



Chaminade
University
OF HONOLULU

Course Syllabus

[Chaminade University Honolulu](https://www.chaminade.edu/)

3140 Waialae Avenue - Honolulu, HI 96816

Course Number: NUR 303

Course Title: Complex Disease III

Department Name: Nursing

College/School Name: School of Nursing and Health Professions

Term: Fall 2022

Course Credits: 6

Instructor Website: <https://chaminade.instructure.com/courses/21249>

Class Days and Hours:

Section 06: Tuesdays: 0830-1100

Section 05: Tuesdays 1330-1600

Class Location: TBA

Clinical Days and Hours: 630 am -630 pm on Wednesdays, Fridays, Saturdays, and Sundays

Instructors/Coordinators

Instructor/Coordinator

Donna M. Bernhard, DNP, APRN-Rx, FNP-BC

Assistant Professor of Nursing

School of Nursing and Health Professions,

c: (808) 256-2083 | e: donna.bernhard@chaminade.edu

Office: Henry Hall #118

Office Hours: Mondays: 9 to 13:30, Thursdays: 9 to 11:30, and before and after class on Tuesdays

Instructor

Bree Dalton MSN, RN

Assistant Professor of Nursing

Phone: (808)- 739-7407 (o) or 915-204-4389 (c)

Email: bree.dalton@chaminade.edu (Please allow up to 48 hours for a response.)

Office: Henry Hall, room 209

Office Hours: Tuesday 1230-1330: Please, email or call to schedule an appointment. (In-person or Zoom).

University Course Catalog Description

NUR 303 Complex Disease III (5) 3 credits Didactic, 2 credits Clinical. This medical/surgical nursing course incorporates the nursing process theory related to the care of adults needing restorative and maintenance care. A holistic approach will be emphasized in studying specific body systems and the disease processes associated with them, including their etiology, diagnosis, signs and symptoms, treatment and nursing considerations. Complex Disease III is the third course of a four-semester series. Content will build on previous knowledge related to the complexities of disease and acute versus chronic conditions.

Prerequisite: NUR302

Course Overview

NUR303 has both a didactic and clinical section. Students must meet the requirements of both sections in order to pass this course. For ease in reading, this syllabus has been divided with didactic information separate from the clinical information. Please remember that students must meet the requirements of both sections to pass NUR 303. The clinical practicum evaluation is graded as Satisfactory or Unsatisfactory. *Students must pass NUR 303 with a grade of “C” or better and receive a Satisfactory evaluation in the Clinical Practicum to pass the class.* Failure in either will result in failure of the course and you will not be permitted to continue in the nursing program progression.

Marianist Values

This class represents one component of your education at Chaminade University of Honolulu. An education in the Marianist Tradition is marked by five principles and you should take every opportunity possible to reflect upon the role of these characteristics in your education and development:

1. Education for formation in faith
2. Provide an integral, quality education
3. Educate in family spirit
4. Educate for service, justice, and peace
5. Educate for adaptation and change

Hawaiian Core Values

Education is an integral value in both Marianist and Native Hawaiian culture. Both recognize the transformative effect of a well-rounded, value-centered education on society, particularly in seeking justice for the marginalized, the forgotten, and the oppressed, always with an eye toward God (Ke Akua). This is reflected in the ‘Olelo No’eau (Hawaiian proverbs) and Marianist core beliefs:

1. Educate for Formation in Faith (Mana) E ola au i ke akua (‘Olelo No’eau 364) May I live by God
2. Provide an Integral, Quality Education (Na’auao) Lawe i ka ma’alea a kū’ono’ono (‘Olelo No’eau 1957) Acquire skill and make it deep
3. Educate in Family Spirit (‘Ohana) ‘Ike aku, ‘ike mai, kōkua aku kōkua mai; pela iho la ka nohana ‘ohana (‘Olelo No’eau 1200) Recognize others, be recognized, help others, be helped; such is a family relationship
4. Educate for Service, Justice and Peace (Aloha) Ka lama kū o ka no’eau (‘Olelo No’eau 1430) Education is the standing torch of wisdom
5. Educate for Adaptation and Change (Aina) ‘A’ohe pau ka ‘ike i ka hālau ho’okahi (‘Olelo No’eau 203) All knowledge is not taught in the same school

BSN Program Learning Outcomes

1. Utilize the nursing process to advocate for safe, holistic, patient-centered care across the lifespan, incorporating the Marianist values of service, justice and peace.
2. Apply leadership and communication skills to ensure quality, collaborative and continuous patient care.
3. Integrate credible research with clinical expertise and patient preferences for optimal care across the lifespan.
4. Incorporate informatics and healthcare technologies into the practice of professional nursing.
5. Contribute to the safety and quality improvement of the healthcare environment.

Course Learning Outcomes

By the end of our course, students will be able to:

1. Apply patient-centered care incorporating the Marianist values, evidence-based research and nursing practice guidelines in acute adult medical-surgical settings.
2. Collaborate within interdisciplinary teams to improve the quality and safety of patient care.
3. Apply evidence-based research and nursing practice guidance to client centered care.
4. Incorporate the use of informatics and healthcare technology in the adult medical surgical patient care setting.
5. Implement patient safety initiatives, including nurse-sensitive indicators, in the care of the adult client.

Alignment of Learning Outcomes

Marianist Values	CLO 1	CLO 2	CLO 3	CLO 4	CLO 5
1. Education for formation in faith	D	D			
2. Provide an integral, quality education				D	
3. Educate in family spirit	D	D		D	
4. Educate for service, justice and peace			D		D
5. Educate for adaptation and change		D	D		D
Hawaiian Core Values	CLO 1	CLO 2	CLO 3	CLO 4	CLO 5
1. Patient Centered-Care, <i>Ka malama olakino Pili pono I ia kanaka</i>	D	D		D	D
2. Community Based Care, <i>Ka malama olakino ma o ke kaiaulu</i>		D	D	D	
3. Developmentally & Culturally Appropriate Care, <i>Ka malama ola kino noka ho'omohala a me ka mo'omeheu</i>	D	D	D		D
4. Care Across the Lifespan <i>Ka malama olakino o ka wa ola</i>	D		D		D
Program Learning Outcomes	CLO 1	CLO 2	CLO 3	CLO 4	CLO 5
1. Utilize the nursing process to advocate for safe, holistic, client-centered care across the lifespan, incorporating the Marianist value of service, justice, and peace.	D				
2. Apply leadership and communication skills to ensure quality, collaborative and continuous client care.		D			
3. Integrate credible research with clinical expertise and patient preferences for optimal care across the lifespan.			D		
4. Incorporate informatics and healthcare technologies into the practice of professional nursing.				D	
5. Contribute to the safety and quality improvement of the healthcare environment.					D

Key progression in professional nurse practice: Key: I=Introduced, D=Developed, M=Mastered

Required Learning Materials

Required Course textbooks - You need to purchase a new book to utilize the publisher access code (purchased for NUR 203). Hinkle, J.L., & Cheever, K.H. (2022). *Brunner & Suddarth's Textbook of Medical-Surgical Nursing*. (ed. 15th). Philadelphia, PA: Wolters Kluwer/Lippincott Williams & Wilkins. ISBN: 978-1-4963-4799-2

Assessment Technologies Institute (ATI)

- ATI Content Mastery Series - Fundamentals for Nursing (10.0 ed.)
- ATI Content Mastery Series - RN Adult Medical Surgical Nursing (11.0 ed.)
- ATI Content Mastery Series - RN Pharmacology for Nursing Review Module (8th ed.)
- ATI Content Mastery Series - RN Nutrition for Nursing Review Module. (8th ed.).

ATI is an online educational learning system used throughout the nursing courses at CUH SON. Website: <http://www.atitesting.com>. Complete system requirements are available on the logon page. For all inquiries during office hours use: (800) 667-7531. After hours technical support, send an email to helpdesk@atitesting.com.

Previous NUR Course Textbooks (for reference)

- Craven, R.F., Hirnle, C.J., & Henshaw, C.M. (2021). *Fundamentals of Nursing Concepts and Competencies for Practice*. (ed. 8th). Philadelphia, PA: Wolters Kluwer/Lippincott Williams & Wilkins. ISBN: 978-1-4963-7906-1
- Horntvedt, T. (2019). *Dimensional Analysis: Calculating Dosages Safely*. Philadelphia, PA: F.A Davis Company. ISBN: 978-0-8036-6189-9
- Adams, M., Holland, L. N., & Urban, C. Q. (2020). *Pharmacology for nurses: pathophysiologic approach*. 6th ed. *w/MyLab Nursing*. Pearson. ISBN-13: 978-0-13-949139.

Required Learning Tools

ATI is one of learning system used throughout the nursing courses at Chaminade SONHP.

- Website: <http://www.atitesting.com>
- ATI Skills 2.0 Tutorial Modules
- Dimensional Analysis 3.0
- Med Administration 1 & 2
- Surgical Asepsis
- For all concerns and inquiries (800)667-7531 or helpdesk@atitesting.com

Technical Tools

- Personal laptop with Microsoft Word, pdf formatting
- Supplemental devices of Smart phone, iPad, Surface with video recording, scanning function
- **Proctorio** extension to your Google Chrome for all virtual exams including quiz, exams, and ATI - go to www.proctorio.com

Technical Assistance for Canvas

- Search for help on specific topics or get tips in [Canvas Students](#)
- [Live chat with Canvas Support for students](#)
- Canvas Support Hotline for students: +1-833-209-6111

- Watch this [video to get you started](#)
- [Online tutorials](#): click on “Students” role to access tutorials
- Contact the Chaminade IT Helpdesk for technical issues: helpdesk@chaminade.edu or call (808) 735- 4855

Clinical Learning Tools (mandatory for all labs)

- Personal assessment tools or equipment such as stethoscope, pen light, BP cuff, PPE, and etc.
- Lab Tote with lab supplies (you can purchase this from the CUH bookstore)
- Clinical forms, documents, and clinical prep assignments have to be submitted via Canvas.

Learning Resources

Lippincott Course Point+

It is a fully integrated, adaptive, digital solution designed to help students understand, retain, and apply course content. This innovative, integrative learning environment enhances student learning while preparing them for the transition to practice and includes:

- You will find your **Class access code** within your text.
- [VitalSource](#) Bookshelf - allows you to access and download eBook content
- Stedman’s Online - puts 56,000 terms right at your fingertips where you can search for the definition of a term, hear it pronounced, see it illustrated, and watch it in motion
- Advisor for Education - a robust database of regularly updated clinical content where you will be able to access more than 8,500 evidence-based entries that cover drug information, diseases, diagnostic tests, and treatments
- PrepU an adaptive quizzing system that is an individualized learning experience for each student
- vSim for Nursing - simulates real nursing scenarios and allows students to interact with virtual patients in a safe, online environment.
- Student training resources are available at <http://thepoint.lww.com/studentssupport>

Technical support: email techsupp@lww.com

Tutoring and Writing Services

Tutoring - Chaminade is proud to offer free, one-on-one tutoring and writing assistance to all students. Tutoring and writing help is available on campus at Kōkua ‘Ike: Center for Student Learning in a variety of subjects (including, but are not limited to biology, chemistry, math, nursing, English, etc.) from trained Peer and Professional Tutors. Please check Kōkua ‘Ike’s website (<https://chaminade.edu/advising/kokua-ike/>) for the latest times, list of drop-in hours, information on scheduling an appointment. Smarthinking - Free online tutoring can be accessed 24/7 from your Canvas account. Simply click. Account – Notifications – Smarthinking. For more information, please contact Kōkua ‘Ike at tutoring@chaminade.edu or 808-739-8305.

Learning Evaluation

Grades in the didactic section and clinical of this course will be based on the following:

Exams

Exams will be created to reflect both the Program Learning Outcomes (PLOs) and Course Learning Outcomes (CLOs). Questions will require recall and critical thinking to incorporate application of the nursing process (assessment, diagnosis, outcome identification and planning, implementation and evaluation) and priority setting.

- Midterm and Final exam: Multiple-choice, up to 50 questions each.
- Two quizzes: Multiple-choice, up to 25 questions each.
- ATI Practice Test: Non-graded, multiple attempts to meet the benchmark for full points
- ATI Proctored Exam (RN Medical-Surgical 2019) - ATI proctored results are excluded in the 75% exam score average required to pass the course.

Assignment or Homework

Student Case Study Presentation. Brief case study to include patient age, brief history, procedure/treatments to treat condition, nursing interventions, patient education.

Clinical Evaluation

The clinical section of this course is a satisfactory/unsatisfactory grade. The components of this grading will include:

- Clinical evaluation: The respective instructor/clinical faculty evaluation tool is posted in Canvas under the clinical tab. Review the expectations prior to your first clinical experience.
- Skills check-off: Skills checklist must be reviewed by the students prior to lab day and be brought to lab/clinical/simulation every session. Students can be asked to remediate during an open lab as requested by the clinical instructor. See Canvas for list of skills that should be signed off for NUR 303.
- Weekly Clinical Reflective Logs: The logs must be legible and conform to confidentially and acceptable practice of Chaminade School of Nursing and the respective clinical faculty. No actual patient or staff names must be used. Each week's reflective prompts are located in the module assignment tab.

Exam Policy and ATI Policy

75% Exam Policy

- Students must have a **75% exam score average** including **Midterm exam, Final exam, and both quizzes** to pass this course. No rounding of points/percentages.

ATI Policy

The standardized testing provided by ATI during your nursing courses are not designed to be an NCLEX preparation program. The purpose of this standardized testing tool is strictly to identify your strengths and weaknesses. Once you have identified your weaknesses, ATI has provided a variety of tools to help you to remediate in the "focused review" section of the ATI website. The remediation starts when you identify your weak areas in the non-proctored examinations. However, if you do not take full advantage of these tools, you will remain weak in the identified areas. So, please take full advantage of the tools provided to help you finish the program strong.

A. Required ATI Preparation:

- Prior to taking the proctored Medical-Surgical Nursing ATI examination you will be required to complete both practice 2019 versions of the practice exam.
- Utilize the **practice exams to study**. When you take the non-proctored exam the first time, study the areas that you missed by utilizing the **focused review tool** provided by ATI. On the ATI Focused Review website select "all missed topics" to review. Read and view all the material provided by ATI to study. Once you have read and viewed all the material provided by ATI, complete **the active learning template for each topic** reviewed and turn in to your instructor 48 hours before the proctored exam. **A cover page and your score page from the practice exam are both required. All templates are to be handwritten and color coded.** The only exception is a student currently being treated by a physician with carpal tunnel syndrome. Documentation is required.
- Once you have turned in the active learning templates, your instructor will turn on the rationales for the right and wrong answers for the non-proctored ATI examinations.
- Take the exam again and this time read the rationales provided by ATI for the right and wrong answers (even if you obtained the correct answer); this will help you study the material.
- Once you have completed the study requirements delineated above, you may take the proctored Medical-Surgical ATI examination that is tentatively scheduled for **Week 16 (Final's week)**.

B. Grading & Required Remediation:

- The 2019 Medical-Surgical ATI Examination will be worth **5%** of your final grade in this course. • If you obtain a level 2 or above on the proctored Med/Surg ATI exam, you will receive 100% for this portion of your grade.

- If you score a level 1 on the proctored Med/Surg ATI exam, you will receive 50% for this portion of your grade.
- If you score below a level 1 on the proctored Med/Surg ATI exam, you will receive 0% for this portion of your grade. *There will be no retakes for ATI examination. However, a remediation assignment may be required but no points will be added.*

Course Grading Percentage Equivalents:

Assignments	%/ Equivalent
Midterm	20
Final	20
Quiz 1	10
Quiz 2	10
ATI Proctored Exam	10
ATI Targeted Medical Surgical Exam	5
ATI Practice exam (A & B both should be 100% result)	10
Case Study Student Presentation	10
Class activities	5
Clinical Evaluation	Pass/Fail
TOTAL	100%

Grading Scale

Letter grades are given in all courses except those conducted on a credit/no credit basis. They are interpreted as follows:

- A: Outstanding scholarship and an unusual degree of intellectual initiative (90.0%-100.0%)
- B: Superior work done in a consistent and intellectual manner (80.0%-89.99%)
- C: Average grade indicating a competent grasp of subject matter (70.0%-79.99%)
- D: Inferior work. Not a passing grade for an NUR course (60.0%-69.99%)
- F: Failed to grasp the minimum subject matter; no credit given (below 59.99%)

Students need an overall 70% to pass the course. Exams require 75% to pass the course.

Course Policies

Late Work Policy

Late assignments in this course will receive a **10% deduction each day after the deadline. No points will be given for didactic assignment after Saturdays at 11:59pm and no points will be given for clinical assignments after the deadline.** Students are encouraged to work ahead in case issues arise, so work is not late. Students are responsible to ensure that assignments are submitted in the correct folder on Canvas, in the correct format, otherwise the submission is considered as late submission. Assignments posted or submitted at 00:01 or later are considered late unless prior arrangement is made with instructor. Refer to

university student handbook for policies.

Writing Policy

All written assignments, unless otherwise stated in the directions, or a template is provided, must be submitted in Word docx (or pdf format) with a cover page and using APA format for any long papers. Please use template or forms for clinical writing assignments. Documents submitted in incorrect format will be considered late. Please review late work policy.

Instructor and Student Communication

There are various ways to contact the course coordinator to communicate. Please check below priority options.

- **Reply to Announcement** - You will receive many course announcements including reminders, information, and last-minute updates during the term. If you have questions about particular topics or course announcements, you should reply to the announcement directly, so other students who may have similar questions receive the responses from the course coordinator.
- **CUH email**- If you have general questions, individual issues, and/or personal issue to report, please use CUH email to contact one of us directly. Please always attach necessary evidence to show. Please do not send us any assignment or homework via email unless there is an issue that you cannot upload it to Canvas submission tab. All assignments, homework, forms, evaluation, and documents should be submitted to Canvas. No submission, no points.
- **Emergency**- For any emergency situation that requires communication with the course coordinator/instructors immediately, please send a text message via **(808) 256-2083 to Prof Bernhard**. Please make sure to put your full name and section number.
- **Clinical adjunct**- Your clinical adjunct should provide and guide you how to contact her/him during the clinical orientation on the first day of clinical/lab.
- **Response time**- All individual questions for this course can be emailed to the instructor/course coordinator. Response time may take place up to 24-48 hours. The Canvas Inbox message will not be utilized.

Cell phones, tablets, and laptops

Out of consideration for your classmates, please set your cell phone to silent mode during class. Students are encouraged to bring laptops or tablets to class as the instructor will assign online activities and readings that will require the use of a laptop or tablet. Laptops and tablets should not be misused, such as checking distracting websites. Use your best judgment and respect your classmates and instructor. This is very important that absolutely **no cell phone is allowed at the lab or clinical** unless your clinical instructor allows for you to record a video clip of your skills performance.

Disability Access

If you need individual accommodations to meet course outcomes because of a documented disability, please speak with Prof. Bernhard or Prof. Dalton to discuss your needs as soon as possible so that we can ensure your full participation in class and fair assessment of your work. Students with special needs who meet criteria for the Americans with Disabilities Act (ADA) provisions must provide written documentation of the need for accommodations from the Counseling Center by the end of week three of the class, in order for instructors to plan accordingly. If a student would like to determine if they meet the criteria for accommodations, they should contact the Kōkua 'Ike Coordinator at (808) 739-8305 for further information (ada@chaminade.edu).

Title IX Compliance

Chaminade University of Honolulu recognizes the inherent dignity of all individuals and promotes respect for all people. Sexual misconduct, physical and/or psychological abuse will NOT be tolerated at CUH. If you have been the victim of sexual misconduct, physical and/or psychological abuse, we encourage you to report this matter promptly. As a faculty member, I am interested in promoting a safe and healthy environment, and

should I learn of any sexual misconduct, physical and/or psychological abuse, I must report the matter to the Title IX Coordinator. If you or someone you know has been harassed or assaulted, you can find the appropriate resources by visiting Campus Ministry, the Dean of Students Office, the Counseling Center, or the Office for Compliance and Personnel Services.

Attendance Policy

Students are expected to attend regularly all courses for which they are registered. Student should notify their instructors when illness or other extenuating circumstances prevents them from attending class and make arrangements to complete missed assignments. Notification may be done by emailing the instructor's Chaminade email address, calling the instructor's campus extension, or by leaving a message with the instructor's division office. It is the instructor's prerogative to modify deadlines of course requirements accordingly. Any student who stops attending a course without officially withdrawing may receive a failing grade.

Unexcused absences equivalent to more than a week of classes may lead to a grade reduction for the course. Any unexcused absence of two consecutive weeks or more may result in being withdrawn from the course by the instructor, although the instructor is not required to withdraw students in that scenario. Repeated absences put students at risk of failing grades.

Students need to complete the required number of clinical/lab/simulation hours and meet the clinical competencies to successfully pass the course. Missed clinical days may be made up at the discretion of course coordinators dependent on faculty availability, site availability, and/or appropriateness of situation for students to attend. Progression may be delayed due to clinical absences.

Students with disabilities who have obtained accommodations from the Chaminade University of Honolulu ADA Coordinator may be considered for an exception when the accommodation does not materially alter the attainment of the learning outcomes.

Federal regulations require continued attendance for continuing payment of financial aid. When illness or personal reasons necessitate continued absence, the student should communicate first with the instructor to review the options. Anyone who stops attending a course without official withdrawal may receive a failing grade or be withdrawn by the instructor at the instructor's discretion.

Academic Honesty Policy

Academic honesty is an essential aspect of all learning, scholarship, and research. It is one of the values regarded most highly by academic communities throughout the world. Violations of the principle of academic honesty are extremely serious and will not be tolerated.

Students are responsible for promoting academic honesty at Chaminade by not participating in any act of dishonesty and by reporting any incidence of academic dishonesty to an instructor or to a University official. Academic dishonesty may include theft of records or examinations, alteration of grades, and plagiarism, in addition to more obvious dishonesty.

Questions of academic dishonesty in a particular class are first reviewed by the instructor, who must make a report with recommendations to the Dean of the Academic Division. Punishment for academic dishonesty will be determined by the instructor and the Dean of Academic Division and may include an "F" grade for the work in question, an "F" grade for the course, suspension, or dismissal from the University.

For further information, please refer to the Student Handbook: <https://chaminade.edu/current-students/>

Credit Hour Policy

The unit of semester credit is defined as university-level credit that is awarded for the completion of coursework. One credit hour reflects the amount of work represented in the intended learning outcomes and verified by evidence of student achievement for those learning outcomes. Each credit hour earned at Chaminade University should result in 37.5 hours of engagement. For example, in a one credit hour traditional face to face course, students spend 50 minutes in class per week for 15 weeks, resulting in a minimum of 12.5 instructional hours for the semester. Students are expected to engage in reading and other assignments outside of class for at least 2 additional hours per week, which equals an additional 25 hours. These two sums result in total student engagement time of 37.5 hours for the course, the total engagement time expected for each one credit course at Chaminade.

The minimum 37.5 hours of engagement per credit hour can be satisfied in fully online, internship, or other specialized courses through several means, including (a) regular online instruction or interaction with the faculty member and fellow students and (b) academic engagement through extensive reading, research, online discussion, online quizzes or exams; instruction, collaborative group work, internships, laboratory work, practice, studio work, and preparation of papers, presentations, or other forms of assessment. This policy is in accordance with federal regulations and regional accrediting agencies.

COVID19 Emergency Regulation

Please check all CUH announcements and guidelines regarding COVID-19 emergency regulation. PPE Requirements remain mandatory in certain environments: Mask over mouth and nose and Face shield or goggles for all clinical activities. All students must wear PPE properly and comply with social distancing and personal hygiene guidelines. If students violate this policy, he/she will be immediately sent home.

Clinical Information

Clinical components of this course will be split between skills laboratory, simulation experience, and clinical experience at facilities. Due to COVID19 pandemic, the clinical placements may be changed at any time based on the last-minute modification or cancellation by the facilities. All students must successfully pass the Dosage Calculation Assessment before students perform any drug administration at the clinical site.

- **Clinical days:** Wednesdays, Fridays, Saturdays, Sundays
- **Clinical Times:** 0630-1830

Clinical Forms and Documents

All clinical forms are found on *Canvas or Lab/SIM Handbook*. Students are responsible for printing any required forms on that site. Students are expected to keep email/telephone contact information updated in the School of Nursing Office, as this is the main form of contact that the clinical faculty will use in order to contact students. Failure to keep this information updated may result in the student not receiving pertinent clinical information. Each email that is sent directly to the instructor must have 'NUR 303 clinical, your last name, and a topic' in the subject line. In addition, students must use their student.chaminade.edu email account when emailing the clinical instructor. Failure to do so may result in the student's email not being opened.

Clinical Performance Evaluation

Students must download the clinical performance evaluation form from Canvas to complete performance self-evaluation for midterm and final. The clinical instructor will arrange to meet the student individually to discuss the clinical knowledge, skills, and attitude by sharing feedback. Students and the instructor both sign the evaluation form; make two copies (one for student to upload it to Canvas, another one for clinical

instructor to submit to the nursing office). Failure to do so may cause students to not pass the clinical portion of the course.

Clinical Teaching/Learning Strategies

Strategies include reading; videos; quizzes/exams; case studies; demonstrations; practice application of clinical skills; patient care; interaction with instructor, students, and hospital staff; skills check-off; simulation experiences; weekly preclinical worksheets; weekly reflective logs; reflective papers; portfolio development; clinical evaluation.

Dress Code Policy and Facility Orientation Prep

Clinical rotations in the nursing program are foundational to the development of the professional nurse and nursing as a practice. You must dress professionally; wear your unwrinkled uniform, school ID, socks, and wear closed toe/closed heel shoes (white leather/vinyl). Only the Chaminade University School of Nursing approved scrub uniforms will be permitted for this course. Your image is representative of the Chaminade University Nurse. Your school picture ID is to be always worn unless specified by your clinical instructor. Please read information about appropriate use of jewelry, make-up, fingernail, fake eyelashes, face hair, and tattoo specifications in your student handbook.

Clinical facilities have specific requirements each student must meet; some of these are to be completed before the first day of clinical. These requirements can be facility orientation to policies, computer systems, and other forms of paperwork. Please remember that students and faculty of Chaminade are guests in these facilities and we must comply with ALL of the requirements given or the student and/or clinical group will not be allowed to participate in learning experiences at that facility. A failure to meet these requirements may result in having to withdraw from the course since changing clinical placements after the semester has begun is not allowed by the clinical facilities. Please refer to the School of Nursing and Health Professions Student Handbook 2020-2021 for current policies and procedures for compliance including but not limited to Professionalism and Uniform and Dress Code Policy.

Clinical Attendance and Participation

Attendance is mandatory. If you must miss a clinical session due to illness, you must call your clinical instructor at least one hour prior to pre-conference and provide a health-care provider's note in order to receive a make-up session. Make-up sessions are scheduled during Spring Break and the Friday/Saturday at the end of finals week – this must be considered when making travel plans. You also need to email the course coordinator within 24 hours of the absence. You are expected to be at the clinical site on time without tardiness which means adequate time to get to the unit, put your things away, and be prepared to begin your pre-conference session at the start time. Students may *NOT switch clinical sections or lab sections.*

Confidentiality, Unacceptable Practice (unsafe, unethical, or illegal)

Students are expected to always maintain patient confidentiality. No computer printouts, or any form of patient record, are to be removed from the clinical setting. Patient records are NOT to be photocopied. To do so will result in clinical failure. Please read the **HIPAA** regulations for your agency, sign acknowledgement form as required, and submit to appropriate clinical instructor or Course Leader.

- A failure to close out completely from a facility computer with patient information is a HIPAA violation and will be treated accordingly. This includes screens that have been minimized. This is a federal law and compliance is mandatory.
- A failure to cover patient information on your clipboard or notepad is another example of HIPAA violation.

Patient identifiers, such as: name, clinical facility, DOB, SS#, home address and telephone number, city/county/region, employer, and names of relatives/significant others must be removed or omitted from all written work. All written work with patient care information (such as daily patient care plans with vital signs and physical assessment notes) must be shredded at the end of the clinical day. Students are also expected

to delete from their computer files all coursework at the end of the semester and return any I.D. and/or parking badges to the respective clinical sites. Students are responsible for any replacement fees attached to lost IDs or parking badges.

PLEASE NOTE:

While every attempt has been made to prepare this syllabus and class schedule in final form, it will be the course coordinator's prerogative to make any changes as may be deemed necessary in order to meet the learning outcomes of the course. Students will be notified in writing via Chaminade email of any changes. It is recommended that you check Chaminade email and course site including the clinical hub for students in Canvas frequently for announcements. A syllabus is a contract between the university and the students. All students will be held responsible to read, understand, and clarify the content within this document.

Please check Canvas module each week for specific chapter reading, assignments, lecture topic, assignments, and weekly lab content