

SD 99
HJ

Chaminade University
English 10208
Introduction to Expository Writing
Joy Hewett
Spring 1999

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3 credits, 3 hr.

Texts and Supplies:

Kirszner & Mandell, *The Holt Handbook*, 4th edition

Goshgarian, *The Contemporary Reader*, 6th edition

Handouts

Journal binder

Binder for keeping notes, handouts, or paper

HD Disk and paper for word/processing or typing

Internet access with an account at Chaminade Computer lab or private internet service provider

Library access with school and state system

Description:

This course provides practice with writing as a process of intellectual discovery and expression and provides practice with basic types of academic writing. Students will learn to summarize, analyze, and synthesize information and to read critically in preparing research papers. Determining a research focus, locating, evaluating and using sources to develop a coherent essay will be skills students should acquire during the course. Students will learn to use MLA documentation style for citing sources. Students gain practice in preparing and revising writing for clarity, organization, cohesiveness, completeness, and correct use of standard English.

Requirements and Evaluation:

1. Quizzes.....10%
2. Writing Assignments....50%
3. Journal.....20%
4. Final Exam.....10%
5. Participation.....10%

A=90 to 100, excellent work; B=80-89, good work; C=70-79, acceptable work; D=60-69, below satisfactory work; F= no credit; W=official withdrawal

Requirements and Class Policies:

1. You will be expected to be attentive during all methods of instruction provided for you, including lectures, discussions, question and answer sessions, collaborative projects, workshops, and presentations.
2. Papers must be typed. Copies made from word processors must be dark enough to read and on standard sized paper. Double space your paper, and put your name, the assignment and date on the upper right hand corner. Use one inch margins on the sides and bottom of your pages. Make extra copies of your paper.
3. Your assignments are due on time (the beginning of the class period). Work is due even if you are absent. Make arrangements to get the paper in on time. Late papers are marked down 5 points the first day and points are deducted until they are turned in. Papers more than a week late may not be accepted. No papers are accepted after the last day of class.
4. Using the words of others as your own without acknowledgment is considered to be a serious offense by the university. Plagiarism can result in a student receiving an F on a paper.
5. Quizzes must be taken each week assigned, and before answers are provided. Make-up of quizzes is not permitted.
6. Reading journals must be kept up to date and ready each week for review.

Attendance:

The course includes activities we do in class and if you do not participate in them you cannot achieve the results diligent effort provides nor contribute to the class discussions or activities. Therefore, attendance is necessary. Absences will adversely affect your participation grade. Get the phone numbers of a couple of your classmates in order to get notes you may have missed in the event of an emergency.

Classmate's Number _____
Classmate's Number _____

Conduct:

Students are expected to arrive on time and stay the entire class period. Late entries or early exits can be disruptive to the learning environment. No cell phone calls or pagers should interfere with class. Please be considerate of your classmates and your instructor. Courtesy in the classroom promotes a pleasant learning environment, and respect for all individuals in the class promotes harmony.

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Journal writing/reading log

Writing in a logbook will enhance comprehension of essays and improve understanding of your reading in several ways. You will also be practicing skills necessary for critical thinking and interpreting of textual sources.

Procedure:

Use a notebook with loose-leaf paper that can be added and bound. Please do not use a spiral notebook. Label the book with your name, phone number, course, and instructor. At the top of the page, write the name of the essay, the author, the page number and date the essay was read. When necessary, include photo-copied pages from outside sources.

For each essay or article, in your journal entry you should:

1. React
2. Summarize
3. Analyze or study elements of prose--Cover basics of particular essay for analysis and pay attention to the questions pertinent to the assignment. (Use reader's questions with selection)
4. Reassess or respond again if you have new insights

When you keep a journal to respond to and analyze prose, begin with your immediate reaction to the work, summarize the main points; then move to an analysis of its components by using the questions included in your text after each selection. You want to discuss what makes it work and whether it works or doesn't work for you.

*First, give your immediate reaction to reading the piece--any associations, memories, or feelings it evokes. You want to discuss the way you feel about the essay and explore memories of similar experiences, connections to you own life, what parts were believable or most unbelievable, what you could/could not relate to. What surprises you? Confuses you? For your Reaction/Opinion tell what you think about the essay and why. A ten minute freewrite responding to the essay is the best way to start your journal entry.

*In summarizing the essay in a few sentences, try to cover the 5 Ws (who what when where why) and how the author did the piece-- point of view, style or tone. Determine the main points the author makes in supporting the thesis, claim or assertion under discussion. Use your own words for synopsis of the author's ideas. Make sure you include the essence of the main idea.

* Analyze the essay or prose piece by questioning what you read. Note points that do not measure up to your expectations, or features that impressed you. Jot down examples or arguments that were not logical or appropriate, or ones that were convincing. You might make note of the style of writing. You should use the questions provided in the reader.

* If you have new insights or want to jot down discussion ideas or questions that would be good for group discussion after you have reacted, summarized, and analyzed it, you may include those.

*To use textual support for any opinions you form or ideas that strike you as you read, note the page and the phrase, etc. as you move along. You might want to keep a list of these and make a note of significant passages that may be relevant. In this manner, when you prepare to answer essay questions on this essay, you will have taken plenty of notes to decide what you can use to "make your case" or draw your conclusions and connections.

You should have twenty journal entries by the end of the semester. Include the assigned ones to be discussed in class and choose selections that interest you from each of the sections covered in the reader. These entries should be well over 250 words if you have given a reaction, summarized, and addressed questions for analysis thoroughly.

ENGLISH 102
CHAMINADE
JOY HEWETT

Review any Holt material on writing paragraphs, essays or the writing process that may be needed during the semester. Use the index, the back cover of the book, or the table of contents to assist you in finding information for specific improvement as you write and edit your work--for example, Part 7 for punctuation, Part 4 for sentence problems.

Have reading assignments done by the beginning of the week assigned (except for week 1)

For more perspective on the units in Goshgarian read each introduction.

This schedule may change, so stay posted each week for variances and additional activities that will be included.

Have your journal entries ready at the beginning of each week.

Week 1

Read Holt on reading p. 110-135

Read Goshgarian: p.1-21

Week 2

H 141-162

G Neimark p.24-32; Johnson, etc. p.41-51

Poundstone p94-6; Barry p97-100

Week 3

G Edgerton Jackson p232-46; Morton p276-80; George p 287-91

Essay 1 draft: Image or Identity

Quiz 1

Week 4

Complete projects on G Units 1,2,4,5

Workshop Essay 1

Essay 1 due

Week 5

H Argument p. 163-182

G Mura 336-44; Ehrenreich 344-48; Silber 351-53; Jago 361-64

Week 6

Quiz 2

Essay 2 draft on cultural issues and workshop

Week 7

Essay 2 Cultural Issues due

Holt 135-140: Practice in Evaluating what you read: handout "Speaking for the Earth the Haida Way"

Read Holt--writing a research paper 657-675

Week 8

Quiz 3

G Rheingold-374-80; Ehrenreich 409-13; Whitehead 417-22; Canada 472-77; Singer 507-10; Meacham 558-61

Week 9

Draft of Essay 3 on Community or Family and workshop

Research for Writing Holt p.566-586

Working with sources Holt p587-612

Library Research

Week 10

Final copy of Essay 3 due

Documentation Holt 614-655

Week 11

Quiz 4

Working bibliography

Week 12

Outline for Essay 4 (Research paper) ready

Week 13

Draft of Research Paper due

Workshop Essay 4 Research paper

Bibliography (Work Cited) page ready

Week 14

Final Draft of Research Paper due

Week 15

Papers more than a week late not accepted.

Quiz 5