

COURSE SYLLABUS

July 6	- Tuesday -	Introduction, Course Requirements pre-test/writing sample
July 8	- Thursday -	<u>Writing</u> Chapter 1: The Persuasive Principle pp. 1 - 34 <u>Handbook</u> Appendix: Preparing Your Papers
July 13	- Tuesday -	<u>Writing</u> Chapter 2: Narration pp. 35 - 62 <u>Handbook</u> Chapter 1: Planning an Essay p. 2 Chapter 2: Shaping your Material p. 25
July 15	- Thursday -	<u>Writing</u> Chapter 3: Description pp. 63 - 96 <u>Handbook</u> Chapter 3: Writing and Revising p 41
July 20	- Tuesday -	Paper #1 due: Narration OR Description <u>Writing</u> Chapter 4: Example pp. 97 - 120 <u>Handbook</u> Chapter 8: Building Sentences p. 184 Chapter 9: Compound Sentences p. 201
July 22	- Thursday -	<u>Handbook</u> Chapter 10: Emphatic Sentences p. 210 Chapter 11: Concise Sentences p. 223
July 27	- Tuesday -	<u>Writing</u> Chapter 5: Process pp. 121 - 150 <u>Handbook</u> Chapter 12: Varied Sentences p. 233 Chapter 13: Sentence Fragments p. 246
July 29	- Thursday -	<u>Writing</u> Chapter 6: Comparison Contrast pp. 151 - 186 <u>Handbook</u> Chapter 14: Comma Splice/Fused Sentences p. 259 Chapter 17: Shifts and Mixed Constructions p. 286
August 3	- Tuesday -	Paper #2 due: Example OR Process <u>Writing</u> Chapter 7: Cause and Effect pp. 187 - 214 <u>Handbook</u> Chapter 15: Faulty Modification p. 260 Chapter 16: Faulty Parallelism p. 278
August 5	- Thursday -	<u>Writing</u> Chapter 8: Classification pp. 215 - 246 <u>Handbook</u> Chapter 18: Choosing Words p.300 Chapter 19: Using the Dictionary p. 327 Chapter 20: Improving Spelling p. 347
August 10	- Tuesday -	Paper #3 due: Comparison/Contrast OR Cause and Effect <u>Writing</u> Chapter 9: Definition pp. 247 - 270 <u>Handbook</u> Chapter 21: Parts of Speech p. 364 Chapter 22: Nouns and Pronouns p. 373 Chapter 23: Verbs p. 384

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August 12 - Thursday- Handbook Chapter 24: Agreement p. 408
Chapter 25: Adjectives and Adverbs p. 421

August 17 - ~~Tuesday~~ - Handbook ~~Chapter 27: End~~ Punctuation p. 460
Chapter 28: Commas p. 468
Chapter 29: Semicolon p. 490
Chapter 30: Apostrophe p. 499

August 19 - Thursday- Paper #4 Due: Classification OR Definition
Writing Chapter 10: Argumentation pp. 271 - 306
Handbook Chapter 6: Thinking Logically p. 141
Chapter 7: Argumentative Essay p. 163

August 24 - Tuesday - Handbook Chapter 31: Quotation Marks p. 506
Chapter 32: Other Punctuation p. 518

August 26 - Thursday - Paper #5 Due: Argumentation
Handbook Chapter 33: **Capitalization** p. 534
Chapter 34: Italics p. 542
Chapter 35: Hyphens p. 546

August 31 -Tuesday - Handbook Chapter 36: Abbreviations p. 553
Chapter 37: Numbers p. 559

September 2 - Thursday- final in-class essay

September 7 - Tuesday - Handbook Chapter 46: Writing Essay Exams p. 790
Chapter 47: Writing about Literature p.804
Chapter 48: Practical Writing p.835

September 9 - Thursday - review of semester's work

September 14- Tuesday - Last Night of Class - Final Grades Distributed

ENG101 Intro to Expository Writing
Summer 1999 Pearl Harbor
Tuesday/Thursday 4:45 - 6:50 pm
C. A. Jardin, Instructor

COURSE REQUIREMENTS

Course Description:

ENG101 concentrates on composing, revising, and editing the personal essay addressed to the general audience. The course is structured by rhetorical modes narration, description, example, process, comparison/contrast, cause and effect, division and classification, definition, and argumentation. The focus is on the organization and clear expression of ideas and on the correct usage of standard English.

Course Objectives:

The course is designed to improve the clarity, correctness, and the organization of student writing, to give practice in the basic rhetorical modes, and to develop the student's understanding of writing as a process of composing, revising, and editing.

Course Requirements:

Each student will complete five (5) revised and edited papers (400-500 word minimum) in different modes. Exercises based on grammar and style development through the Handbook and in-class writing assignments based on the Writing text will also be required. A final in-class paper will be required.

All assignments are expected to be submitted on time. Late work will be penalized. Any late work will not be accepted more than one week after the due date. The final exam (in-class paper) must be taken as scheduled on the syllabus.

Class attendance is required at all class meetings. Students are also expected to participate in class discussions of assigned work.

Texts:

Kirsner, Laurie G. and Stephen R. Randell. The Holt Handbook (4th Edition) Holt, Rinehart, and Winston, Fort Worth. 1995.

Skwire, David. Writing with a Thesis. (7th Edition) Holt, Rinehart, and Winston, New York. 1998.

Grades:

The following definitions of grades are taken from the **Chaminade** University Handbook:

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|--|----------------|--|
| A | (93-100)- | Outstanding scholarship and an unusual degree of intellectual initiative |
| B | (85-94) - | Superior work done in a consistent and intelligent manner |
| C | (77-84) - | Average grade indicating a competent grasp of the subject matter |
| D | (70-76) - | Inferior work of the lowest passing grade, the student having learned the bare minimum of the subject matter |
| F | (below 70)- | Failure to grasp even the bare minimum of the subject matter OR failure to withdraw officially from the course |
| I | (Incomplete) - | A grade of "I" August be given to a student who has not completed a portion of the course material for a <u>valid</u> reason. There is a 30-day deadline for the submission of all required work. A contract (defining the requirements and setting the deadline for submission of required work) <u>must</u> be signed by both the student and the instructor. An alternative grade is submitted by the instructor and becomes final if the work is not submitted on time. |
| W (Withdrawal) - | | an <u>official</u> withdrawal from the course - the student must withdraw through the Office of the Registrar |
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C/NC (Credit/No Credit) - Only one course per term which fulfills the general elective requirements August be taken on a pass/fail basis. The maximum number of courses a BA/BS student August take on this basis is eight. | | |