

CHAMINADE UNIVERSITY

Tentative Course Description

Class: English 10105 +09

Fall 2001

Instructor: Alice Wahl Lachman
 Office Hours: 1-2 and by appointment
 Office: Henry Hall 206-A
 Email address: TBA

Course Prerequisite: Grade of "C" or better in EN100 or placement.

Course Textbooks:

Required:

Writing with a Thesis: A Rhetoric and Reader, 8th Edition, Skwire and Skwire
 The Scott, Foresman Handbook for Writers, 6th Edition, Hairston, Ruskiewicz,
 and Friend

Suggested:

Collegiate Dictionary

Collegiate Thesaurus

Other course supplies:

A notebook or folder for the reading journal

3X5 index cards for vocabulary review

Course Description

Introduction to Expository Writing provides instruction and practice in writing, editing, and revising short narrative and expository essays. Instruction in basics of organization and clear expression and use of Standard Edited American English.

Course Objectives:

- A. To demonstrate the ability to go through the writing process, including prewriting activities, outlining/idea mapping, drafts, editing and final drafting.
- B. To demonstrate the ability to write effectively in at least five rhetorical modes.
- C. To develop an understanding of the world we live in.
- D. To develop an understanding of our sense of the self.
- E. To improve vocabulary.
- F. To demonstrate the ability to keep a journal of readings.
- G. To develop critical thinking skills.

Course Requirements:

A. Five short papers, each one to one and a half pages or one and a half to two pages in length: narration/description, example, process, comparison and contrast, and cause and effect. These papers are exercises in the expository writing forms and are preparatory for the argument paper of three to three and a half pages. You will also be required to bring in a draft and an outline to work on in peer-editing groups on days indicated on the Class Schedule. This will ensure adequate revisions and allow students

to give and receive feedback with partners or within groups or to participate in a consultation with the instructor. Each draft of a revision paper must be completed by the assigned day. Students are required to keep a photocopy of all final drafts of essays.

Rewrites are allowed only if you plan to make global changes. If approved, rewrites will be due no later than a week from the due date of the assignment. No rewrites for the final paper.

In-class writing assignments may also be included and will cover other expository forms.

B. Homework and quizzes on readings, including vocabulary, from the texts. Homework assignments will be due on the next day of class. Because many times the purpose of the homework is to facilitate discussion, students are expected to complete all homework assignments before class time. The purpose of these quizzes is to determine whether or not you are keeping with the reading and that you are reading with comprehension.

C. Reading journal. Students are responsible for 15-20 pp. of journal entries on the readings. The journal entries are personal responses to readings from the text. A progress check will be made at midterm and a final check for the required page amount will be made at the end of the semester. Entries will not be corrected and any pages with entries that a student does not want me to read should be folded. The purpose of the reading journal is to encourage interaction with texts.

D. Midterm and Final Exam.

E. In-class participation and writing and peer work are required.

CLASS POLICIES

Please read the Chaminade University General Catalog 2001-2002 for Institutional and Academic Policies. Especially relevant to this course is the policy on plagiarism.

ATTENDANCE

Attendance is taken daily. Students are allowed only three unexcused absences. Unexcused absences beyond this limit will result in a lowering of the final grade.

CRITERIA FOR GRADING:

Papers assigned.....	45%
Quizzes, in-class writing and homework assignments.....	10%
Class participation and other assigned but ungraded work.....	10%
Reading journal.....	10%
Midterm Exam.....	10%
Final Exam.....	15%

Papers are given letter grades. The following grade scale is used for other assignments:

GRADING SCALE (in %):

90-100	A	70-79	C		
80-89	B	60-69	D	0-59	F

Material to be covered in English 101

- I. Writing Process (writing and revising)
 - a. invention (finding something to say; e.g., brainstorming, free writing, looping, asking questions)
 - b. organization (shaping material; e.g., the list, the topic outline)
 - c. writing the first draft
 - d. revising drafts
 - e. editing
 - f. preparing the final draft (polishing, manuscript format)
2. Writing the short (4 to 6 paragraph) expressive & expository essay
 - a. structure
 - b. unity (the thesis sentence)
 - c. coherence
 - d. development
 - e. common expressive & expository patterns (rhetorical modes--description, narration, exemplification, definition, process, comparison-contrast, analysis)
3. Developing fluency & learning devices of invention
 - a. fluency (e.g., journals, automatic writing)
 - b. devices of invention (e.g., free writing, brainstorming, looping)
4. The elements of language
 - a. assess needs of each student through objective testing & an in-class essay
 - b. conventions of grammar usage
 - (1) pronoun case & reference
 - (2) verb forms, tense, mood, & voice
 - (3) agreement (subject/verb & pronoun/antecedent)
 - (4) adjectives & adverbs
 - c. mechanics
 - (1) punctuation (e.g., semicolon, apostrophe, quotation marks, colon, dash, parentheses)
 - (2) capitalization
 - d. sentences
 - (1) sentence construction & types of subordination
 - a. building compound & complex sentences
 - b. writing empathic sentences
 - c. writing concise sentences
 - (2) sentence combining
 - (3) solving common sentence problems
 - a. misplaced & dangling modifiers
 - b. shifts & mixed constructions
 - c. faulty parallelism
5. Using words effectively (vocabulary, diction, spelling)
 - a. choosing exact & effective words
 - b. choosing appropriate levels of usage
 - c. using the dictionary & thesaurus
 - d. building vocabulary
 - e. improving spelling
6. Continued development of reading & analytical skills through study of model essays by student & professional writers