

English 100

Spring 1999

MWF 9:00-9:50am

Instructor: Koreen Nakahodo-Tsuchida

Office Hours: By appointment

Phone: 735-4888

COURSE DESCRIPTION

This course is designed to prepare the student for a freshman level writing course at the college level. In order to do so, the course will focus on building an extensive working vocabulary and utilizing correct grammar and sentence structure as well as examining the different **forms** of writing which includes writing summaries, a descriptive paper, a narrative paper, a comparison and contrast paper and a reaction paper. The course will also examine the writing process which includes brainstorming, outlining, writing **drafts**, and editing. At the end of the course, the student should feel confident enough about his/her writing skills to succeed in English 101.

COURSE OBJECTIVES

- to build a college level vocabulary
- to develop college level writing skills
- to examine and apply the different forms of writing (description, narration, illustration, process)
- to utilize correct punctuation and sentence structure

REQUIRED TEXTS

The Least You Should Know about Vocabulary Building Word Roots by Teresa Glazier
The Brief Holt Handbook

ASSIGNMENTS

7 Short Papers
Weekly Vocabulary Assignments
Weekly Grammar Assignments
Response Papers
Short Reading Assignments

PARTICIPATION AND ATTENDANCE

Class participation and attendance is mandatory. If you have more than six unexcused absences, expect to have your final grade reduced by 10%. Excused absences must be documented *and* approved *by* the instructor.

GRADING

7 Papers (100 points each)	70%
Grammar Quizzes	5%
*Vocabulary Assignments	5%
Participation and Attendance	10%
*Response papers	10%

*These assignments will not receive a letter grade. However, if you do not turn in an assignment from any of the marked categories, expect to receive a 0% for that grade. In other words, if you were assigned 10 vocabulary assignments throughout the semester, and you failed to complete 1 out of the 10, then you will receive a 0% for your final Vocabulary Assignment grade.

COURSE SCHEDULE

Jan. 11-22 Course Introduction and Computer lab work.

Assignments: *The Lottery*, vocabulary and grammar.

Jan. 25 *Paper #1 Due*

Jan. 25-Feb 5 Analyzing the different parts of the essay. Handout, vocab and grammar.

Feb. 8 *Paper #2 Due*

Feb. 10-19 Description, Topic sentence, constructing the paragraph. *E.B. White* Essay, vocab and grammar.

Feb. 22 *Paper #3 Due*

Feb. 24-March 5 Narration, thesis statements, brainstorming. *George Orwell* Essay, v&g.

March 8 *Paper #4 Due*

March 10-19 Process, outlining, writing and introduction and a conclusion. *Mortimer Adler* Essay, vocab and grammar.

MARCH 22-26 SPRING BREAK

March 29 *Paper #5 Due*

March 31-April 9 Illustration, developing essay support. Handout, vocab and grammar.

April 12 *Paper #6 Due*

April 14-23 Comparison and Contrast, Editing and Proof-reading.

Reading Handout, vocab and grammar.

April 27 *Paper #7 Due*

May 3 *Final Exam 10:30am -12:30pm*

ENGLISH 100 LAB

The purpose of this Lab will be to give you some individual attention to assist you in your writing process. You can use this as an opportunity to address any questions that you may have about the class or that you may have about your papers.

REQUIREMENTS

This is a required lab, therefore your attendance is mandatory. We will be meeting once a week at the designated time outside of our classroom. If you miss more than 2 sessions without a documented excuse, you will lose 20% of your grade for this course. Also, since the sessions are 20 minutes long, you will be required to be on time for your lab. If you are more than 5 minutes late to your lab without a valid excuse, you will be marked absent.

You will be required to do two process papers for this lab. Each paper should be 2-3 pages in length, typed.

You will be required to keep a learning journal. In this journal, you will be addressing all of your writing errors. For example, if you are consistently confusing *their* with *there* in your papers, you would log this down in your journal. You would consult your journal as you are proof-reading your work, so that you do not commit the same error again. You will be required to do a weekly entry, and you will be required to bring this to all of your meetings with me.

GRADING

Attendance	20%
Process papers	30%
Journal	50%

SCHEDULE