

COURSE REQUIREMENTS

Description of Course:

English 102 focuses on the skills required to produce a well researched and documented research paper. The course will cover various methods of in-text documentation, outline formats, and proper identification and listing of source materials.

Objectives of the Course:

This course is designed to improve the student's writing skills with the concentration on the practice and development of research methods.

Required Texts:

Kirszner, Laurie and Stephen R. Mandell. The Holt Handbook. 4th Edition. Fort Worth: Reinhart & Winston Inc.. 1995.

Spatt, Brenda. Writing from Sources 4th edition. New York: St Martin Press. 1996.

Grading: from the Chaminade University Handbook

- A - Outstanding scholarship: an unusual degree of intellectual initiative
- B - Superior work done in a consistent and intelligent manner
- C - competent grasp of the subject matter
- D - inferior work of the lowest passing grade; bare minimum
- F - failure to grasp bare minimum of course material; failure to officially withdraw
- I - Incomplete: a portion of the course work not completed for a valid reason. A contract must be signed with the instructor setting requirements and deadline for submission of all required work
- W - Withdrawal: Official withdrawal from course
- C/NC- Credit/No Credit: general elective requirements may be taken on a pass/fail basis

Attendance is required at all class meetings, and students are expected to participate in class discussions of assigned readings.

All assignments are expected to be submitted on time. Late work will be penalized. The final (10-page) paper **MUST** be submitted on time and **LATE PAPERS WILL NOT BE ACCEPTED** after the deadline for **ANY** reason.

The final grade will be based on (1) 15% for a three-page research paper on a current event; (2) 25% for a five-page research paper on an individual; (3) 50% for a ten-page research paper on a subject of the student's choice; and (4) 10% home and in-class writing assignments, attendance, and class participation. All papers **MUST** be typed.

Requirements for three-page paper - Paper #1:

A three-page research paper is due on Thursday, April 22, 1999, on a current event topic - three page minimum and five page maximum. A minimum of two printed sources must be used. The final paper must consist of the following: minimum three pages of text documented by either footnotes or endnotes (the Chicago format) and sources listed on a works cited page.

Requirements for five-page paper - Paper #2:

A five-page research paper is due on Tuesday, May 18, 1999, on an individual of the student's choice - five page minimum and seven page maximum. A preliminary topic outline is required and is due on Tuesday, May 4, 1999. Class meeting on Thursday, May 13, 1999, will be dedicated as a work session for paper #2. A minimum of three printed sources must be used. The final paper must include the following: a title page, a topic outline, minimum five pages of text with source information documented in the MLA format and sources listed in a bibliography.

Requirements for ten-page paper - Paper #3:

A ten-page research paper is due on Thursday, June 3, 1999, on a subject of the student's choice - ten page minimum and twelve page maximum. The topic for the paper is due on Tuesday, April 20, 1999. A preliminary sentence outline is due on Tuesday, May 25, 1999. Class meeting on Tuesday, June 1, 1999, will be used as a work session for this paper. A minimum of five printed sources is required; additional non-print sources may also be used. The final paper must include the following: a title page, a sentence outline, minimum ten pages of text with source information documented in the MLA format, and sources listed on a bibliography or works cited.

COURSE SYLLABUS

- April 6 - Tuesday - Introduction, Requirements and Assignments
- April 8 - Thursday - Writing Chapter 1 "Reading for Understanding" pp. 3 - 40
Handbook: Chapter 38 "Research for Writing"
- April 13 - Tuesday - Writing Chapter 1 (continued) pp. 41 - 87
Appendix A "Some Useful Reference Sources" pp. 468 - 475
Handbook: Chapter 39 "Source Materials"
- April 15 - Thursday - discussion of form and style
Chicago format (footnotes)
Writing Chapter 5 "Gathering Materials at the Library" pp 270-312
- April 20 - Tuesday - **Topic for 10-page Research Paper DUE**
Writing Chapter 3 "Single Source Essay" pp 141 -214
Appendix C "Interviews for Research" pp 494-504
Handbook: Chapter 41 "Research Paper"
- April 22 - Thursday - **Paper #1 DUE: 3-page research paper on a current event**
Discussion of methods used and results of research
- April 27 - Tuesday - review and discussion of samples of paper #1
discussion of form and style -
MLA format
Writing Chap 6 "Gathering Materials - Evaluating Sources" pp 313-351
- April 29 - Thursday - Writing Chapter 7 " Gathering Materials - Taking Notes" pp 352 - 367
- May 4 - Tuesday - **Preliminary Topic Outline Due for paper #2**
Writing Chapter 2 "Presenting Sources to Others" pp 88 - 100
- May 6 - Thursday - Writing Chapter 2 (continued) pp 102 -145
Appendix E "Reading for Resarch" pp 513 - 541

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- May 11 - Tuesday - Writing Chapter 4 "Multiple Source Essay" pp 215 - 267
- May 13 - Thursday- work session for paper #2
- May 18 - Tuesday - **Paper #2 due: 5-page research paper on an individual**
Discussion of methods/results of research
- May 20 - Thursday- review and discussion of samples of paper #2
Writing Chapter 8 "Presenting the Results of Your Research Essay -
Organizing & Writing" pp 368 - 393
- May 25 - Tuesday - **Preliminary Sentence Outline due for Paper #3**
Writing Chapter 9 "Presenting the Results of Your Research Essay -
Acknowledging Your Sources" pp 394 - 426
- May 27 - Thursday - Writing Chapter 10 "The Research Essay" pp 427 - 467
- June 1 - Tuesday - work session for Paper #3
- June 3 - Thursday - **Paper #3 due: 10-page research paper**
Discussion of methods used and results of research
- June 8 - Tuesday - **Review of Semester's Work**
- June 10 - Thursday- Last Night of Class - Final Grades Distributed

Important Dates to Remember:

- April 20 - Tuesday - Topic for 10-page research paper due
- April 22 - Thursday - Paper #1 due: 3-page paper on current event
- May 4 - Tuesday - Topic Outline due for Paper #2
- May 13 - Thursday - work session on paper #2
- May 18 - Tuesday - Paper #2 due: 5-page on an individual
- May 25 - Tuesday - Sentence outline due for Paper #3
- June 1 - Tuesday - work session for paper #3
- June 3 - Thursday - Paper #3 due: 10-page on student's choice of topic