

## Course Syllabus

[Chaminade University Honolulu](https://www.chaminade.edu/)

3140 Waiialae Avenue - Honolulu, HI 96816



**Chaminade**  
**University**  
OF HONOLULU

**Course Number:** AR 250 I AR350

**Course Title:** Beginning of Ceramics I intermediate of Ceramics

**Department Name:** Humanities, Arts, and Design

**College/School/Division Name:**

**Term:** fall 2022

**Course Credits:** 3

**Class Meeting Hours:** MWF 10:30am-12:20pm

**Class Location:** Ceramic studio

**Instructor Name:** Jun Funahashi

**Email:** [junko.funahashi@chaminade.edu](mailto:junko.funahashi@chaminade.edu)

**Phone:** 646.645.3374

**Office Location:** Eiben-101

**Office Hours:** M W F 12:30-2:00

**Instructor Website:** [www.jfgallery.org/jun](http://www.jfgallery.org/jun)

**Other Professional Contact Information (IG):** @junfunahash

### University Course Catalog Description

This is a contemporary ceramics design course on perspectives, tools, methods. It is for going from functional to non-functional ceramics design and lab experience; incorporating hand-building clay forms, firing, and glazing techniques. The class times are five hours and half per week. This course is the Fine Arts general education requirement and offers every semester.

### Course Overview

In this course, you will design and develop contemporary ceramics hand-building objects and the ceramic lab experience—gas and electric firing, Raku workshop, glazing, social community

learning, or other learning products. Basic ceramic construction methods as well as internal supports, surface treatment and technique will be covered. Classes will have lectures, demonstrations, discussions of design/construction processes, and glazing/finishing techniques. You will present several ideas for your design and objects to the class, participate in peer critiques, and continually improve your learning experience over the semester.

- Overview of the history of contemporary ceramic art.
- Basic techniques of hand building, firing, and glazing process.
- Ceramics objects/products are used in design and society today.

### **Marianist Values**

This class represents one component of your education at Chaminade University of Honolulu. An education in the Marianist Tradition is marked by five principles and you should take every opportunity possible to reflect upon the role of these characteristics in your education and development:

1. Education for formation in faith
2. Provide an integral, quality education
3. Educate in family spirit
4. Educate for service, justice and peace
5. Educate for adaptation and change

### **Native Hawaiian Values**

Education is an integral value in both Marianist and Native Hawaiian culture. Both recognize the transformative effect of a well-rounded, value-centered education on society, particularly in seeking justice for the marginalized, the forgotten, and the oppressed, always with an eye toward God (Ke Akua). This is reflected in the 'Olelo No'eau (Hawaiian proverbs) and Marianist core beliefs:

1. Educate for Formation in Faith (Mana) E ola au i ke akua ('Olelo No'eau 364) May I live by God
2. Provide an Integral, Quality Education (Na'auao) Lawe i ka ma'alea a kū'ono'ono ('Olelo No'eau 1957) Acquire skill and make it deep
3. Educate in Family Spirit ('Ohana) 'Ike aku, 'ike mai, kōkua aku kōkua mai; pela iho la ka nohana 'ohana ('Olelo No'eau 1200) Recognize others, be recognized, help others, be helped; such is a family relationship
4. Educate for Service, Justice and Peace (Aloha) Ka lama kū o ka no'eau ('Olelo No'eau 1430) Education is the standing torch of wisdom
5. Educate for Adaptation and Change (Aina) 'A'ohe pau ka 'ike i ka hālau ho'okahi ('Olelo No'eau 203) All knowledge is not taught in the same school

### **Learning Outcomes**

By the end of our course, students will be able to:

1. Develop the skills to create art and science in ceramics.
2. Develop confidence in presenting your works using art terminology.
3. Understanding arts and science through humanity, and culture.
4. Incorporating with 3D printing and prototyping with ceramics.
5. Learning experience of the ceramics lab operation to understand the process of transformation from clay to ceramics.

### Course Prerequisites

AR250 is for beginners of ceramics level. There's any prior experience needed.

AR350 is for intermediate students. Students will need to take AR250 or an instructor's consent before enrolling in this course. Please email me at [junko.funahashi@chaminade.edu](mailto:junko.funahashi@chaminade.edu) for any questions and concerns about prerequisites.

### Required Learning Materials

You will need a bag (25 pounds per \$15) of Cone-10 Stoneware clay to start your project. Most students will use about 75LB of clay during the semester. Bring a sketchbook, pencil, pen, folder, or space in a binder to store printed materials. I suggest using the clay type Soldate 60 for hand-building and Bee Mix 10 for throwing.

[https://www.bookstore.hawaii.edu/manoa/shop\\_product\\_detail.asp?catalog\\_group\\_id=LTO&catalog\\_group\\_name=U2VhcmNoIFJlc3VsdHM&catalog\\_id=0&catalog\\_name=U2VhcmNoIFJlc3VsdHM&pf\\_id=16524&product\\_name=Q2VyYW1pYyBDbGF5IFNvbGRhdGUgNiA&type=1&search\\_text=clay&f=](https://www.bookstore.hawaii.edu/manoa/shop_product_detail.asp?catalog_group_id=LTO&catalog_group_name=U2VhcmNoIFJlc3VsdHM&catalog_id=0&catalog_name=U2VhcmNoIFJlc3VsdHM&pf_id=16524&product_name=Q2VyYW1pYyBDbGF5IFNvbGRhdGUgNiA&type=1&search_text=clay&f=)

Stores:

Chaminade University of Honolulu Bookstore  
University of Hawaii Bookstore  
Kapiolani Community College Bookstore  
Amazon and Laguna clay online store

Optional:

Work tool kit (about \$9), brush, ruler, towel, work clothes (apron)

[https://www.bookstore.hawaii.edu/manoa/shop\\_product\\_detail.asp?catalog\\_group\\_id=LTO&catalog\\_group\\_name=U2VhcmNoIFJlc3VsdHM&catalog\\_id=0&catalog\\_name=U2VhcmNoIFJlc3VsdHM&pf\\_id=17733&product\\_name=UG90dGVyeSBUb29sIEtpdCAoOCBQaWVjZXMp&type=1&search\\_text=clay&f=](https://www.bookstore.hawaii.edu/manoa/shop_product_detail.asp?catalog_group_id=LTO&catalog_group_name=U2VhcmNoIFJlc3VsdHM&catalog_id=0&catalog_name=U2VhcmNoIFJlc3VsdHM&pf_id=17733&product_name=UG90dGVyeSBUb29sIEtpdCAoOCBQaWVjZXMp&type=1&search_text=clay&f=)

We have some tool kits in class for sale. We also have tools and aprons you can share.

### Technical Assistance for Canvas Users:

- Search for help on specific topics or get tips in [Canvas Students](#)
- [Live chat with Canvas Support for students](#)
- Canvas Support Hotline for students: +1-833-209-6111
- Watch this [video to get you started](#)
- [Online tutorials](#): click on “Students” role to access tutorials
- Contact the Chaminade IT Helpdesk for technical issues: [helpdesk@chaminade.edu](mailto:helpdesk@chaminade.edu) or call (808) 735-4855

### Technical lab experience

All students in the ceramics program are encouraged to learn the lab operating work that goes with completing their work. This experience improves the understanding and appreciation of one's work. Those who participate in the lab operation work (kiln loading, unloading, glaze mixing, lab cleaning, etc.) may receive extra points at the instructor's discretion.

### Class-conduct policy

Respect for others in our lab. Use a headset if you need to listen to music while working on your clay. Friends or visitors are not allowed in the class without the instructor's approval. Only those who registered for the course are good to work in our lab. This rule applies outside the class hours as well. Every object needs the instructor's approval, otherwise may not be fired. Your cell phone must be in silence mode during our class period.

### Tutoring and Writing Services

Chaminade is proud to offer free, one-on-one tutoring and writing assistance to all students. Tutoring and writing help is available on campus at Kōkua 'Ike: Center for Student Learning in a variety of subjects (including, but are not limited to: biology, chemistry, math, nursing, English, etc.) from trained Peer and Professional Tutors. Please check Kōkua 'Ike's website (<https://chaminade.edu/advising/kokua-ike/>) for the latest times, list of drop-in hours, and information on scheduling an appointment. Free online tutoring is also available via TutorMe. Tutor Me can be accessed 24/7 from your Canvas account. Simply click Account – Notifications – TutorMe. For more information, please contact Kōkua 'Ike at [tutoring@chaminade.edu](mailto:tutoring@chaminade.edu) or 808-739-8305.

### Assessment

Provide a listing of assessments and their weighting. In addition to (or even in lieu of) tests, you may wish to consider creating “authentic” assessments, which are aligned to experiences that students will

encounter in their careers. You also may wish to include service learning assignments and connect with the CUH [Service Learning Center](#).

### **Grading Scale**

Letter grades are given in all courses except those conducted on a credit/no credit basis. Grades are calculated from the student's daily work, class participation, quizzes, tests, term papers, reports and the final examination. They are interpreted as follows:

#### **A**

90-100% : an excellent presentation and portfolio with outstanding work.

- Satisfactory and timely completion of all project assignments.
- Satisfactory attendance (no more than 2 unexcused absences)
- Satisfactory class and critique participation

#### **B**

80-89% : a good quality of work throughout the semester.

- Satisfactory and timely completion of all project assignments
- Satisfactory attendance (no more than 3 unexcused absences)
- Satisfactory class and critique participation

#### **C**

70-79% : Timely submission for all assignments.

- Satisfactory and timely completion of all project assignments.
- No more than 4 unexcused absences.
- Satisfactory class and critique participation

#### **D**

60-69%

- Satisfactory and timely completion of all written assignments.
- No more than 5 unexcused absences.
- Satisfactory class and critique participation

#### **F**

Less than 60%

- Failure to submit project assignments.
- Non-compliance with project assignment guidelines
- More than 5 unexcused absences.

Unsatisfactory class and critique participation

## Course Policies

### Late Work Policy

The last chance to turn in greenware is November 24th.

The last chance for glaze firing is December 1st.

Please see our course schedule above for the details.

There is a 10% points reduction from the final grading if you submit your artwork late.

### Grades of "Incomplete"

Offer specifics about your policy on incomplete grades as they align with the University policies

### Writing Policy

Please use MLA or APA style for writing assignments.

### Instructor and Student Communication

Questions for this course can be emailed to the instructor Jun Funahashi

[junko.funahashi@chaminade.edu](mailto:junko.funahashi@chaminade.edu) at. Online, in-person and phone conferences can be arranged.

Response time will take place up to 24 hours. Do not message, text, or call us between 10 pm-8 am unless there is an emergency.

### Cell phones, tablets, and laptops

Out of consideration for your classmates, please set your cell phone to silent mode during class.

Students are encouraged to bring laptops or tablets to class as the instructor will assign online activities and readings that will require the use of a laptop or tablet. Laptops and tablets should not be misused, such as checking distracting websites. Use your best judgment and respect your classmates and instructor.

### Disability Access

If you need individual accommodations to meet course outcomes because of a documented disability, please speak with me to discuss your needs as soon as possible so that we can ensure your full participation in class and fair assessment of your work. Students with special needs who meet criteria for the Americans with Disabilities Act (ADA) provisions must provide written documentation of the need for accommodations from Kōkua 'Ike: Center for Student Learning by the end of week three of the class, in order for instructors to plan accordingly. If a student would like to determine if they meet the criteria for accommodations, they should contact the Kōkua 'Ike Coordinator at (808) 739-8305 for further information ([ada@chaminade.edu](mailto:ada@chaminade.edu)).

## **Title IX Compliance**

Chaminade University of Honolulu recognizes the inherent dignity of all individuals and promotes respect for all people. Sexual misconduct, physical and/or psychological abuse will NOT be tolerated at CUH. If you have been the victim of sexual misconduct, physical and/or psychological abuse, we encourage you to report this matter promptly. As a faculty member, I am interested in promoting a safe and healthy environment, and should I learn of any sexual misconduct, physical and/or psychological abuse, I must report the matter to the Title IX Coordinator. If you or someone you know has been harassed or assaulted, you can find the appropriate resources by visiting Campus Ministry, the Dean of Students Office, the Counseling Center, or the Office for Compliance and Personnel Services.

## **Attendance Policy**

Taking an undergraduate course is a gift for yourself. Continuing your education costs time and money, both of which are valuable for adults. To maximize your return, I require attendance at all of our classes.

The following attendance policy is from the 2019-2020 Academic Catalog (p. 54-55). Faculty members should also check with their divisions for division-specific guidelines.

Students are expected to attend all courses for which they are registered. Students should notify their instructors when illness or other extenuating circumstances prevents them from attending class and make arrangements to complete missed assignments. Notification may be done by emailing the instructor's Chaminade email address, calling the instructor's campus extension, or by leaving a message with the instructor's division office. It is the instructor's prerogative to modify deadlines of course requirements accordingly. Any student who stops attending a course without officially withdrawing may receive a failing grade.

Unexcused absences equivalent to more than a week of classes may lead to a grade reduction for the course. Any unexcused absence of two consecutive weeks or more may result in being withdrawn from the course by the instructor, although the instructor is not required to withdraw students in that scenario. Repeated absences put students at risk of failing grades.

Students with disabilities who have obtained accommodations from the Chaminade University of Honolulu Tutor Coordinator may be considered for an exception when the accommodation does not materially alter the attainment of the learning outcomes.

Federal regulations require continued attendance for continuing payment of financial aid. When illness or personal reasons necessitate continued absence, the student should communicate first with the instructor to review the options. Anyone who stops attending a course without official withdrawal may receive a failing grade or be withdrawn by the instructor at the instructor's discretion.

## **Academic Conduct Policy**

From the 2019-2020 Undergraduate Academic Catalog (p. 39):

Any community must have a set of rules and standards of conduct by which it operates. At Chaminade, these standards are outlined so as to reflect both the Catholic, Marianist values of the institution and to honor and respect students as responsible adults. All alleged violations of the community standards are handled through an established student conduct process, outlined in the Student Handbook, and operated within the guidelines set to honor both students' rights and campus values.

Students should conduct themselves in a manner that reflects the ideals of the University. This includes knowing and respecting the intent of rules, regulations, and/or policies presented in the Student Handbook, and realizing that students are subject to the University's jurisdiction from the time of their admission until their enrollment has been formally terminated. Please refer to the Student Handbook for more details. A copy of the Student Handbook is available on the Chaminade website.

For further information, please refer to the Student Handbook:

<https://chaminade.edu/wp-content/uploads/2019/08/NEW-STUDENT-HANDBOOK-19-20-Final-8.20.19.pdf>

### **Credit Hour Policy**

The unit of semester credit is defined as university-level credit that is awarded for the completion of coursework. One credit hour reflects the amount of work represented in the intended learning outcomes and verified by evidence of student achievement for those learning outcomes. Each credit hour earned at Chaminade University should result in 45 hours of engagement. This equates to one hour of classroom or direct faculty instruction and a minimum of two hours of out-of-class student work each week for approximately fifteen weeks for one semester, 10 week term, or equivalent amount of work over a different amount of time. Direct instructor engagement and out-of-class work result in total student engagement time of 45 hours for one credit.

The minimum 45 hours of engagement per credit hour can be satisfied in fully online, internship, or other specialized courses through several means, including (a) regular online instruction or interaction with the faculty member and fellow students and (b) academic engagement through extensive reading, research, online discussion, online quizzes or exams; instruction, collaborative group work, internships, laboratory work, practica, studio work, and preparation of papers, presentations, or other forms of assessment. This policy is in accordance with federal regulations and regional accrediting agencies.