

COURSE SYLLABUS

- October 4 - Monday - Introduction, Requirements and Assignments
- October 6 - Wednesday - Writing Chapter 1 "Reading for Understanding" pp. 3 - 40
Handbook: Chapter 38 "Research for Writing"
- October 11 - Monday - Holiday - Discoverer's Day - No Class Meeting
- October 13 - Wednesday - Writing Chapter 1 (continued) pp. 41 - 87
Appendix A "Some Useful Reference Sources" pp. 468 - 475
Handbook: Chapter 39 "Source Materials"
- October 18 - Monday - discussion of form and style
Chicago format (footnotes)
Writing Chapter 5 "Gathering Materials at the Library" pp. 270-312
- October 20 - Wednesday - **Topic for 10-page Research Paper DUE**
Writing Chapter 3 "Single Source Essay" pp 147 -214
Appendix C "Interviews for Research" pp 494-504
Handbook: Chapter 41 "Research Paper"
- October 25 - Monday - **Paper #1 DUE: 3-page research paper on a current event**
Discussion of methods used and results of research
- October 27 - Wednesday - review and discussion of samples of paper #1
discussion of form and style -
MLA format
Writing Chap 6 "Gathering Materials - Evaluating Sources" pp 313-351
- November 1 - Monday - Writing Chapter 7 " Gathering Materials - Taking Notes" pp 352 - 367
- November 3 - Wednesday - **Preliminary Topic Outline Due for paper #2**
Writing Chapter 2 "Presenting Sources to Others" pp 88 - 100
- November 8 - Monday - Writing Chapter 2 (continued) pp 102 -145
Appendix E "Reading for Research" pp 513 - 541

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- November 10 - Wednesday - Writing Chapter 4 “Multiple Source Essay “ pp 215 - 267
- November 15 - Monday- work session for paper #2
- November 17 - Wednesday - **Paper #2 due: 5-page research paper on an individual**
Discussion of methods/results of research
- November 22 - Monday- review and discussion of samples of paper #2
Writing Chapter 8 “Presenting the Results of Your Research Essay -
Organizing & Writing” pp 368 - 393
- November 24 - Wednesday - **Preliminary Sentence Outline due for Paper #3**
Writing Chapter 9 "Presenting the Results of Your Research Essay -
Acknowledging Your Sources” pp 394 - 426
- November 29 - Monday - Writing Chapter 10 “The Research Essay” pp 427 - 467
- December 1 - Wednesday - work session for Paper #3
- December 6 - Monday - final review for paper #3
- December 8 - Wednesday - **Paper #3 due: 10-page research paper**
Discussion of methods used and results of research
- December 13 - Monday- Review of Semester’s Work
- December 15 - Wednesday - Last Night of Class - Final Grades Distributed

Important Dates to Remember:

- October 20 - Wednesday - Topic for 10-page research paper due
- October 25 - Monday - Paper #1 due: 3-page paper on current event
- November 3 - Wednesday - Topic Outline due for Paper #2
- November 15 - Monday - work session on paper #2
- November 17 - Wednesday - Paper #2 due: 5-page on an individual
- November 24 - Wednesday - Sentence outline due for Paper #3
- December 1 - Wednesday - work session for paper #3
- December 8 - Wednesday - Paper #3 due: 10-page on student’s choice of topic

COURSE REQUIREMENTS

Description of Course:

English 102 focuses on the skills required to produce a well researched and documented research paper. The course will cover various methods of in-text documentation, outline formats, and proper identification and listing of source materials.

Objectives of the Course:

This course is designed to improve the student's writing skills with the concentration on the practice and development of research methods.

Required Texts:

Spatt, Brenda. Writing from Sources 4th edition. New York: St Martin Press. 1996.

Grading: from the Chaminade University Handbook

- A - Outstanding scholarship: an unusual degree of intellectual initiative
- B - Superior work done in a consistent and intelligent manner
- C - competent grasp of the subject matter
- D - inferior work of the lowest passing grade; bare minimum
- F - failure to grasp bare minimum of course material; failure to officially withdraw
- I - Incomplete: a portion of the course work not completed for a valid reason. A contract must be signed with the instructor setting requirements and deadline for submission of all required work
- W - Withdrawal: Official withdrawal from course
- C/NC- Credit/No Credit: general elective requirements November be taken on a pass/fail basis

Attendance is required at all class meetings, and students are expected to participate in class discussions of assigned readings.

All assignments are expected to be submitted on time. Late work will be penalized. The final (10-page) paper **MUST** be submitted on time and **LATE PAPERS WILL NOT BE ACCEPTED** after the deadline for ANY reason.

The final grade will be based on (1) 15% for a three-page research paper on a current event; (2) 25% for a five-page research paper on an individual; (3) 50% for a ten-page research paper on a subject of the student's choice; and (4) 10% home and in-class writing assignments, attendance, and class participation. All papers **MUST** be typed.

Requirements for three-page paper - Paper #1:

A three-page research paper is due on Monday, October 25, 1999, on a current event topic - three page minimum and five page maximum. A minimum of two printed sources must be used. The final paper must consist of the following: minimum three pages of text documented by either footnotes or endnotes (the Chicago format) and sources listed on a bibliography page.

Requirements for five-page paper - Paper #2:

A five-page research paper is due on Wednesday, November 17, 1999, on an individual of the student's choice - five page minimum and seven page maximum. A preliminary topic outline is required and is due on Wednesday, November 3, 1999. Class meeting on Monday, November 15, 1999, will be dedicated as a work session for paper #2. A minimum of three printed sources must be used. The final paper must include the following: a title page, a topic outline, minimum five pages of text with source information documented in the MLA format and sources listed on a works cited page.

Requirements for ten-page paper - Paper #3:

A ten-page research paper is due on Wednesday, December 8, 1999, on a subject of the student's choice - ten page minimum and twelve page maximum. The topic for the paper is due on Wednesday, October 20, 1999. A preliminary sentence outline is due on Wednesday, November 24, 1999. Class meeting on Wednesday, December 1, 1999, will be used as a work session for this paper. A minimum of five printed sources is required; additional non-print sources November also be used. The final paper must include the following: a title page, a sentence outline, minimum ten pages of text with source information documented in the MLA format, and sources listed on a bibliography or works cited.