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Prez

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EN 10120 ■ INTRO TO EXPOSITORY WRITING  
*Chaminade University* - Fort Shafter  
Christine Hansen Tel. 262-2281  
Spring Evening 2000 (April 4 - June 8); T, Th 19:50-21:55

### SYLLABUS

#### *Required Texts:*

- 1) *Writing with a Thesis: A Rhetoric and Reader.*  
7th ed. D. Skwire and S.E. Skwire.
- 2) *The Scott, Foresman Handbook for Writers.* 5th ed. M.  
Hairston, J. Ruskiewicz and C. Friend.
- 3) *Dictionary (a collegiate dictionary).*

#### *Grading Policy:*

Attendance and participation: 10%  
Reading quizzes: 10%  
In-class writing assignments: 20%  
Two short papers (3 pp.) : 20% each (total 40%)  
Final in-class essay examination: 20%

90-100=A      80-89=B      70-79=C      60-69=D      0-59=F

#### *Course Objectives:*

There are few professions in which the ability to write an effective essay is not an asset. The objective of this course is to learn the form of the essay, especially the use of a thesis. We will also review some grammatical points, with a view to correcting some common writing errors.

#### *Course Requirements:*

- a. Students are required to read all assignments. Occasional reading quizzes, covering content, will be given to ensure that reading has been completed.
- b. Regular attendance and participation in class discussions are required.
- c. Two short papers (3 pp.) are required. Papers must follow the guidelines for written work (see below). Papers not turned in by the deadlines may be marked down.
- d. Each meeting, some time will be devoted to in-class writing. The in-class assignment will focus on the assigned reading, making it particularly important to complete reading assignments on time.

#### *Guidelines for Written Work:*

- a. All work should be typed and double-spaced on standard-sized paper. Do not use extra-wide margins or an extra-large font.
- b. Be sure to give your paper a title.
- c. Attach a list of references to the end of your paper.
- d. Proofread your work. Papers with grammatical or spelling errors will be marked down.

## CLASS SCHEDULE

- APRIL 4,6: Introduction to the course, in-class writing. For next Thursday, read Chapter One in *Writing with a Thesis*. For next Tuesday, read Chapter Two in *Writing with a Thesis*.
- APRIL 11,13: For next Tuesday, read Chapter Three in *Writing with a Thesis*.
- APRIL 18,20: For next Tuesday, read Chapter Four in *Writing with a Thesis*. FIRST PAPER DUE NEXT WEEK.
- APRIL 25,27: **FIRST PAPER DUE APRIL 25.** For next Tuesday, read Chapter Five in *Writing with a Thesis*.
- MAY 2,4: For next Tuesday, read Chapter Six in *Writing with a Thesis*.
- MAY 9,11: For next Tuesday, read Chapter Seven in *Writing with a Thesis*.
- MAY 16,18: For next Tuesday, read Chapter Eight in *Writing with a Thesis*.
- MAY 23,25: For next Tuesday, read Chapter Nine in *Writing with a Thesis*. SECOND PAPER DUE NEXT WEEK.
- MAY 30-  
JUNE 1: **SECOND PAPER DUE (MAY 30).** For next Tuesday, read Chapter Ten in *Writing with a Thesis*.
- JUNE 6: Study for final exam.
- JUNE 8: **FINAL EXAM**

*PLEASE NOTE: Students seeking to improve their grade may, at the instructors discretion, complete extra-credit assignments. Students who must miss class due to deployment should inform the instructor as early as possible, in order that any make-up work may be arranged.*