building interiors are experienced by its users, and the relationship between the built and natural environments.

COURSE CONTENTS

Lectures; Discussions

Exercises

Project

Technical drawing; Model-making

CLASS FORMAT

The foundational knowledge of design and interior design will be introduced in the first part of the semester. There will be semester-long design project, along with several design exercises during the course of the semester. Weekly exercises will be provided for you to build on the understanding and the skills you are developing. Those exercises build upon one another. This means that missing a class or a failure to submit the required task on time will set you back an entire week and will make your journey very difficult to catch up. A semester-long design project will be introduced halfway through the semester which will help you integrating fundamental theories, concepts, and technical knowledge of interior design. There will be incremental progress exercises in the project development. Desk crits (individual meeting), collaboration, the exchange of ideas and feedback from peers will be invaluable to your learning progress, and will also help you to develop critical thinking skills in solving design problems.

COURSE LEARNING OUTCOMES

Scope of the Profession

Students should be familiar with the scope of the profession and what is entailed in the field of Interior Design. [CIDA standards 4, 5, 6, 7, 8, 9, 16] [PLO 1, 2, 3, 4, 5] - EMERGING

Concepts & Principles

Students should understand and apply architectural and interior design vocabulary and principles to simple design projects. [CIDA standard 8, 10, 11, 12, 13, 14, 15] [PLO 3] - EMERGING

Human Factors

Students should understand how design influences health, safety, welfare, and quality of life issues. [CIDA standard 7] [PLO 4] - EMERGING



LEARNING OUTCOMES (cont.)

Design Methodology

Students should begin to develop a wide variety of exploratory design and presentation methods based on the problem-process-purpose approach that is the foundation for design. [CIDA standard 8, 9, 15] [PLO 2, 5] - EMERGING

Critical Thinking

Students should exercise basic critical thinking/analytical skills and begin to develop public speaking/self-expression skills. [CIDA standards 4, 8, 9] [PLO 2] - EMERGING

EVALUATION CRITERIA

- improvement of your design work
- continuous effort
- quality and creativity of design work
- thoroughness and craft in presentation
- technical proficiency
- contribution of ideas and engagement in the course
- willingness to experiment and to challenge yourself
- professional demeanor

Each individual has own voice and perspective which makes them unique; the goal of your design education is to recognize and cultivate that individual voice and broaden your perspective. While value is placed on original and autonomous thought, you are encouraged to work with others as much as possible and share ideas. The collaborative process will help to strengthen your work far more than by working alone.

GRADING

Your final grade will be weighted as follows:

Exercises	45%	} = 100
Project	45%	
Participation	10%	

This is a demanding and challenging course, and requires complete commitment. Should you have to miss a class, please inform the instructor in advance when possible; in any case, you will be responsible to make up any missed work on your own. Please make arrangements with one of your classmates to review what was missed in class; do not expect the instructor to repeat the lecture or make special accommodations due to absence. All exercises and project must be complete and submitted on time, unless otherwise arranged in advance. Any unexcused late submissions will be marked down by one letter grade. Any assignments submitted over one week late will not be accepted. In the event of three unexcused absences or three unexcused tardies your course grade will be lowered by one letter grade.



DESIGN METHODOLOGY

Design methodology is comprised of the methods, tools, and processes you use to develop a design solution. There is no such thing as a single or “right” design methodology; design is an iterative process, and each person has to develop his/her own approach. Therefore, the more you experiment, the more likely you will find what works for you. In this class, you will be exposed to a variety of methods and approaches which will help you to formulate your own.

Keep in mind that the creative process is neither linear nor sequential; there is no such thing as a correct or final solution; thus some of your projects will be more or less resolved than others. Design is not a finite process but rather an on-going one which continually progresses. The emphasis in this course should be on exploration. It is important to take risks and not to be afraid to make mistakes--sometimes the most promising ideas raise more questions than solve them.

DESIGN SKETCH JOURNAL

Each student is expected to maintain a sketch journal throughout the course of the semester and beyond. The journal has several functions:

- ...to learn to conceptualize and communicate ideas through visual language (diagrammatic representation)
- ...to record your ideas, thoughts, reflections and speculations about design
- ...to document your process as well as progress in your design education
- ...to develop your drawing skills
- ...to experiment with other representation techniques
- ...to synthesize (create) and analyze (critique)
- ...to collect and gather information

A sketchbook does not imply sketching only. Use it to experiment with a variety of drawing techniques, ranging from 30-second gesture sketches to hour-long renderings. Work with different media as well; for example: color pencil, watercolor, ink, collage, photo montage, etc. Don't be concerned solely with making drawings that look good; simply produce. Be spontaneous without evaluating the merit or relevance of your entries.

Your journal is a visual and textual narrative of your process and development, and as such will not be submitted as a finished work. As this is a personal tool there are no requirements as to the format or type of instruments you use, but the quality of the paper should be good (lined notebook paper is not acceptable). You should have your journal in your possession at all times and entries should be made on a regular, if not daily, basis.

Additional Attachments:

- Characteristics of a Marianist Education
- Academic Honesty
- ADA Accommodation
- Title IX Compliance
- CUH EID Professional Code of Conduct



Code of Conduct

University Academic Conduct Policy

Any community must have a set of rules and standards of conduct by which it operates. At Chaminade, these standards are outlined so as to reflect both the Catholic, Marianist values of the institution and to honor and respect students as responsible adults. All alleged violations of the community standards are handled through an established student conduct process, outlined in the Student Handbook, and operated within the guidelines set to honor both students' rights and campus values.

Students should conduct themselves in a manner that reflects the ideals of the University. This includes knowing and respecting the intent of rules, regulations, and/or policies presented in the Student Handbook, and realizing that students are subject to the University's jurisdiction from the time of their admission until their enrollment has been formally terminated. Please refer to the Student Handbook for more details. A copy of the Student Handbook is available on the Chaminade website.

For further information, please refer to the [Student Handbook](#).

[Academic Calendar 2022-23](#)

Late Work Policy

Requests for extensions due to extenuating circumstances (medical problems, for example) will be considered but in general work received after the deadline will not be graded. Computer problems are not an excuse for late work.

Instructor and Student Communication

Questions for this course can be emailed to the instructor at junghwa.suh@chaminade.edu Online, in-person, and phone conferences can be arranged. Response time will take place up to 3 days. The University provides a Chaminade email address for all students. Official Chaminade communications will be sent to the students' Chaminade email address and instructors will use only this email to communicate with students. It is the responsibility of the student to check their email frequently. Report email-related problems to the Helpdesk at 808-735-4855 or helpdesk@chaminade.edu

Cell phones, tablets, and laptops

Music Devices and Cellular Phones: Unless specifically permitted by your instructor, use of music devices and cell phones is prohibited during classes, as it is discourteous and may lead to suspicion of academic misconduct. Students unable to comply will be asked to leave class. Out of consideration for your classmates, please set your cell phone to silent mode during class. Students are encouraged to bring laptops or tablets to class as the instructor will assign online activities and readings that will require the use of a laptop or tablet. Laptops and tablets should not be misused, such as checking distracting websites. Use your best judgment and respect your classmates and instructor.

Disability Access

If you need individual accommodations to meet course outcomes because of a documented disability, please speak with me to discuss your needs as soon as possible so that we can ensure your full participation in class and fair assessment of your work. Students with special needs who meet criteria for the Americans with Disabilities Act (ADA) provisions must provide written documentation of the need for accommodations from Kōkua ʻŌlke: Center for Student Learning by the end of week three of the class, in

order for instructors to plan accordingly. If a student would like to determine if they meet the criteria for accommodations, they should contact the Kōkua ʻŌiʻa Coordinator at (808) 739-8305 for further information (ada@chaminade.edu).

Title IX Compliance

Chaminade University of Honolulu recognizes the inherent dignity of all individuals and promotes respect for all people. Sexual misconduct, physical and/or psychological abuse will NOT be tolerated at CUH. If you have been the victim of sexual misconduct, physical and/or psychological abuse, we encourage you to report this matter promptly. As a faculty member, I am interested in promoting a safe and healthy environment, and should I learn of any sexual misconduct, physical and/or psychological abuse, I must report the matter to the Title IX Coordinator. If you or someone you know has been harassed or assaulted, you can find the appropriate resources by visiting Campus Ministry, the Dean of Students Office, the Counseling Center, or the Office for Compliance and Personnel Services.

Attendance Policy

If you are not feeling well, please do not come to campus! Please email the instructor to let me know that you will not be attending. Repeated unexcused absences without email notification may lead to a grade reduction for the course.

Credit Hour Policy

The unit of semester credit is defined as university-level credit that is awarded for the completion of coursework. One credit hour reflects the amount of work represented in the intended learning outcomes and verified by evidence of student achievement for those learning outcomes. Each credit hour earned at Chaminade University should result in 45 hours of engagement. This equates to one hour of classroom or direct faculty instruction and a minimum of two hours of out-of-class student work each week for approximately fifteen weeks for one semester, 10 week term, or equivalent amount of work over a different amount of time. Direct instructor engagement and out-of-class work result in total student engagement time of 45 hours for one credit.

The minimum 45 hours of engagement per credit hour can be satisfied in fully online, internship, or other specialized courses through several means, including (a) regular online instruction or interaction with the faculty member and fellow students and (b) academic engagement through extensive reading, research, online discussion, online quizzes or exams; instruction, collaborative group work, internships, laboratory work, practica, studio work, and preparation of papers, presentations, or other forms of assessment. This policy is in accordance with federal regulations and regional accrediting agencies.

This is a 4 studio credit hour course requiring 180 clock hours of student engagement, per the official CUH Credit Hour Policy.

- In-Class time: 96 hours
- Outside class work hours: 84 hours

Work time distribution:

- Design exercises:
 - In-class: 30 hours
 - Outside: 20 hours
- Design project:
 - Project 1:
 - In-class: 30 hours
 - Outside: 20 hours
 - Project 2:

- In-class: 36 hours
- Outside: 20 hours

Exam Study time:

- In-class Midterm: 2 hours + 8 hours = 10 hours
- In-class Final exam: 8 hours + 2 hours = 10 hours

Syllabus Changes

This syllabus is a guide to the class and will be adhered to as much as possible; however, I reserve the right to make changes as I see fit, so long as they do not create an additional undue burden on the student.

PROFESSIONAL CODE OF CONDUCT

Students of Chaminade University's Environmental + Interior Design Program (CUH-EID) are expected to maintain professional standards of behavior during their tenure here. As guidelines, CUH-EID has adopted the following protocols: (some terms are particular to current situations for health and safety.)

CLASSROOM BEHAVIOR

- Wearing a facemask/covering is voluntary during the class session. If you don't feel well or you are ill, please stay at home and get well first.
- Cell phone use in class (calls, texting, emailing) is prohibited; cell phone ringers must be turned off at all times except in case of emergency. If making a call is absolutely necessary, then please step outside the classroom to do so.
- When class is in session, you are expected to show courtesy and respect to your instructor as well as to other students. If your behavior is deemed disruptive, you will be asked to leave the class and consequently receive an unexcused absence for that day.
- All assigned work should be completed, presented or submitted before the assigned day and time. Working on homework, presentations, etc. while an instructor or guest speaker is lecturing, or while peers are presenting in class, is disrespectful and will NOT be tolerated.

CLASS ATTENDANCE & ASSIGNMENTS

- Three unexcused absences during the course of the semester will result in one letter grade demotion for the course (i.e. if your grade is "B," it can be demoted to "C"). Similarly, six unexcused tardiness will result in one letter grade demotion for the course.
- Failure to attend presentations or exams, without informing the instructor in advance, will result in an F for the exam/project; failure to attend a final presentation, final exam or final project submission without informing the instructor in advance will result in an F for the course.
- Students should always inform the instructor in 2 days advance (in writing or by email) of any anticipated absences, tardiness, or irregular/unanticipated scheduling conflicts (e.g., jury duty, team sport commitment, etc.) Do not schedule medical or personal appointments during scheduled class time.
- Assignments from a missed class must be made up by the next class meeting unless an extension has been arranged with the instructor. Do not expect an instructor to repeat a lecture for you; students must arrange with a fellow student to pick up class materials, lecture notes, homework assignments, exercises, etc.
- Assignments handed in late will not be accepted unless arranged in advance with the instructor; 5 points will be deducted from the total number of points for each day the assignment is late beyond the prescribed due date.
- If you have any questions or concerns, please contact me via email. I will respond to your email within a day or two. You will receive feedback on your assignments, projects, and exams within one week of submission. I will not be checking the work emails during the weekends starting from 5 pm on Fridays, so please do not expect any email responses during the weekends.

USE OF FACILITIES

- Only beverages in **sealed** containers are allowed in the EID assigned studios/classrooms; in rooms with computers, beverages must be kept on the floor, away from the computer equipment and outlets. Hydration is very important during class. You may step out of the classroom if you need to drink water from your

container.

- NO Meals (snacks, fruits, any food) allowed in the studio/classroom.
- Clean up your work area before & after yourselves in digital studios, classrooms, the materials library, the kitchen area, the resource center, and the print room.
- Any damage to workstations or equipment will be charged to the student; if the person cannot be readily determined, the class(es) using the studio/classroom will bear the expense of the repairs collectively.

PERSONAL STANDARDS

- Students should dress in a professional manner when attending any public functions on behalf of the school, on field trips/site visits, or when guests visit the class. You are representing the EID Program, Chaminade University, and most importantly, yourself to your future constituents: employers, colleagues, contractors, clients, etc.
- Students must be prepared with all materials required for the class; the inability to work during the class will result in an unexcused absence for the day.
- Cheating on any exam, exercises, or assignments will result in automatic failure of the course.

I have read, understand, and agree to the terms of the syllabus, course map, and Code of Conduct.

Student Signature: _____ Date: _____