

SSE99

EN 10120 - INTRO TO EXPOSITORY WRITING
Summer 1999 (July 6 - Sept. 15)
Chaminade University - Kaneohe MCBH
Christine Hansen Tel. 262-2281

PM

SYLLABUS

Required Texts:

- 1) *Writing with a Thesis: A Rhetoric and Reader*.
7th ed. D. Skwire and S.E. Skwire. Harcourt
Brace College Publishers.
- 2) *The Holt Handbook*. 4th ed. L.G. Krirszner and S.R.
Mandell. Harcourt Brace College Publishers.
- 3) Dictionary (a collegiate dictionary).

Course Objectives:

There are few professions in which the ability to write an effective essay is not an asset. The objective of this course is to learn the form of the essay, especially the use of a thesis. With a view to correcting common writing errors, we will also review some grammatical points.

Course Requirements:

- a. Students are required to read all assignments. Occasional reading quizzes, covering content, will be given to ensure that reading has been completed.
- b. Regular attendance and participation in class discussions is required.
- c. Two short papers (3 pp.) are required. Papers must follow the guidelines for written work (see below). Papers not turned in by the deadlines may be marked down.
- d. Each week, one class meeting will be devoted to in-class writing. The in-class assignment will focus on the topic in that week's reading. Therefore, it is essential that reading assignments be completed on time.

Grading Policy:

Attendance and participation: 10%
Reading quizzes: 10%
In-class writing assignments: 20%
Two short papers (3 pp.): 20% each (total 40%)
Final in-class essay examination: 20%

90-100=A 80-89=B 70-79=C 60-69=D 0-59=F

Guidelines for Written Work:

- a. All work should be typed and double-spaced on standard-sized white paper. Do not use extra-wide margins or an extra-large font.
- b. Include a cover page, with your name, course number, and my name, as well as the title of your paper.
- c. Attach a list of references to the end of your paper.
- d. Proofread your work. Papers with grammatical or spelling errors will be marked down.

CLASS SCHEDULE

- JULY 6,8: Introduction to the course.
Advance reading, prior to July 8: Chapter One in Writing with a Thesis.
- JULY 13-15: *Advance reading, prior to July 15: Chapter Two in Writing with a Thesis.*
- JULY 20-22: **Advance** reading **prior to July 22**: Chapter Three in *Writing with a Thesis.*
- JULY 27-29: FIRST PAPER DUE JULY 27.
*Advance reading **prior** to July 29: Chapter Four in Writing with a Thesis.*
- AUG. 3-5 : *Advance reading prior to Aug. 5: Chapter Five in Writing with a Thesis.*
- AUG. 10-12: *Advance reading prior to Aug. 12: Chapter Six in Writing with a Thesis.*
- AUG. 17-19: *Advance reading **prior** to Aug. 19: Chapter Seven in Writing with a Thesis.*
- AUG. 24-26: *Advance reading **prior** to Aug. 26: Chapter Eight in Writing with a Thesis.*
- AUG. 31- SECOND PAPER DUE (AUG. 31).
SEPT. 1: *Advance reading prior to Sept. 1: Chapter Nine in writing with a Thesis.*
- SEPT. 7-9 : *Advance reading prior to Sept. 9: Chapter Ten in Writing with a Thesis.*
- SEPT. 14 : FINAL EXAM

Questions are always welcome. There are no "stupid questions." Students seeking to improve their grade may, at the instructor's discretion, complete extra-credit assignments. Students who must miss class due to deployment should inform the instructor as early as possible, in order that any make-up may be arranged.