

EN 102: Expository Writing
Fall 2023
MWF, 10:30-11:20 a.m.
Henry Hall, room 225

Prof. Wyble
Office: Henry Hall, room 206-B
Office Hours: Mondays 1:30-4:00 p.m., Wednesdays 2:30-4:00 p.m., Fridays 1:30-4:00 p.m.
(and at other times by appt.)
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Course Description

Instruction and practice in writing short-to-medium length expository essays and in writing from sources. Skills required for research and research writing are emphasized, such as summarizing, paraphrasing, quoting, evaluating, and synthesizing. The course includes instruction and practice in writing a multi-source research paper of substantial length.

In order to provide coherence to discussions and to help students learn to collaborate, we will focus our attention in this particular section of EN 102 on a general topic for research and discussion. One of the key goals of the Marianist philosophy of education is to teach peace, justice, and service. In this course, we will work towards this goal by focusing on the general topic of work and social justice. As we critique conditions of work here in Hawai'i and throughout the world, we will begin to imagine more just forms of work than the ones that dominate our world today. My hope is that this course will both build your skills in expository writing and research and prepare you to contribute to the collective human project of making our world more peaceful and just.

Required Texts

*No ebook editions will be allowed in this class. You are required to purchase, rent, or borrow the **paper editions** of the following three books:

- Barbara Ehrenreich, *Nickel and Dimed: On (Not) Getting By in America*, 20th anniversary ed. (978-1250808318)
- Ronald Takaki, *Pau Hana: Plantation Life and Labor in Hawai'i: 1835-1920* (978-0824809560)
- Wayne C. Booth, et al., *The Craft of Research*, 4th ed. (978-0226239736)

*You are also required to bring a 1" three-ring binder, college-ruled notebook filler paper, and a pen or pencil to each class.

*In addition, you may be required to rent or purchase several films and/or tv shows.

General Education Learning Outcome

Writing: The students will build on their experience in EN 101 in order to write from sources, write critically and creatively as a process, and produce a research paper that allows them to be critical and creative voices for social justice.

Information Literacy: Students will define, identify, locate, evaluate, synthesize and present or demonstrate relevant information, especially as it relates to primary and secondary sources in the English Discipline.

Course Learning Outcomes

Upon the successful completion of this course, the student will

1. Locate, evaluate, and integrate sources into a research paper
2. Design and produce a successful research paper using correct citation format
3. Use writing as a critical and creative voice for social justice (Marianist value: Service, Justice, Peace and the Integrity of Creation)

Requirements

Attendance and Participation = 10%

Autobiographical Essay Project = 10%

Response Papers = 15%

Annotated Bibliography = 15%

Final Research Project = 40%

Final Portfolio Exam = 10%

*English majors should save graded copies of their essays in all English classes, insofar as a subset of these essays will be required for the Senior Seminar portfolio in English 499.

Attendance and Participation

If you are sick, you should not attend class. Please inform me of your absence due to illness via email, with documentation attached, and I will excuse you from class.

If you are absent for any reason (excused or unexcused), the student is responsible for emailing the professor to request any missed assignments.

Late arrivals and/or early departures will be counted as unexcused tardies, unless approved by the professor (documentation required). Three unexcused tardies will count as one unexcused absence.

Your attendance record will determine your attendance and participation grade (10% of your total grade) as follows:

0-3 unexcused absences = 100 points
4 unexcused absences = 88 points
5 unexcused absences = 85 points
6 unexcused absences = 82 points
7 unexcused absences = 78 points
8 unexcused absences = 75 points
9 unexcused absences = 72 points
10 or more unexcused absences (the equivalent of more than three weeks of class) = 0 points

Your attendance record may also impact other parts of your final grade.

Remember, if you are absent for two consecutive weeks or more, the professor may administratively withdraw you from the class.

Policies

No electronic devices (including laptops, tablets, cell phones, ear buds/headphones, etc.) are allowed in class, unless approved by the professor. Please keep your devices silenced and in your bag.

Late assignments will earn a 10% deduction for each day they are late.

Plagiarized assignments and AI-generated or AI-assisted assignments will earn zero points. In this course, students are not permitted to use generative AI applications such as ChatGPT, Bard, or Bing, in whole or in part, to generate course materials or assignments. Grammar and spell checking tools such as those integrated into MS Word or Google Docs may be used. If you have any questions about whether a particular tool or specific use is permitted, check with the professor.

I expect all students to treat each other and the instructor with respect at all times. This includes listening carefully and speaking thoughtfully to others during our class discussions.

Marianist Characteristics

Chaminade is a Marianist Institution and uses the following characteristics as a guide:

1. Educate for Formation in Faith
2. Integral Quality Education
3. Educate in the Family Spirit
4. Service, Justice, and Peace and the Integrity of Creation
5. Adaptation and Change

Disability Access

If you need individual accommodations to meet course outcomes because of a documented disability, please speak with me to discuss your needs as soon as possible so that we can ensure

your full participation in class and fair assessment of your work. Students with special needs who meet criteria for the Americans with Disabilities Act (ADA) provisions must provide written documentation of the need for accommodations from the Counseling Center by the end of week three of the class, in order for instructors to plan accordingly. If a student would like to determine if they meet the criteria for accommodations, they should contact the Kokua Ike Coordinator at (808) 739-8305 for further information (ada@chaminade.edu).

Title IX Compliance

Chaminade University of Honolulu recognizes the inherent dignity of all individuals and promotes respect for all people. Sexual misconduct, physical and/or psychological abuse will NOT be tolerated at CUH. If you have been the victim of sexual misconduct, physical and/or psychological abuse, we encourage you to report this matter promptly. As a faculty member, I am interested in promoting a safe and healthy environment, and should I learn of any sexual misconduct, physical and/or psychological abuse, I must report the matter to the Title IX Coordinator. If you or someone you know has been harassed or assaulted, you can find the appropriate resources by visiting Campus Ministry, the Dean of Students Office, the Counseling Center, or the Office for Compliance and Personnel Services.

Student Conduct

Any community must have a set of rules and standards of conduct by which it operates. At Chaminade, these standards are outlined so as to reflect both the Catholic, Marianist values of the institution and to honor and respect students as responsible adults. All alleged violations of the community standards are handled through an established student conduct process, outlined in the Student Handbook, and operated within the guidelines set to honor both students' rights and campus values.

Students should conduct themselves in a manner that reflects the ideals of the University. This includes knowing and respecting the intent of rules, regulations, and/or policies presented in the Student Handbook, and realizing that students are subject to the University's jurisdiction from the time of their admission until their enrollment has been formally terminated. Please refer to the Student Handbook for more details. A copy of the Student Handbook is available on the Chaminade website.

Diversity Statement

Chaminade's Core belief statement states, "Students, both traditional and non-traditional, bring a variety of talents, traditions, cultures and abilities. This diversity brings a special opportunity to the Chaminade community, which can then nurture and guide each student to the fullest realization of potential." Consequently, this course encompasses readings that reflect and examine the diversity of our literary, cultural and environmental heritage. Additionally, the course puts special attention on the problems faced by authors seeking to write from unique personal or cultural perspectives to readers who may not share the same perspectives or cultural background.

Plagiarism Guidelines

Plagiarism is presenting the work of another as your own. The guidelines for plagiarism are in the Academic Catalog. They include, but are not limited to, the following:

1. Complete or partial copying directly from a published or unpublished source without proper acknowledgment to the author. Minor changes in wording or syntax are not sufficient to avoid charges of plagiarism. Proper acknowledgement (citation) of the source is always mandatory.
2. Paraphrasing the work of another without proper acknowledgement.
3. Submitting as one's own original work (however freely given or purchased) the original exam, research paper, manuscript, report, computer file, or other assignment that has been prepared by another individual.

Plagiarized assignments and AI-generated or AI-assisted assignments will earn zero points. In this course, students are not permitted to use generative AI applications such as ChatGPT, Bard, or Bing, in whole or in part, to generate course materials or assignments. Grammar and spell checking tools such as those integrated into MS Word may be used. If you have any questions about whether a particular tool or specific use is permitted, check with the professor.

Credit Hour Policy

The unit of semester credit is defined as university-level credit that is awarded for the completion of coursework. One credit hour reflects the amount of work represented in the intended learning outcomes and verified by evidence of student achievement for those learning outcomes. Each credit hour earned at Chaminade University should result in 45 hours of engagement. This equates to one hour of classroom or direct faculty instruction and a minimum of two hours of out-of-class student work each week for approximately fifteen weeks for one semester, 10 week term, or equivalent amount of work over a different amount of time. Direct instructor engagement and out-of-class work result in total student engagement time of 45 hours for one credit.

The minimum 45 hours of engagement per credit hour can be satisfied in fully online, internship, or other specialized courses through several means, including (a) regular online instruction or interaction with the faculty member and fellow students and (b) academic engagement through extensive reading, research, online discussion, online quizzes or exams; instruction, collaborative group work, internships, laboratory work, practica, studio work, and preparation of papers, presentations, or other forms of assessment. This policy is in accordance with federal regulations and regional accrediting agencies.

This is a three-credit hour course requiring a minimum of 135 clock hours of student engagement, per the official CUH Credit Hour Policy. Students enrolled in this course are anticipated to spend 35.5 hours in class, 5 hours drafting and revising the Autobiographical Essay, and 50 hours researching and writing the Final Research Project, including the Annotated Bibliography. The remaining time (44.5 hours) will be devoted to the common readings assigned during the first seven weeks of the semester, averaging approximately 6.4 hours per week.

Overview of Course Schedule

*Subject to change.

Week 1:

- Barbara Ehrenreich, *Nickel and Dimed*
- *The History of Work* (documentary film)
- *The Craft of Research: Research, Researchers, and Readers*

Week 2:

- Barbara Ehrenreich, *Nickel and Dimed*
- *Working: What We Do All Day* (TV series)
- *The Craft of Research: Thinking in Print: The Uses of Research, Public and Private*

Week 3:

- Barbara Ehrenreich, *Nickel and Dimed*
- *Working: What We Do All Day* (TV series)
- *The Craft of Research: Connecting to Your Reader: Creating a Role for Yourself and Your Readers*

Week 4:

- Barbara Ehrenreich, *Nickel and Dimed*
- *Working: What We Do All Day* (TV series)
- Edward Beechert, “Ancient Hawai‘i”
- *The Craft of Research: Asking Questions, Finding Answers*

Week 5:

- Ronald Takaki, *Pau Hana*
- *The Craft of Research: From Topics to Questions*
- Draft of Autobiographical Essay due for peer-review workshop on Wednesday, Sept. 20th.

Week 6:

- Ronald Takaki, *Pau Hana*
- *The Craft of Research: From Questions to Problems*
- Final edition of Autobiographical Essay due Wednesday, Sept. 27th.

Week 7:

- Ronald Takaki, *Pau Hana*
- *Shift Change* (documentary film)
- *The Craft of Research: From Problems to Sources*
- Research Proposal for Research Paper due Wednesday, Oct. 4th.
- Library research workshop: Friday, Oct. 6th.

Week 8:

- *The Craft of Research*: Engaging Sources

Week 9:

- *The Craft of Research*: Making an Argument, and Writing Your Argument
- Annotated Bibliography due Friday, Oct. 20th.

Week 10:

- *The Craft of Research*: Planning and Drafting, and Organizing Your Argument
- Outline of Research Paper due Monday, Oct. 23rd.

Week 11:

- *The Craft of Research*: Incorporating Sources

Week 12:

- *The Craft of Research*: Communicating Evidence Visually, and Introductions and Conclusions
- Draft of Research Paper due for peer-review workshop Monday, Nov. 6th.

Week 13:

- *The Craft of Research*: Telling Your Story Clearly, and Some Last Considerations
- Revised draft of Research Paper due Friday, Nov. 17th.

Week 14:

- Individual meetings with Prof. Wyble to review revised draft.

Week 15:

- Final edition of Final Research Paper due Friday, Dec. 1st.
- Course evaluations.

Finals Week:

- Final Portfolio Exam: Wednesday, Dec. 6th, 11:00 a.m.-1:00 p.m.