

ENG101 Intro to Expository Writing
Spring 2002 Pearl Harbor
Wednesdays 4:45 - 8:55 pm
C. A. Jardin, Instructor

COURSE R E Q U I R E M E N T S

Course Description:

ENG101 concentrates on composing, revising, and editing the personal essay addressed to the general audience. The course is structured by rhetorical modes narration, description, example, process, comparison/contrast, cause and effect, division and classification, definition, and argumentation. The focus is on the organization and clear expression of ideas and on the correct usage of standard English.

Course Objectives:

The course is designed to improve the clarity, correctness, and the organization of student writing, to give practice in the basic rhetorical modes, and to develop the student's understanding of writing as a process of composing, revising, and editing.

Course Requirements:

Each student will complete five (5) revised and edited papers (400-500 word minimum) in different modes. Exercises based on grammar and style development through the Handbook and in-class writing assignments based on the **Writing** text will also be required. A final in-class paper will be required.

All assignments are expected to be submitted on time. Late work will be penalized. Any late work will not be accepted more than one week after the due date. The final exam (in-class paper) must be taken as scheduled on the syllabus.

Class attendance is required at all class meetings. Students are also expected to participate in class discussions of assigned work.

Texts

Hairston, Maxine. The Scott, Foresman Handbook for Writers 6th edition. Scott Foresman: New York, 1999.

Skwire, David. Writing with a Thesis. 8th Edition Holt, Rinehart, and Winston, New York. 2001.

Grades:

The following definitions of grades are taken from the Chaminade University Handbook:

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| A | (93-100)- | Outstanding scholarship and an unusual degree of intellectual initiative |
| B | (85-94) - | Superior work done in a consistent and intelligent manner |
| C | (77-84) - | Average grade indicating a competent grasp of the subject matter |
| D | (70-76) - | Inferior work of the lowest passing grade, the student having learned the bare minimum of the subject matter |
| F | (below 70)- | Failure to grasp even the bare minimum of the subject matter OR failure to withdraw officially from the course |
| I | (Incomplete) - | A grade of "I" may be given to a student who has not completed a portion of the course material for a <u>valid</u> reason. There is a 30-day deadline for the submission of all required work. A contract (defining the requirements and setting the deadline for submission of required work) <u>must</u> be signed by both the student and the instructor. An alternative grade is submitted by the instructor and becomes final if the work is not submitted on time. |
| W | (Withdrawal) - | an <u>official</u> withdrawal from the course - the student must withdraw through the Office of the Registrar |
- C/NC (Credit/No Credit) - Only one course per term which fulfills the general elective requirements may be taken on a pass/fail basis. The maximum number of courses a BA/BS student may take on this basis is eight.**

C O U R S E S Y L L A B U S

- April 3 - Wednesday - Introduction, Course Requirements
pre-test/writing sample
Writing Chapter 1: The Persuasive Principle pp. 1 - 35
Handbook Chapter 7 " How Do You Write in College? pp 100-115
- April 10- Wednesday - **Writing** Chapter 2: Narration pp. 37 - 64
Chapter 3: Description pp. 65 - 97
Handbook: Chapter 1: What Does Writing Involve? pp. 2 - 14
Chapter 2: How Do You ~~Find and Explore~~ a Topic? pp. 15-28
Chapter 3: Focus and Organize a Writing Project? pp. 29- 49
- April 17 - Wednesday- Paper #1 due: Narration OR Description
Writing Chapter 4: Example pp. 99 - 124
Chapter 5: Process pp. 125 - 156
Handbook Chapter 4: How Do You Write a Draft? pp. 50 - 59
Chapter 5: How Do You Revise, Edit and Proofread? pp. 60 -83
Chapter 6: How Is Writing Evaluated? pp. 83 -99
- April 24- Wednesday - review samples of Paper #1
Paper #2 due - Description OR Example
Writing Chapter 6: Comparison Contrast pp. 157 - 191
Chapter 7: Cause and Effect pp. 193 - 222
Handbook Chapter 15: How Do You Manage Transitions? pp. 220 - 228
Chapter 16: What Kinds of Language Can You Use? pp. 229 - 256
Chapter 17: How Do You Construct Effective Sentences? pp. 257 - 302
Chapter 18: How Do You Write Stylish Sentences? pp. 303 - 329
- May 1- Wednesday - review samples of Paper #2 - Example OR Process
Paper #3 due: Comparison/Contract OR Cause and Effect
Writing Chapter 8: Classification pp. 223 - 254
Chapter 9: Definition pp. 255 - 274
Handbook Chapter 22: Subject - Verb Agreement pp. 406 - 418
Chapter 23: Verb Tense, Voice, and Mood pp. 419 - 434
Chapter 24: Questions about Verbals pp. 435 - 440
Chapter 25: Plurals, Possessives, and Articles pp. 441- 450

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- May 8 - Wednesday - review samples of Paper #3 - Comparison/Contrast OR Cause and Effect
Paper #4 due : Classification OR Definition
Handbook Chapter 26: Questions about Pronoun References pp. 451 - 456
Chapter 27: Questions about Pronoun Agreement pp. 457 - 465
Chapter 28: Questions about Pronoun Case pp. 466 - 477
Chapter 29: Questions about Pronoun Choices pp. . 478 - 487
Chapter 30: Questions about Modifiers pp. 488 - 504
- May 15- Wednesday - Writing Chapter 10: Argumentation pp. 275 - 311
Review samples of Paper #4 - Classification OR Definition
Handbook Chapter 11: How Can You Write Powerful Arguments pp. 153 - 175
Chapter 34: How Do You Punctuate Sentence Endings pp. 542 - 546
Chapter 35: Sentence Boundries: Fragments, Run on's pp. 547 - 558
Chapter 36: Questions about Commas pp. 559 - 575
Chapter 37: Questions about Semicolons and Colons pp 576 - 584
- May 22- Wednesday - Paper #5 due - Argument
Handbook Chapter 38 Quotation Marks and Ellipses pp. 585 - 592
Chapter 39: Parentheses and brackets pp. 593 - 596
Chapter 40: Dashes, Hyphens, and Slashes pp. 597 - 643
Chapter 41: Italics and Capitalization pp. 604 - 614
Chapter 42: Abbreviations and Numbers pp. 615 - 625
- May 29- Wednesday- final in-class paper
- June 2 - Wednesday - preparation for English 102 - Expository Writing
review of semester's work
- June 9 - Wednesday - Last Night of Class - Final Grades Distributed

Important Dates to Remember:

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| April 17 | Paper #1 Due -Narration or Description |
| April 24 | Paper #2 Due - Example or Process |
| May 1 | Paper #3 Due - Comparison/Contrast or Cause/Effect |
| May 8 | Paper #4 Due - Classification or Definition |
| May 22 | Paper #5 Due - Argumentation |
| May 29 | Final In-Class Paper |