

FD '00
Pm

English 102 (03)

TR 8:00-9:20

Fall 2000

Instructor: Koreen Nakahodo

Office Hours: TR 9:30-11:00, or by appointment

e-mail: Koreenn@Yahoo.com

Office Number: 735-4863

Course Description

This course is designed to provide instruction and practice in writing short to medium length expository essays and in writing from sources. The course will emphasize skills required for research writing such as summarizing, paraphrasing, quoting, evaluating, and synthesizing. The course includes instruction and practice in writing a multi-source research paper of substantial length.

Course Objectives

By the end of the semester, students are expected to:

- ◆ critically read, annotate, and respond to a text;
- ◆ develop interviewing skills and techniques;
- ◆ develop research methods;
- ◆ complete a 8-10 page research paper.

Required Texts

The Contemporary Reader, 6th ed. by Gary Goshgarian

The Scott, Foresman Handbook for Writers 5th ed. by Hairston, Ruskiewicz, and Friend

Required Extras

Access to a computer, word processor, or typewriter (all papers must be typed) and access to a tape recorder for interviews.

Student Responsibilities

Class Attendance

- ◆ Attendance and punctuality are mandatory.
- ◆ Excused absences must be documented, signed, and dated by a physician and approved by the instructor.
- ◆ Unexcused absences will result in a grade deduction for the course. Your final grade may be deducted by 2% for each unexcused absence. Long term absences may result in a failing grade for the course.
- ◆ Excessive tardiness may result in a grade deduction from your final grade. A student is considered tardy if he/she is more than 5 minutes late for class. Students more than 10 minutes late to class will be marked as absent for the day.
- ◆ All students must sign in on the class sign in sheet at the beginning of class to be considered present.

Student Responsibilities

Late Work

Late papers will receive a grade deduction. All late papers will be reduced by one letter grade for each day that the paper is late. Papers over one week late will receive a (0). All papers are due at the beginning of class. The final research paper will not be accepted after the due date.

Class Behavior

In class you are free to express your opinions with respect to the other members of the class. Members who do not comply with these guidelines will be asked to leave the classroom and will be marked as absent (unexcused) for the day. Students are asked to turn off all electronic devices (cell phones) before entering the classroom. Talking on the phone during lectures or class discussions is unacceptable. Students will be asked to leave the class and will be marked as absent (unexcused) for the day.

Plagiarism

Plagiarism is offering the work of another as one's own; it is unacceptable. Any student caught plagiarizing will receive a '0' for that paper.

Grading Breakdown

Papers	
2 take home papers	20%
3 in class papers	30%
Assignments (10)	20%
Final Paper	20%
Final Exam	10%

Grading Scale

- 'A' Outstanding scholarship and an unusual degree of intellectual initiative.
- 'B' Superior work done in a consistent and intellectual manner.
- 'C' Average grade indicating competent grasp of subject matter.
- 'D' Inferior work of the lowest passing grade, not satisfactory for fulfillment of prerequisite course work.
- 'F' Failed to grasp minimum subject matter; no credit given.

A passing grade for this course is a 'C'

Papers

All take home papers must be typed, double spaced, with one-inch margins. Students must use 12pt font.

Fall 2000
English 102
Class Schedule*

Aug 29-31

Course Description and Introduction

Assignment 1: in class writing

Contemporary Reader (CR): Introduction

Scott Foresman(SF): Chapter 1 and exercises

Sept 5-7

CR: Chapters 1 & 2

SF: Chapters 2, 3, 9 and exercises

Sept. 7: Assignment 2 due

Sept 12-14

CR: Chapters 3 & 4

SF: Chapters 4, 5, 6 and exercises

Sept. 14: Assignment 3 due

Sept. 14: In class essay #1

Sept 19-21

In class assignment or Service Learning Option

Sept 26-28

CR: Chapters 5 & 6

SF: Chapters 7, 8, 10 and exercises

Sept 26: Assignment 4 due

Sept 28: Take Home paper #1 due or Service Learning Option

Oct 3-5

CR: Chapters 7 & 8

SF: Chapters 11, 12, 13 and exercises

Oct. 5 Assignment 5 due

Oct 10-12

CR: Chapters 9 & 10

SF: Chapters 14, 15 and exercises

Oct. 12 In Class Essay # 2

Oct 17-19

In Class Assignment

*Due dates and assignments may be subject to change

Oct 24-26

CR: Chapters 11 & 12

SF: Chapters 18 & 35

Oct. 24: Take Home Paper # 2 due or Service Learning Option

Oct. 31 – Nov 2

Oct 31 – Library Resource Tour

SF: Chapters 36 & 37

Nov 7-9

Nov. 7 Brainstorming for Research Paper

Nov 9: Assignment 7 due (topic)

Nov 14-16

Nov 16: Assignment 8 due (booklist for research paper)

Nov 21-23

Nov. 21: In class essay #3

Nov. 23: Happy Thanksgiving

Nov. 28-30

Nov. 28: Assignment 9 due (annotated bibliography)

Nov. 30: Work in class on drafts (thesis and outline)

Dec. 5 & 7

Dec. 5: Assignment 10: drafts due (at least 5 pages)

Dec. 7: Final Research Paper due (no late papers will be accepted).

Dec. 11 (Monday) Final Exam (3-5pm)