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CHAMINADE UNIVERSITY of HONOLULU  
ENVIRONMENTAL + INTERIOR DESIGN  
Spring 2021  
EID 200: Fundamentals of Interior Design  
Class hours: MW 9:30 pm – 12:30 pm  
Class location: Eiben 108

SYLLABUS

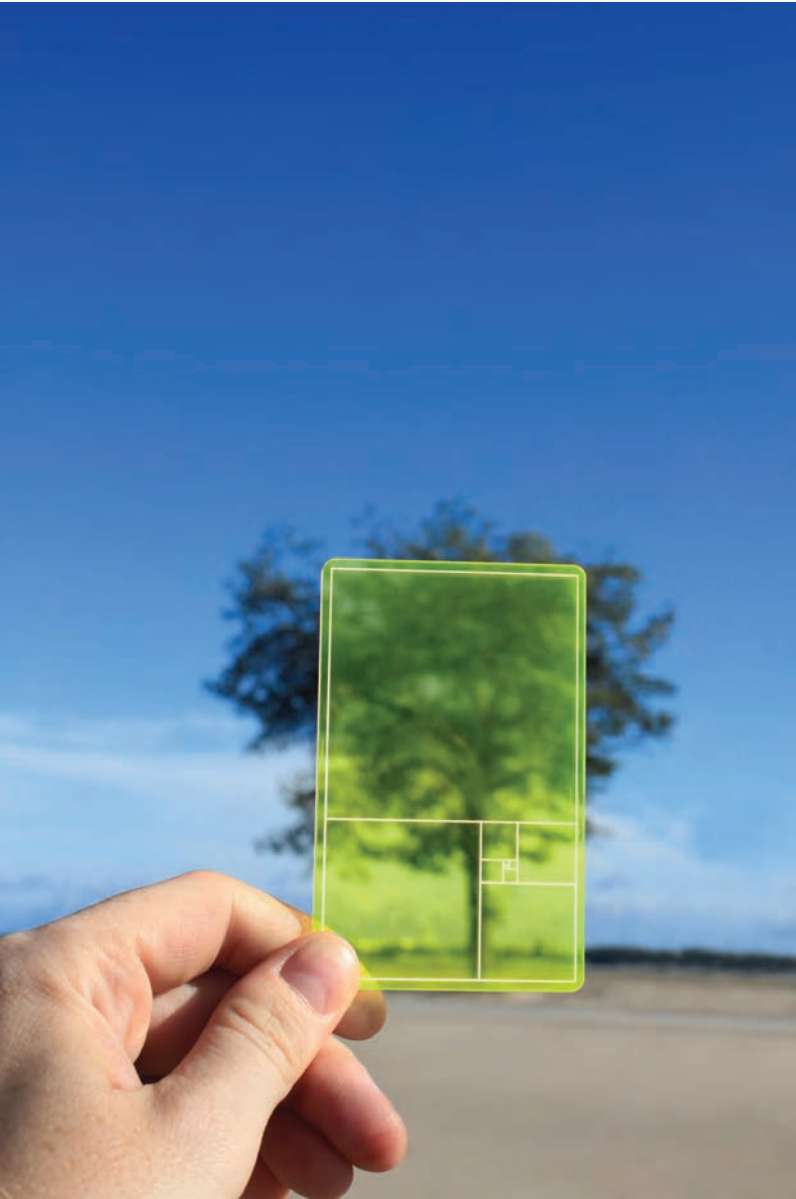
# EID 200 FUNDAMENTALS OF INTERIOR DESIGN



Bella Lei, Museum Project



Instructor: Junghwa K. Suh, D.Arch  
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## COURSE DESCRIPTION

Introduction to the basic concepts, theories, applications, and practice of interior design; as well as the development of technical skills and design methodologies through several design exercises and projects. Emphasis of the course is on understanding both how building interiors are experienced by its users, and the relationship between the built and natural environments.

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## COURSE CONTENTS

Lectures  
Exercises  
Project  
Technical drawing

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## CLASS FORMAT

There will be semester-long design project, along with several design exercises during the course of the semester. Design project will increase in complexity and duration, building on the skills you are developing, and culminating in interior design projects that will utilize all of the skills you have acquired throughout the course. In addition to the design project, there will be weekly questions that will cover the material presented throughout the semester and designers will have an opportunity to apply these learnings into exercises and projects for a better understanding of the learning contents. This course will be in a hybrid format, which is composed of the virtual, live and f2f studio session. Learning materials will be presented via video-recordings or virtual live sessions, and each lecture will be accompanied by short questions to review the materials. These learnings will be applied to your studio project that would help designers to understand the applications of the concepts. Desk crits (individual meeting), collaboration, the exchange of ideas and feedback from peers will be invaluable to your learning progress, and will also help you to develop critical thinking skills.

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## COURSE LEARNING OUTCOMES

### Scope of the Profession

Students should be familiar with the scope of the profession and what is entailed in the field of Interior Design. [CIDA standards 4, 5, 6, 7, 8, 9, 16] [PLO 1, 2, 3, 4, 5] - EMERGING

### Concepts & Principles

Students should understand and apply architectural and interior design vocabulary and principles to simple design projects. [CIDA standard 8, 10, 11, 12, 13, 14, 15] [PLO 3] - EMERGING

### Human Factors

Students should understand how design influences health, safety, welfare, and quality of life issues. [CIDA standard 7] [PLO 4] - EMERGING



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## LEARNING OUTCOMES (cont.)

### Design Methodology

Students should begin to develop a wide variety of exploratory design and presentation methods based on the problem-process-purpose approach that is the foundation for design. [CIDA standard 8, 9, 15] [PLO 2, 5] - EMERGING

### Critical Thinking

Students should exercise basic critical thinking/analytical skills and begin to develop public speaking/self-expression skills. [CIDA standards 4, 8, 9] [PLO 2] - EMERGING

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## EVALUATION CRITERIA

- improvement of your design work
- continuous effort
- quality and creativity of design work
- thoroughness and craft in presentation
- technical proficiency
- contribution of ideas and engagement in the course
- willingness to experiment and to challenge yourself
- professional demeanor

Each individual has his/her own voice and perspective which makes them unique; the goal of your design education is to recognize and cultivate that individual voice and broaden your perspective. Resist the temptation to imitation or conformity, as that will not only compromise your individuality, but also your grade. Value is placed on original and autonomous thought. That said however, you are encouraged to work with others as much as possible and share ideas. The collaborative process will help to strengthen your work far more than by working alone.

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## GRADING

Your final grade will be weighted as follows:

Exercises	25%	} = 100
Project	40%	
Questions	25%	
Participation	10%	

This is a demanding and challenging course, and requires complete commitment. Should you have to miss a class, please inform the instructor in advance when possible; in any case, you will be responsible to make up any missed work on your own. Please make arrangements with one of your classmates to review what was missed in class; do not expect the instructor to repeat the lecture or make special accommodations due to absence. All projects must be complete and submitted on time, unless otherwise arranged in advance. Any unexcused late submissions will be marked down by one letter grade. Any assignments submitted over one week late will not be accepted. In the event of three unexcused absences or three unexcused tardies your course grade will be lowered by one letter grade.





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## DESIGN METHODOLOGY

Design methodology is comprised of the methods, tools, and processes you use to develop a design solution. There is no such thing as a single or “right” design methodology; design is an iterative process, and each person has to develop his/her own approach. Therefore, the more you experiment, the more likely you will find what works for you. In this class, you will be exposed to a variety of methods and approaches which will help you to formulate your own.

Keep in mind that the creative process is neither linear nor sequential; there is no such thing as a correct or final solution; thus some of your projects will be more or less resolved than others. Design is not a finite process but rather an on-going one which continually progresses. The emphasis in this course should be on exploration. It is important to take risks and not to be afraid to make mistakes--sometimes the most promising ideas raise more questions than solve them.

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## DESIGN SKETCH JOURNAL

Each student is expected to maintain a sketch journal throughout the course of the semester and beyond. The journal has several functions:

- ...to learn to conceptualize and communicate ideas through visual language (diagrammatic representation)
- ...to record your ideas, thoughts, reflections and speculations about design
- ...to document your process as well as progress in your design education
- ...to develop your drawing skills
- ...to experiment with other representation techniques
- ...to synthesize (create) and analyze (critique)
- ...to collect and gather information

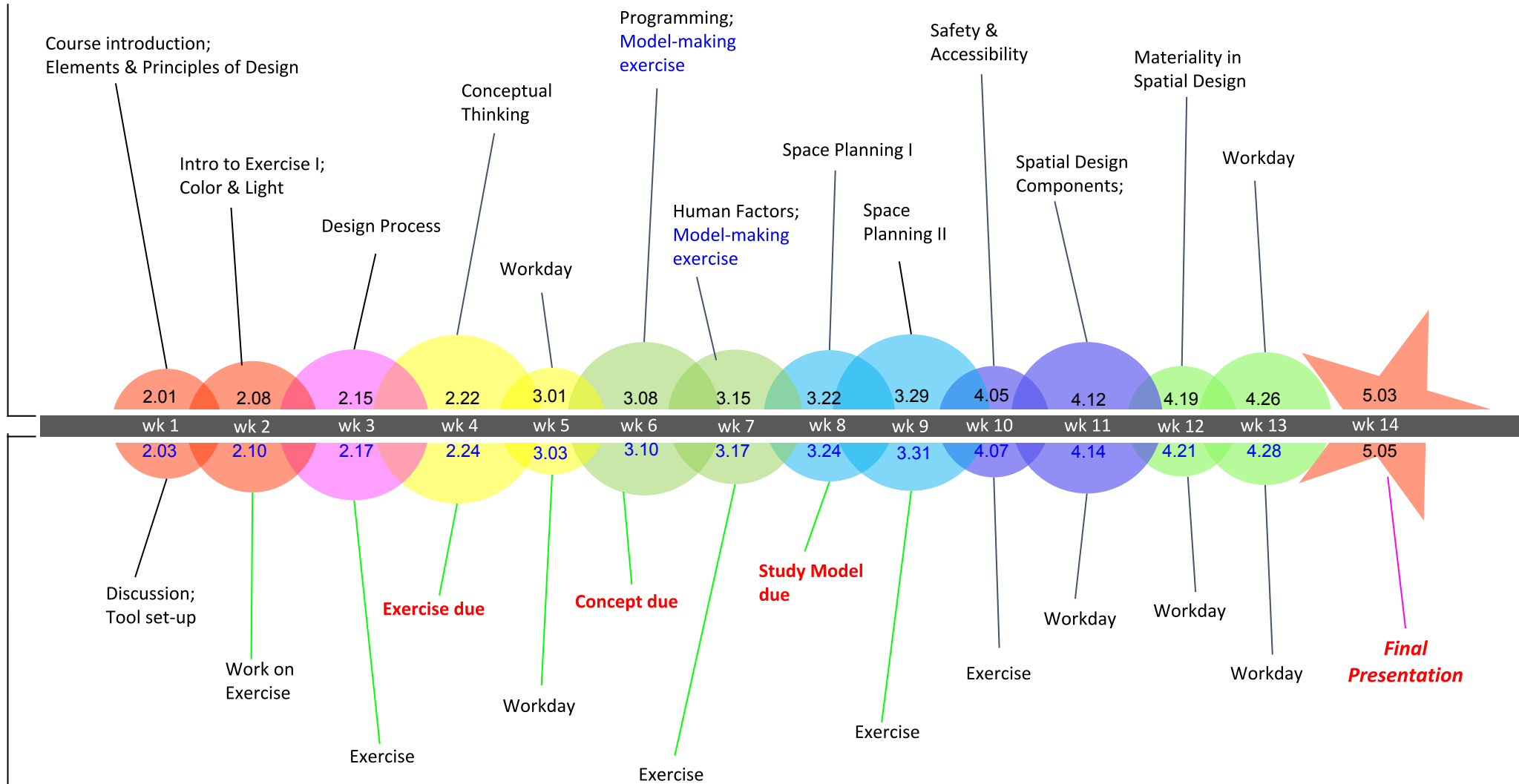
A sketchbook does not imply sketching only. Use it to experiment with a variety of drawing techniques, ranging from 30-second gesture sketches to hour-long renderings. Work with different media as well; for example: color pencil, watercolor, ink, collage, photo montage, etc. Don't be concerned solely with making drawings that look good; simply produce. Be spontaneous without evaluating the merit or relevance of your entries.

Your journal is a visual and textual narrative of your process and development, and as such will not be submitted as a finished work. As this is a personal tool there are no requirements as to the format or type of instruments you use, but the quality of the paper should be good (lined notebook paper is not acceptable). You should have your journal in your possession at all times and entries should be made on a regular, if not daily, basis.

### **Additional Attachments:**

Characteristics of a Marianist Education  
Academic Honesty  
ADA Accommodation  
Title IX Compliance  
CUH EID Professional Code of Conduct

## EID 200 Learning Contents



## EID 200 Designer's Tasks

**Date Legend:** [Black: No meeting], [Blue: Virtual Meeting]

**Line Legend:** — Mon. — Wed.

## Connection to the Characteristics of a Marianist Education

The following are characteristics of the approach to education engaged at Marianist schools, including Chaminade University:

- Educate for formation in faith:
  - Trust in yourself and your instructor to do a good job in your best ability.
- Provide an integral quality education
  - Interactive learning between students and an instructor and students and students is a key for the success of digesting the information.
  - Proactive attitude towards learning is important.
- Educate in family spirit
  - Success can be achieved by harnessing everyone's growth together
- Educate for service, justice and peace
  - Be mindful of how your design may impact users, occupants and the environment
- Educate for adaptation and change
  - As people grow and change, the space needs to respond to the changes of people, environment and the society.

## Academic Conduct Policy

*From the 2019-2020 Undergraduate Academic Catalog (p. 39):*

Any community must have a set of rules and standards of conduct by which it operates. At Chaminade, these standards are outlined so as to reflect both the Catholic, Marianist values of the institution and to honor and respect students as responsible adults. All alleged violations of the community standards are handled through an established student conduct process, outlined in the Student Handbook, and operated within the guidelines set to honor both students' rights and campus values.

Students should conduct themselves in a manner that reflects the ideals of the University. This includes knowing and respecting the intent of rules, regulations, and/or policies presented in the Student Handbook, and realizing that students are subject to the University's jurisdiction from the time of their admission until their enrollment has been formally terminated. Please refer to the Student Handbook for more details. A copy of the Student Handbook is available on the Chaminade website.

For further information, please refer to the [Student Handbook](#).

## Disability Access

If you need individual accommodations to meet course outcomes because of a documented disability, please speak with me to discuss your needs as soon as possible so that we can ensure your full participation in class and fair assessment of your work. Students with special needs who meet criteria for the Americans with Disabilities Act (ADA) provisions must provide written documentation of the need for accommodations from Kōkua 'Ike: Center for Student Learning by the end of week three of the class, in order for instructors to plan accordingly. If a student would like to determine if they meet the criteria for accommodations, they should contact the Kōkua 'Ike Coordinator at (808) 739-8305 for further information ([ada@chaminade.edu](mailto:ada@chaminade.edu)).

<https://chaminade.edu/student-life/ada-accommodations/>

## Title IX Compliance

Chaminade University of Honolulu recognizes the inherent dignity of all individuals and promotes respect for all people. Sexual misconduct, physical and/or psychological abuse will NOT be tolerated at CUH. If you have been the victim of sexual misconduct, physical and/or psychological abuse, we encourage you to report this matter promptly. As a faculty member, I am interested in promoting a safe and healthy environment, and should I learn of any sexual misconduct, physical and/or psychological abuse, I must report the matter to the Title IX Coordinator. If you or someone you know has been harassed or assaulted, you can find the appropriate resources by visiting Campus Ministry, the Dean of Students Office, the Counseling Center, or the Office for Compliance and Personnel Services.

## Counseling Center

Chaminade University of Honolulu recognizes that students are facing many more challenges with daily stresses related and unrelated to the impact of COVID-19. The Counseling Center is happy to assist with any counseling-related consultations. Contact info: [counselingcenter@chaminade.edu](mailto:counselingcenter@chaminade.edu) or call us directly at (808) 735-4845.

## Attendance Policy

The following attendance policy is from the 2019-2020 Academic Catalog (p. 57-58). Faculty members should also check with their divisions for division-specific guidelines.

Students are expected to attend regularly all courses for which they are registered. Students should notify their instructors when illness or other extenuating circumstances prevent them from attending class and make arrangements to complete missed assignments. Notification may be done by emailing the instructor's Chaminade email address or calling the instructor's campus extension. It is the instructor's prerogative to modify deadlines of course requirements accordingly. Any student who stops attending a course without officially withdrawing may receive a failing grade.

- Unexcused absences equivalent to more than a week of classes may lead to a grade reduction for the course.
- Any unexcused absence of two consecutive weeks or more may result in being withdrawn from the course by the instructor, although the instructor is not required to withdraw students in that scenario. Repeated absences put students at risk of failing grades.



## PROFESSIONAL CODE OF CONDUCT

Students of Chaminade University's Environmental + Interior Design Program (CUH-EID) are expected to maintain professional standards of behavior during their tenure here. As guidelines, CUH-EID has adopted the following protocols: (some terms are particular to current situations for health and safety.)

### CLASSROOM BEHAVIOR

- For the safety and health of everyone in the class, you MUST wear a facemask/covering at all times during the class session (no pulling up your shirt or covering your face with a scarf as an immediate cover-up). You may NOT enter the classroom without a facemask/covering.
- Maintain 6 feet physical distance from one another at all times during the class session.
- Cell phone use in class (calls, texting, emailing) is prohibited; cell phone ringers must be turned off at all times except in case of emergency. If making a call is absolutely necessary, then please step outside the classroom to do so.
- When class is in session, you are expected to show courtesy to your instructor as well as to other students. If your behavior is deemed disruptive, you will be asked to leave the class and consequently receive an unexcused absence for that day.
- All assigned work should be completed by the beginning of the class period for which it is to be presented or submitted. Working on homework, presentations, etc. while an instructor or guest speaker is lecturing, or while students are presenting in class, is disrespectful and will NOT be tolerated.

### NETIQUETTE

When we are in online session:

- Choose a quiet workspace that is suitable for the online classroom.
- Mute your audio when you are not talking or typing. Only turn it on if you are asked to speak.
- Be on time! for your online class times. Make sure to be in a waiting room 5 minutes prior to the class starting time.

- Participation in online discussion is a major component of the course. The purpose of these discussions is not simple checking-ins or liking/disliking what your fellow classmates are doing. The discussion boards are the spaces where you can help each other to improve the understanding of learning content and information. Be constructive and respectful of the feedback you provide for your fellow classmates.
- Response due dates will be indicated in each discussion board. A rubric will be provided for you to check if essential information is addressed in each discussion assignment.

### CLASS ATTENDANCE & ASSIGNMENTS

- Three unexcused absences during the course of the semester will result in one letter grade demotion for the course (i.e. if your grade is "B," it can be demoted to "C"). Similarly, six unexcused tardiness will result in one letter grade demotion for the course.
- Failure to attend presentations or exams, without informing the instructor in advance, will result in an F for the exam/project; failure to attend a final presentation, final exam or final project submission without informing the instructor in advance will result in an F for the course.
- Students should always inform the instructor in 2 days advance (in writing or by email) of any anticipated absences, tardiness, or irregular/unanticipated scheduling conflicts (e.g., jury duty, team sport commitment, etc.) Do not schedule medical or personal appointments during scheduled class time.
- Assignments from a missed class must be made up by the next class meeting unless an extension has been arranged with the instructor. Do not expect an instructor to repeat a lecture for you; students must arrange with a fellow student to pick up class materials, lecture notes, homework assignments, exercises, etc.
- Assignments handed in late will not be accepted unless arranged in advance with the instructor; 5 points will be deducted from the total number of points for each day the assignment is late beyond the prescribed due date.
- If you have any questions or concerns, please contact me via email. I will respond to your email within a day or two. You will receive feedback on your assignments, projects, and exams within one week of submission. I will not be checking the work emails during the weekends starting from 5 pm on Fridays, so please do not expect

any email responses during the weekends.

### USE OF FACILITIES

- Only beverages in sealed containers are allowed in the EID assigned studios/classrooms; in rooms with computers, beverages must be kept on the floor, away from the computer equipment and outlets. Hydration is very important during class. You may step out of the classroom if you need to drink water from your container.
- NO Meals (snacks, fruits, any food) allowed in the studio/classroom. Meals should be taken in the EID Student Resource Center.
- Wipe your work area before & after yourselves in CAD studios, classrooms, the materials library, the kitchen area, the resource center, and the print room.
- Any damage to workstations or equipment will be charged to the student; if the person cannot be readily determined, the class(es) using the studio/classroom will bear the expense of the repairs collectively.

### PERSONAL STANDARDS

- Students should dress in a professional manner when attending any public functions on behalf of the school, on field trips/site visits, or when guests visit the class. You are representing the EID Program, Chaminade University, and most importantly, yourself to your future constituents: employers, colleagues, contractors, clients, etc.
- Students must be prepared with all materials required for the class; the inability to work during the class will result in an unexcused absence for the day.
- Cheating on any exam, exercises, or assignments will result in automatic failure of the course.

I have read, understand, and agree to the terms of CUH- EID Professional Code of Conduct.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_