



Course Syllabus

Chaminade University Honolulu

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www.chaminade.edu

Course Syllabus

FS 490 Senior Seminar

Fall 2021

Dr. Katelynn A. Perrault

Office: Eiben 207C

Office Hours: Monday (9:00-12:00), Tues (1:00-3:00), Fri (10:30-11:30) by Zoom appointment only. Appointments can be made at my [YouCanBookMe page](#).

Email: katelynn.perrault@chaminade.edu

Telephone: (808) 440-4209

E-mail is the best way to contact me. I respond to student emails by the next school day in most cases. Typically, this will be within 24 hours, but response time may be longer for e-mails sent during the evening, weekends, or holidays.



Department Name: Natural Sciences and Mathematics

College/School/Division Name: Chaminade University of Honolulu

Course Credits: 1

Class Meeting: Every Friday 9:30 AM – 10:20 PM in CTCC 254

University Course Catalog Description

Discussion and presentation of current issues in forensic science. One oral presentation by each participant required. *Prerequisites: FS 340/L.*

Course Learning Outcomes (CLO)

After completion of this class you will be able to:

1. Identify, develop, and deliver an oral presentation on a topic relevant to forensic sciences.
2. Deliver oral presentation in a range of formats.
3. Actively observe presentations delivered by your peers.
4. Use your experiences and observations to improve your oral presentation skills.

Program Learning Outcomes (PLO)

Upon completion of the program in Forensic Sciences, students will have demonstrated the use of:

1. Apply the scientific method in an adaptive and mindful manner
2. Use techniques for recognition, documentation, analysis, and interpretation of physical evidence
3. Implement quality assurance programs, incorporating ethics and professional practice, to act as stewards of justice and peace throughout the broader community
4. Communicate disciplinary knowledge to diverse audiences

Alignment of Learning Outcomes

	PLO 1	PLO 2	PLO 3	PLO 4
CLO 1	X	X	X	
CLO 2			X	X
CLO 3	X			
CLO 4	X	X		X

Marianist Characteristics & Native Hawaiian Values

Education is an integral value in both Marianist and Native Hawaiian culture and this class represents one component of your education at Chaminade University of Honolulu. Both recognize the transformative effect of a well-rounded, value-centered education on society, particularly in seeking justice for the marginalized, the forgotten, and the oppressed, always with an eye toward God (Ke Akua). This is reflected in the 'Olelo No'eau (Hawaiian proverbs) and Marianist core beliefs:

1. Educate for Formation in Faith (Mana) E ola au i ke akua ('Olelo No'eau 364) May I live by God
2. Provide an Integral, Quality Education (Na'auao) Lawe i ka ma'alea a kū'ono'ono ('Olelo No'eau 1957) Acquire skill and make it deep
3. Educate in Family Spirit ('Ohana) 'Ike aku, 'ike mai, kōkua aku kōkua mai; pela iho la ka nohana 'ohana ('Olelo No'eau 1200) Recognize others, be recognized, help others, be helped; such is a family relationship
4. Educate for Service, Justice and Peace (Aloha) Ka lama kū o ka no'eau ('Olelo No'eau 1430) Education is the standing torch of wisdom
5. Educate for Adaptation and Change (Aina) 'A'ohe pau ka 'ike i ka hālau ho'okahi ('Olelo No'eau 203) All knowledge is not taught in the same school

This class will focus on an education in the forensic sciences as an education in service, justice, and peace. You will learn that most forensic scientists are public servants that conduct science for the benefit of society. Forensic scientists analyze, and speak for, evidence so that justice can be served and peaceful society can flourish.

Required Learning Materials

You need a laptop, desktop computer, or other portable device that can run Google Slides and/or PowerPoint. Canvas will serve as the primary repository for university documents and your grade, which will be updated each week. Canvas will also be used for email communication.

Evaluation of Performance and Grading

All grades will be posted in Canvas on a weekly basis. Your grade will be kept current all semester. You are encouraged to contact me at katelynn.perrault@chaminade.edu at any time to discuss your grades. I strongly encourage you to check your grades regularly.

All presentations are due on the date scheduled for your seminar. This will not appear in the Canvas scheduler, so make sure you know which date your presentation is on. Your presentation dates will be set during the first week of class.

Tenatative Schedule

27 August	Introduction, Assignment Discussion, Scheduling
3 September	Research week: Topic Proposal No class meeting
10 September	Presentation Skills Address proposals and resubmit
17 September	AboutMe Presentations
24 September	Seminars
1 October	Seminars
8 October	Seminars
15 October	Seminars
22 October	Seminars
29 October	Seminars
5 November	Seminars
12 November	Seminars
19 November	Guest Lecture
26 November	Thanksgiving Holiday - No Class
3 December	Class Debrief & Discussion

Seminars

A major component of your grade is related to your oral presentations. To help you acquire experience in the development and delivery of effective seminars, you are provided with a Seminar Scenario. After all, every presentation you present will have some context – no one ever asks for a presentation because they can't think of anything else to do. Every presentation must serve a clear purpose.

AboutMe Presentation

Your first assignment in this course to create a 2-minute presentation to professionally introduce yourself to the rest of the class so they can get to know you better. We want to get a better sense of who you are, and what your voice is. You can talk about anything you want in your presentation as long as it relates to you. Some ideas for you to consider will be posted in canvas. You will develop a single slide to display while you speak.

Seminar Scenario

You are a successful and highly regarded forensic scientist in the discipline of your choice. The City and County of Honolulu wants to make a new Department of Forensic Sciences and the Mayor wants to know the forensic science discipline that you recommend being part of the new Department. The Mayor wants to know the #1 discipline that the new Department must have, absolutely no matter what. You need to prepare a series of presentations that can be used to educate the Mayor, other community leaders, and the general public so that this new Department can be voted on during the next election cycle.

You need to develop three presentations to promote your decision: one will be a little longer than the others so that you can provide greater detail to your audience. Another presentation will be a little shorter for events where time is limited. Finally, you need to prepare a recorded version of your short presentation so that it can be shared amongst the community's decision makers.

Target Audience: General Public, Community Groups, Political Leaders

Primary Questions of Interest: What is the discipline that you recommend? What does that discipline do? What does it provide to the community? Why is this the discipline that you recommend? How will this new department help Hawaii?

Oral Presentations

You are required to deliver 2 oral presentations. The first presentation is required to be 10 minutes in duration. The 2nd presentation will be shorter, 6 minutes, for situations when your time is limited.

1. Presentation 1: 15 minutes – You will present to the class and receive feedback so that you can use to improve your presentation and develop a shorter version.
2. Presentation 2: 8 minutes – This should be a shorter version of your first talk. You really need to focus on the main points and deliver your information clearly.

Question Time

Asking and answering questions are arguably the most difficult aspects of a presentation so it is a good skill to learn. Each live presentation will be followed by 2 – 3 minutes of question time. Every student is required to ask at least one question per presentation. You have two options here – you can either ask your question live during Question Time or you can submit your question to the presenter via the Discussion Board. Each presenter will create a discussion board post inviting questions from the audience. Presenters are required to reply to every question. An example post is available in the Discussion Board.

You will earn one point per question asked. Questions must be thoughtful, respectful, and constructive. All questions are due by 4:30 PM **on the date of the presentation**. Late questions will not be accepted.

Attendance

All students are expected to attend class. Attendance will be recorded and count toward your final grade. These points can come in very handy at the end of the semester. There are no extra credit assignments offered in this course. It is your responsibility to attend class, ask questions, and contribute to our class community.

It is possible that you may not be able to attend a class at the regularly scheduled time. Contact me at katelynn.perrault@chaminade.edu in advance of the absence (if a planned absence) or within 48 hours (if an unplanned absence). We will make the necessary arrangements to ensure you meet course learning outcomes for missed time. Seminars will not be recorded.

Assessment & Grading Scale

Assignment	Weight
Attendance	20 %
AboutMe Presentation	10 %
Asking Questions	10 %
Answering Questions	10 %
Presentation 1	25 %
Presentation 2	25 %
Total	100

Letter grades are given in all courses except those conducted on a credit/no credit basis. Grades are calculated from the components above. They are interpreted as follows:

Letter Grade Scale

100% - 90% A – Outstanding scholarship and an unusual degree of intellectual initiative

89% - 80%	B – Superior work done in a consistent and intellectual manner
79% - 70%	C – Average grade indicating a competent grasp of subject matter
69% - 60%	D – Inferior work of the lowest passing grade, not satisfactory for fulfillment of prerequisite course work
≤ 59%	F – Failed to grasp the minimum subject matter; no credit earned.

Instructor and Student Communication

Questions for this course can be emailed to the instructor at katelynn.perrault@chaminade.edu or asked in Canvas on a discussion board.

Technical Assistance for Canvas Users

- Search for help on specific topics at [Canvas Help](#)
- [Chat live](#) with Canvas Support 24/7/365
- Contact the Chaminade IT Helpdesk for technical issues: helpdesk@chaminade.edu, or call (808) 735-4855

Tutoring and Writing Services

Chaminade is proud to offer free, one-on-one tutoring and writing assistance to all students. Tutoring and writing help is available on campus at Kōkua 'Ike: Center for Student Learning in a variety of subjects (including, but are not limited to: biology, chemistry, math, nursing, English, etc.) from trained Peer and Professional Tutors. Please check [Kōkua 'Ike's](#) website for the latest times, list of drop-in hours, and information on scheduling an appointment. Free online tutoring is also available via TutorMe. Tutor Me can be accessed 24/7 from your Canvas account. Simply click Account – Notifications – TutorMe. For more information, please contact Kōkua 'Ike at tutoring@chaminade.edu or 808-739-8305.

Cell phones, tablets, and laptops

Out of consideration for your classmates, please set your cell phone to silent mode during class. Students are encouraged to bring laptops or tablets to class as the instructor will assign online activities and readings that will require the use of a laptop or tablet. Laptops and tablets should not be misused, such as checking distracting websites. Use your best judgment and respect your classmates and instructor.

Disability Access

If you need individual accommodations to meet course outcomes because of a documented disability, please speak with me to discuss your needs as soon as possible so that we can ensure your full participation in class and fair assessment of your work. Students with special needs who meet criteria for the Americans with Disabilities Act (ADA) provisions must provide written documentation of the need for accommodations from Kōkua 'Ike: Center for Student Learning by the end of week three of the class, in order for instructors to plan accordingly. If a student would like to determine if they meet the criteria for accommodations, they should contact the Kōkua 'Ike Coordinator at (808) 739-8305 for further information (ada@chaminade.edu).

Title IX Compliance

Chaminade University of Honolulu recognizes the inherent dignity of all individuals and promotes respect for all people. Sexual misconduct, physical and/or psychological abuse will NOT be tolerated at CUH. If you have been the victim of sexual misconduct, physical and/or psychological abuse, we encourage you to report this matter promptly. As a faculty member, I am interested in promoting a safe and healthy environment, and should I learn of any sexual misconduct, physical and/or psychological abuse, I must report the matter to the Title IX Coordinator. If you or someone you know has been harassed or assaulted, you can find the appropriate resources by visiting Campus Ministry, the Dean of Students Office, the Counseling Center, or the Office for Compliance and Personnel Services.

Attendance Policy

The following attendance policy is from the 2019-2020 Academic Catalog (p. 54-55).

Students are expected to attend regularly all courses for which they are registered. Student should notify their instructors when illness or other extenuating circumstances prevents them from attending class and make arrangements to complete missed assignments. Notification may be done by emailing the instructor's Chaminade email address, calling the instructor's campus extension, or by leaving a message with the instructor's division office. It is the instructor's prerogative to modify deadlines of course requirements accordingly. Any student who stops attending a course without officially withdrawing may receive a failing grade.

Unexcused absences equivalent to more than a week of classes may lead to a grade reduction for the course. Any unexcused absence of two consecutive weeks or more may result in being withdrawn from the course by the instructor, although the instructor is not required to withdraw students in that scenario. Repeated absences put students at risk of failing grades.

Students with disabilities who have obtained accommodations from the Chaminade University of Honolulu Tutor Coordinator may be considered for an exception when the accommodation does not materially alter the attainment of the learning outcomes.

Federal regulations require continued attendance for continuing payment of financial aid. When illness or personal reasons necessitate continued absence, the student should communicate first with the instructor to review the options. Anyone who stops attending a course without official withdrawal may receive a failing grade or be withdrawn by the instructor at the instructor's discretion.

Academic Conduct Policy

From the 2019-2020 Undergraduate Academic Catalog (p. 39):

Any community must have a set of rules and standards of conduct by which it operates. At Chaminade, these standards are outlined so as to reflect both the Catholic, Marianist values of the institution and to honor and respect students as responsible adults. All alleged violations of the community standards are handled through an established student conduct process, outlined in the Student Handbook, and operated within the guidelines set to honor both students' rights and campus values.

Students should conduct themselves in a manner that reflects the ideals of the University. This includes knowing and respecting the intent of rules, regulations, and/or policies presented in the Student Handbook, and realizing that students are subject to the University's jurisdiction from the time of their admission until their enrollment has been formally terminated. Please refer to the Student Handbook for more details. A copy of the Student Handbook is available on the Chaminade website.

For further information, please refer to the [Student Handbook](#).