

COURSE SYLLABUS

- October 4 - Monday - Introduction, Course Requirements
pre-test/writing sample
- October 6 - Wednesday - **Writing** Chapter 1: The Persuasive Principle pp. 1 - 34
Handbook Appendix: Preparing Your Papers
- October 11 - Monday - Holiday - Discoverers' Day - No Classes
- ~~October 13~~ **Wednesday - Writing** Chapter 2: Narration pp. 35 - 62
Handbook Chapter 1: Planning an Essay p. 2
Chapter 2: Shaping your Material p. 25
- October 18 - Monday - **Writing** Chapter 3: Description pp. 63 - 96
Handbook Chapter 3: Writing and Revising p. 41
- October 20 - Wednesday - Paper #1 due: Narration OR Description
Writing Chapter 4: Example pp. 97 - 120
Handbook Chapter 8: Building Sentences p. 184
Chapter 9: Compound Sentences p. 201
- October 25 - Monday - Handbook Chapter 10: Emphatic Sentences p. 210
Chapter 11: Concise Sentences p. 223
- October 27 - Wednesday - **Writing** Chapter 5: Process pp. 121 - 150
Handbook Chapter 12: Varied Sentences p. 233
Chapter 13: Sentence Fragments p. 246
- November 1 - Monday - **Writing** Chapter 6: Comparison Contrast pp. 151 - 186
Handbook Chapter 14: Comma Splice/Fused Sentences p. 259
Chapter 17: Shifts and Mixed Constructions p. 286
- November 3 - Wednesday - Paper #2 due: Example OR Process
Writing Chapter 7: Cause and Effect pp. 187 - 214
Handbook Chapter 15: Faulty Modification p. 260
Chapter 16: Faulty Parallelism p. 278
- November 8 - Monday - **Writing** Chapter 8: Classification pp. 215 - 246
Handbook Chapter 18: Choosing Words p. 300
Chapter 19: Using the Dictionary p. 327
Chapter 20: Improving Spelling p. 347

** Please bring a dictionary to class **

November 10 - Wednesday - **Paper #3 due: Comparison/Contrast OR Cause and Effect Writing** Chapter 9: Definition pp. 247 - 270

Handbook Chapter 21: Parts of Speech p. 364
Chapter 22: Nouns and Pronouns p. 373
Chapter 23: Verbs p. 384

November 15 - Monday - **Handbook** Chapter 24: Agreement p. 408
Chapter 25: Adjectives and Adverbs p. 421

November 17 - Wednesday - **Handbook** Chapter 27: End Punctuation p. 460
Chapter 28: Commas p. 468
Chapter 29: Semicolon p. 490
Chapter 30: Apostrophe p. 499

November 22 - Monday - Paper #4 Due: Classification OR Definition
Writing Chapter 10: Argumentation pp. 271 - 306
Handbook Chapter 6: Thinking Logically p. 141
Chapter 7: Argumentative Essay p. 163

November 24 - Wednesday - **Handbook** Chapter 31: Quotation Marks p. 506
Chapter 32: Other Punctuation p. 518

November 29 - Monday - Paper #5 Due: Argumentation
Handbook Chapter 33: Capitalization p. 534
Chapter 34: Italics p. 542
Chapter 35: Hyphens p. 546

December 1 - Monday - **Handbook** Chapter 36: Abbreviations p. 553
Chapter 37: Numbers p. 559

December 6 - Monday - **final** in-class essay

December 8 - Wednesday - **Handbook** Chapter 46: Writing Essay Exams p. 790
Chapter 47: Writing about Literature p. 804
Chapter 48: Practical Writing p. 835

December 13 - Monday - review of semester's work

December 15 - Wednesday - Last Night of Class - Final **Grades** Distributed

ENG101 Intro to Expository Writing
Fall 1999 Pearl Harbor
Monday/Wednesday 4:45 - 6:50 pm
C. A. Jardin, Instructor

COURSE REQUIREMENTS

Course Description:

ENG101 concentrates on composing, revising, and editing the personal essay addressed to the general audience. The course is structured by rhetorical modes narration, description, example, process, comparison/contrast, cause and effect, division and classification, definition, and argumentation. The focus is on the organization and clear expression of ideas and on the correct usage of standard English.

Course Objectives:

The course is designed to improve the clarity, correctness, and the organization of student writing, to give practice in the basic rhetorical modes, and to develop the student's understanding of writing as a process of composing, revising, and editing.

Course Requirements:

Each student will complete five (5) revised and edited papers (400-500 word minimum) in different modes. Exercises based on grammar and style development through the Handbook and in-class writing assignments based on the Writin text will also be required. A final in-class paper will be required.

All assignments are expected to be submitted on time. Late work will be penalized. Any late work will not be accepted more than one week after the due date. The final exam (in-class paper) must be taken as scheduled on the syllabus.

Class attendance is required at all class meetings. Students are also expected to participate in class discussions of assigned work.

Texts

Kirsner, Laurie G. and Stephen R. Randell. The Holt Handbook (4th Edition) Holt, Rinehart, and Winston, Fort Worth. 1995.

Skwire, David. Writing with a Thesis. (7th Edition) Holt, Rinehart, and Winston, New York. 1998.

Grades:

The following definitions of grades are taken from the Chaminade University Handbook:

A	(93-100) -	Outstanding scholarship and an unusual degree of intellectual initiative
B	(85-94) -	Superior work done in a consistent and intelligent manner
C	(77-84) -	Average grade indicating a competent grasp of the subject matter
D	(70-76) -	Inferior work of the lowest passing grade, the student having learned the bare minimum of the subject matter
F	(below 70)-	Failure to grasp even the bare minimum of the subject matter OR failure to withdraw officially from the course
I	(Incomplete) -	A grade of "I" November be given to a student who has not completed a portion of the course material for a <u>valid</u> reason. There is a 30-day deadline for the submission of all required work. A contract (defining the requirements and setting the deadline for submission of required work) must be signed by both the student and the instructor. An alternative grade is submitted by the instructor and becomes final if the work is not submitted on time.
W (Withdrawal) -		an <u>official</u> withdrawal from the course - the student must withdraw through the Office of the Registrar
C/NC (Credit/No Credit) -		Only one course per term which fulfills the general elective requirements November be taken on a pass/fail basis. The maximum number of courses a BA/BS student November take on this basis is eight.