



Course Syllabus

Chaminade University Honolulu
3140 Waiialae Avenue, Honolulu, HI 96816
www.chaminade.edu

Course Number:	HC 303
Course Title:	Case Management
Department Name:	School of Nursing and Health Professions
College/School/Division:	School of Nursing and Health Professions
Term:	Fall 2022
Course Credits:	3
Class Meeting Days/Hours:	Online
Class Location:	Online
Instructor Name:	Professor Murray, MSN RN Adjunct Faculty
Email:	erica.murray@chaminade.edu
Phone:	619-750-6161
Office Location:	Online
Office Hours:	By appointment

University Course Catalog Description

This course provides students with the opportunity to develop the skills associated with effective case management in a variety of settings. This course includes an applied learning component.

Required Textbook

Summers, N. (2016). Fundamentals of Case Management Practice (5th ed.). Cengage Learning. ISBN -13: 978-1-305-09476-5.

Course Learning Outcomes (CLO)

By the end of our course, students will be able to:

1. Utilize case management principles to adopt, adapt and/or develop a tailored intervention to improve or maintain the health of a target population.

2. Apply effective case management skills as well as leadership and management skills that successfully evaluate the health education and promotion using economic and other evidence-based practices.

Program Learning Outcomes (PLO)

1. Develop evidence-based health promotion and health education programs in collaboration with interdisciplinary community partners.
2. Utilizing the Marianist value of service, justice and peace; support community partners in addressing health, economic, and social inequities in priority populations.

The Eight Areas of Responsibility for Health Education Specialists ([NCHEC](#), [HESPA II 2020](#))

- Area I: Assessment of Needs and Capacity
- Area II: Planning (CLO #1)
- Area III: Implementation
- Area IV: Evaluation and Research
- Area V: Advocacy
- Area VI: Communication (CLO #2)
- Area VII: Leadership and Management (CLO #2)
- Area VIII: Ethics and Professionalism (CLO #1 & 2)

Marianist Values

This class represents one component of your education at Chaminade University of Honolulu. An education in the Marianist Tradition is marked by five principles and you should take every opportunity possible to reflect upon the role of these characteristics in your education and development:

1. Education for formation in faith
2. Provide an integral, quality education
3. Educate in family spirit
4. Educate for service, justice, and peace
5. Educate for adaptation and change

Native Hawaiian Values

Education is an integral value in both Marianist and Native Hawaiian culture. Both recognize the transformative effect of a well-rounded, value-centered education on society, particularly in seeking justice for the marginalized, the forgotten, and the oppressed, always with an eye toward God (Ke Akua). This is reflected in the 'Olelo No'eau (Hawaiian proverbs) and Marianist core beliefs:

1. Educate for Formation in Faith (Mana) E ola au i ke akua (‘Ōlelo No‘eau 364) May I live by God
2. Provide an Integral, Quality Education (Na‘auao) Lawe i ka ma‘alea a kū‘ono‘ono (‘Ōlelo No‘eau 1957) Acquire skill and make it deep
3. Educate in Family Spirit (‘Ohana) ‘Ike aku, ‘ike mai, kōkua aku kōkua mai; pela iho la ka nohana ‘ohana (‘Ōlelo No‘eau 1200) Recognize others, be recognized, help others, be helped; such is a family relationship
4. Educate for Service, Justice and Peace (Aloha) Ka lama kū o ka no‘eau (‘Ōlelo No‘eau 1430) Education is the standing torch of wisdom
3. Educate for Adaptation and Change (Aina) ‘A‘ohe pau ka ‘ike i ka hālau ho‘okahi (‘Ōlelo No‘eau 203) All knowledge is not taught in the same school

Course Prerequisites

A laptop computer or iPad with Microsoft Word, Google application, and Zoom are required programs for efficiently running a virtual format of lecture and virtual meeting. It is essential you maintain your updates on your computer programs and application tools. There are multiple online modules, e-texts, and we will be doing many things in class using google drive which will require computer access. Most exams are via computer.

Resources regarding Health and Multi-cultures

Please check “Resource” tab on Canvas course shell.

Technical Assistance for Canvas Users

- Search for help on specific topics at help.instructure.com
- Chat live with Canvas Support 24/7/365
- Contact the Chaminade IT Helpdesk for technical issues: helpdesk@chaminade.edu or call (808) 735-4855

Assessment

Grades of this course will be based on the following:

- **Multiple-choice quizzes:** Quizzes will be created to reflect both the Program Learning Outcomes (PLO) and Course Learning Outcomes. Questions will require recall and critical thinking to incorporate application of the nursing process (assessment, diagnosis, outcome identification and planning, implementation and evaluation). There will be 20 questions on every quiz. No bonus points or extra credit is given in this course.

Assessment

Quizzes x 4 (20 points each)	80 points
Community of Practice Assignment	10 points
Reflection	5 points
Welcome Reflection	5 points
	Total points 100

Grading Scale

- A = 90-100%
- B = 80-89.99%
- C = 70-79.99%
- D = 60-69.99%
- F = below 60%
- **** No round off**

Course Policies

Late Work Policy

All assignments are mandatory and must be completed by the scheduled due dates. Failure to do so will result in a "0" for the assignment. Faculty may offer extensions for assignments with evidence of extenuating circumstances and only if requested in advance of the deadline.

If you having trouble with calendaring, preparing assignments in a time manner, etc. please contact your faculty as soon as possible. Following deadlines and keeping organized are skills that are critical when entering a professional environment.

Grades of "Incomplete"

Grades of Incomplete must be reviewed and approved by both the Course Coordinator and the Dean of Nursing and Health Professions. See the university "Grade of Incomplete" policy in the student handbook.

Writing Policy

All written assignments, unless otherwise stated in the directions or a template is provided, must be submitted in Word docx with a cover page and using APA format. Documents submitted in incorrect format will be considered late. Please review late work policy.

Instructor and Student Communication

Questions for this course can be emailed to the instructor at erica.murray@chaminade.edu. Online and/or phone conferences can be arranged. Response time may take place up to 24-48 hours Monday-Friday during business hours only.

Cell phones, tablets, and laptops

Out of consideration for your classmates, please set your cell phone to silent mode during class. Students are encouraged to bring laptops or tablets to class as the instructor will assign online activities and readings that will require the use of a laptop or tablet. Laptops and tablets should not be misused, such as checking distracting websites. Use your best judgment and respect your classmates and instructor.

Disability Access

In compliance with Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act (ADA) of 1990, and the ADA Amendments Act (2008), Chaminade University of Honolulu offers accommodations for individuals with disabilities. If you would like to determine if you qualify for ADA accommodations, please contact the Counseling Center at (808) 735-4845 e-mail at jyasuhar@chaminade.edu. The Counseling Center will notify faculty to inform them of the accommodations a student is to receive. However, the nature of your disability is confidential.

Title IX Compliance

Chaminade University of Honolulu recognizes the inherent dignity of all individuals and promotes respect for all people. Sexual misconduct, physical and/or psychological abuse will NOT be tolerated at CUH. If you have been the victim of sexual misconduct, physical and/or psychological abuse, we encourage you to report this matter promptly. As a faculty member, I am interested in promoting a safe and healthy environment, and should I learn of any sexual misconduct, physical and/or psychological abuse, I must report the matter to the Title IX Coordinator. If you or someone you know has been harassed or assaulted, you can find the appropriate resources by visiting Campus Ministry, the Dean of Students Office, the Counseling Center, or the Office for Compliance and Personnel Services.

Attendance Policy

The following attendance policy is from the 2018-2019 Academic Catalog (p. 57-58). Faculty members should also check with their divisions for division-specific guidelines.

Students are expected to attend regularly all courses for which they are registered. Student should notify their instructors when illness or other extenuating circumstances prevents them

from attending class and make arrangements to complete missed assignments. Notification may be done by emailing the instructor's Chaminade email address, calling the instructor's campus extension, or by leaving a message with the instructor's division office. It is the instructor's prerogative to modify deadlines of course requirements accordingly. Any student who stops attending a course without officially withdrawing may receive a failing grade. Unexcused absences equivalent to more than a week of classes may lead to a grade reduction for the course. Any unexcused absence of two consecutive weeks or more may result in being withdrawn from the course by the instructor, although the instructor is not required to withdraw students in that scenario. Repeated absences put students at risk of failing grades. Students with disabilities who have obtained accommodations from the Chaminade University of Honolulu ADA Coordinator may be considered for an exception when the accommodation does not materially alter the attainment of the learning outcomes. Federal regulations require continued attendance for continuing payment of financial aid. When illness or personal reasons necessitate continued absence, the student should communicate first with the instructor to review the options. Anyone who stops attending a course without official withdrawal may receive a failing grade or be withdrawn by the instructor at the instructor's discretion.

Academic Conduct Policy

From the 2018-2019 Undergraduate Academic Catalog (p. 42):

Any community must have a set of rules and standards of conduct by which it operates. At Chaminade, these standards are outlined so as to reflect both the Catholic, Marianist values of the institution and to honor and respect students as responsible adults. All alleged violations of the community standards are handled through an established student conduct process, outlined in the Student Handbook, and operated within the guidelines set to honor both students' rights and campus values. Students should conduct themselves in a manner that reflects the ideals of the University. This includes knowing and respecting the intent of rules, regulations, and/or policies presented in the Student Handbook, and realizing that students are subject to the University's jurisdiction from the time of their admission until their enrollment has been formally terminated. Please refer to the Student Handbook for more details. A copy of the Student Handbook is available on the Chaminade website. For further information, please refer to the Student Handbook: <https://chaminade.edu/wp-content/uploads/2021/04/NEW-STUDENT-HANDBOOK-20-21-Final-3.31.2021.pdf>

Please Note:

While every attempt has been made to prepare this syllabus and class schedule in final form, it will be the course coordinator's prerogative to make any changes as may be deemed necessary in order to meet the learning outcomes of the course. Students will be notified in writing via Chaminade email of any changes. It is recommended that you check Chaminade email and

course site including the clinical hub for students in Canvas frequently for announcements. A syllabus is a contract between the university and the students. All students will be held responsible to read, understand, and clarify the content within this document.

Course Schedule

Module	Canvas Readings/Assignments	Due Date
Module 1	Chapters 1, 2, 3 Welcome Reflection	August 26, 2022 11:59pm
Module 2	Chapters 4, 5, 6 Quiz 1	September 2, 2022 11:59pm
Module 3	Chapters 7, 8, 9	September 9, 2022 11:59pm
Module 4	Chapters 10, 11, 12 Quiz 2	September 23, 2022 11:59pm
Module 5	Chapters 13, 14, 15 Community of Practice	October 7, 2022 11:59pm
Module 6	Chapters 16, 17, 18 Quiz 3	October 21, 2022 11:59pm
Module 7	Chapters 19, 20, 21	November 4, 2022 11:59pm
Module 8	Chapters 22, 23, 24 Quiz 4	November 18, 2022 11:59pm
Module 9	Chapters 25, 26 Reflection	December 2, 2022 11:59pm