

CJA 610
Law Enforcement
Course Syllabus
WINTER PACE GRAD 2019

Instructor: Leah Drebin, MA
Email: leah.drebin@chaminade.edu
Office Hours: By Appointment
Class Credits: 3
Class Dates: January 7th to March 16th, 2019
Class Location: Online via Canvas



Catalog Description:

Examines historical development, current changes, and future trends regarding police procedures and practices with some attention to relationships with other public agencies. Emphasis on critical issues and applying technology to police service and various related agencies.

Student Learning Outcomes:

Upon successful completion of this course, the student will demonstrate an understanding of:

1. the history of the police.
2. the progression beyond traditional policing methodology.
3. the scope of American law enforcement.
4. police culture.
5. career paths of police officers.
6. police organization and leadership.
7. innovations in technology.
8. police effectiveness, liability, and accountability.
9. perceptions and interactions between citizens and the police.
10. the use of discretion in policing.
11. deviance and ethics in policing.
12. policing in the present and future.

Required Reading:

Archbold, C. (2013). *Policing: A text/reader*. Thousand Oak, CA: SAGE Publications.

Additional reading and viewing materials will be used to supplement the text

Other Required Materials:

Students will need access to a computer with speakers, MS Word (or the ability to convert documents into Word files), the ability to watch mp4 videos, the ability to download pdf files, and reliable Internet. Students will also need access to their Chaminade University e-mail and Canvas accounts, which can be accessed via the “students” button on Chaminade University’s homepage.

Course Approach:

This course will be provided in a combination of online lectures, PowerPoint presentations, videos, discussion boards, case studies, and other instructional aides.

Course Requirements:

- **Course Policies Quiz:** There will be one short quiz covering materials presented in the syllabus, course schedule, and APA format guides. While this quiz is not intended to be difficult, you must watch and read all the materials in order to do well. You will have up to two attempts to complete the quiz. The course policies quiz is worth 1 point or 1% of your final grade.
 - **Weekly Quizzes:** You will have 9 short, non-cumulative weekly quizzes during this course. The questions may come from the text, online lectures, or other supplemental reading/viewing materials assigned for the week. Furthermore, the weekly quizzes will consist of true or false, multiple choice, and fill-in-the-blank questions. You will have one attempt to take the quiz and it will be timed. You may use your textbook and notes while you take each quiz. However, with the time limit, you should prepare yourself thoroughly before you start. Each quiz is worth 2.5 points (for a combined total of 22.5 points or 22.5% of your final grade). **No make-up** quizzes will be given. Please review the course schedule on the first day of class for specific quiz dates.
 - **Discussion Board:** You will participate in weekly discussion forums by responding to two (2) discussion questions posted each week and then responding to two of your classmates. Therefore, you will post two (2) original posts of at least 150 words (one original response to each question asked) and two (2) secondary posts in response to another student of at least 50 words (one student response for each question). Posts shall demonstrate graduate-level writing and contain APA in-text citations when referencing any material. Furthermore, your response posts should add to the discussion and not repeat what was already stated. Each original post is worth 1.5 points and each response post is worth .5 points (for a total of 4 points per week). There will be ten (10) sets of discussion board posts throughout the course (totaling 40 points or 40% of your total grade).
- Professional Investigation Interview and Paper:** You will investigate a theme of your choosing through a professional investigation interview. You will first choose a theme to investigate that is related to the materials presented in this course. Then you will set up an interview with a person who is currently a police officer, supervisor, or administrator for a municipal police department in the United States. Interview questions will be derived from and related to the materials presented in this course. A list of example themes for research and more information will be posted during the first week of class. The interview must be completed in person, over the phone, or through virtual conference (no typed out/e-mailed interviews will be accepted). However,

you can set up the interview through e-mail correspondence. A department's website is a good place to find contact information or you can stop by your local police department to retrieve information.

You will be required to submit the contact information (name, rank, phone number, e-mail, department, and division assignment) for the person you interviewed and the date, time, and location of the interview to the appropriate assignment tab in Canvas.

Then you will write an 850-1150 word paper that relates the findings of your investigation. The paper must be a double spaced, 12-point, Times New Roman font, Word document that includes both a title and reference page. You must have at least three total references listed in APA format (including your interview). You do not need to include an abstract. During the course, you will submit your chosen theme to earn .25 points, a minimum of 10 interview questions for 1 point, the interviewee's contact information for .25 points, and the professional investigation paper for up to 20 points. Please note, whether you turn in the contact information on time for points or not, the information must be turned in to receive a grade for your paper. Please refer to the course schedule for specific due dates.

- **Executive Summary:** You will write one executive summary that presents an issue facing law enforcement and offers possible solutions for executive leadership. The summary must be at least 750-1050 words, double spaced, 12 point, Times New Roman font, and include a title page. You must also include a reference page in APA format. You do not need to include an abstract. Additional information and examples will be provided during the first week of class. The executive summary is worth 15 points or 15% of your final grade.

Late Policy:

No late work will be accepted in this class without a valid reason. In general, any valid reason must be accompanied with documentation. For example, medical reasons must be accompanied with a note from your physician. If you experience a glitch with Canvas (when attempting to turn in an assignment), then please screenshot your screen. The screenshot must display the date/time and error message. Then e-mail me the screenshot immediately after (as proof that you intended to turn in the work on time). I will then contact the technical support staff for Canvas to discuss the problem. Please note that a lack of a reliable internet connection is not an excuse for missing an assignment. To ensure successful submissions of assignments and safeguard from Murphy's Law, it is in your best interest to complete the assignment before the day that it is due.

Writing Policy:

All papers should demonstrate mastery of grammar, punctuation, spelling, and syntax expected of college level students. The use of APA (American Psychological Association) format is required for all assignments. Refer to www.apastyle.org for APA guidelines. If you need writing assistance, please seek help from Student Support Services and the Academic Achievement Program. All papers are to be word-processed, proofread, and solely the work of the author.

Extra Credit:

Although opportunities *may* come up during the course, do not expect any extra credit assignments in this class.

Administrative Withdraw:

Failure to participate in the course for a period of two weeks may result in an administrative withdrawal.

Grading System:

The class will be graded on a point system. Your final grade will be based upon the total number of points accumulated at the end of the course as a percentage of the total points possible. Your grade will be based on the following course requirements:

Point Distribution & Scoring System:	% of Final Grade	Point distribution
Discussion Board Posts	40%	40
Weekly Quizzes (9 @ 2.5pts each)	22.5%	22.5
Professional Investigation	21.5%	21.5
Executive Summary	15%	15
Course Policies Quiz	1%	1
	100%	100 points

A = 90 - 100 points

B = 80 - 89 points

C = 70 - 79 points

D = 60 - 69 points

F = 59 or fewer points

Communication with the Instructor:

Communication with the instructor will occur through your Chaminade e-mail account, as well as announcements on Canvas. When communicating with the instructor, please write "CJA 610" in the first part of the subject line of your e-mail. Phone appointments and video chats are available upon request.

Tutoring Center and Writing Lab:

Chaminade University's Tutoring Center offers FREE face-to-face, individual, tutoring session for all Chaminade University students. Students can also access Smarthinking (free online tutoring) 24 hours a day via Canvas.

The Writing Center is also available to help with essays, grammar, citations, idea generation, or any writing piece needing assistance. No appointment is needed. If you would like to improve your writing skills or would simply prefer someone knowledgeable to proof-read your work, I highly suggest taking advantage of this free service.

Both the Writing Lab and the Tutoring Center are located in the Student Support Services Building (across from Eiben Hall, next door to the Counseling Center). Visit <https://advising.chaminade.edu/tutoring-center/> for more information or e-mail tutoring@chaminade.edu

Technical Assistance:

To access Canvas Support for all things Canvas, please click the "HELP" button on Canvas and choose "Chat with Canvas Support", "Report a Problem", or use the Canvas Support Hotline (Toll Free): 1-877-251-6615

Online Classroom Advice and Etiquette

Please remember that an online course is different from the traditional classroom-based courses in a variety of ways, but especially in the way you will receive/submit course content and communicate with the instructor and your peers. Time management and consistent work is central to you succeeding in this course. Please schedule out time for you to commit to this course, in order to read through the material, watch the assigned videos/lectures, participate in the activities, and turn in the assignments/quizzes on time.

Additionally, we will discuss sensitive issues in class. That said, everyone will not always agree. Discussion is encouraged and welcomed, but disrespecting the opinions of others or using derogatory language will not be accepted. I expect everyone to conduct themselves professionally and be respectful of one another.

Academic Conduct Policy:

The success of the Honor Code is made possible only with the acceptance and cooperation of every student. Each student is expected to maintain the principles of the Code.

Example of Honor Code violations include:

- **Giving or receiving information from another student during an examination;**
- **Using unauthorized sources for answers during an examination;**
- **Illegally obtained test questions before the test;**
- **Any and all forms of plagiarism – submit all or part of someone else’s work or ideas as your own;**
- **The destruction and/or confiscation of school and/or personal property.**

A violation is reported either to the professor involved, who will report it to the Dean of Students, or directly to the Dean of Students.

Violations of the Honor Code are serious. They harm other students, your professor, and the integrity of the University. Alleged violations will be referred to the Office of Judicial Affairs. If found guilty of plagiarism, a student might receive a range of penalties, including failure of an assignment, failure of an assignment, and withholding of the final course grade until a paper is turned in on the topic of plagiarism, failure of the course, or suspension from the University.

Violations of the principle include, but are not limited to:

- **Cheating:** Intentionally using or attempting to use unauthorized materials, information, notes, study aids, or other devices in any academic exercise.
- **Fabrication and Falsification:** Intentional and unauthorized alteration or invention of any information or citation in an academic exercise. Falsification is a matter of inventing or counterfeiting information for use in any academic exercise.
- **Multiple Submissions:** The submission of substantial portions of the same academic work for credit (including oral reports) more than once without authorization.
- **Plagiarism:** Intentionally or knowingly presenting the work of another as one’s own (i.e., without proper acknowledgment of the source).
- **Abuse of Academic Materials:** Intentionally or knowingly destroying, stealing, or making inaccessible library or other academic resource materials.
- **Complicity in Academic Dishonesty:** Intentionally or knowingly helping or attempting to help another to commit an act of academic dishonesty.

Plagiarism includes, but is not limited to:

- **Copying or borrowing liberally from someone else's work without his/her knowledge or permission; or with his/her knowledge or permission and turning it in as your own work.**
- **Copying of someone else's exam or paper.**
- **Allowing someone to turn in your work as his or her own.**
- **Not providing adequate references for cited work.**
- **Copying and pasting large quotes or passages without properly citing them.**

Title IX Compliance:

Chaminade University of Honolulu recognizes the inherent dignity of all individuals and promotes respect for all people. Sexual misconduct, physical and/or psychological abuse will NOT be tolerated at CUH. If you have been the victim of sexual misconduct, physical and/or psychological abuse, we encourage you to report this matter promptly. As a faculty member, I am interested in promoting a safe and healthy environment, and should I learn of any sexual misconduct, physical and/or psychological abuse, I must report the matter to the Title IX Coordinator. Should you want to speak to a confidential source you may contact the Chaminade Counseling Center 808-735-4845 and/or any priest serving as a sacramental confessor or any ordained religious leader serving in the sacred confidence role.

Disability Access:

The University is committed to providing reasonable accommodations for all persons with disabilities. This syllabus is available in alternate formats upon request. Students who need accommodations must be registered with Student Disability Services. Students with special needs who meet criteria for the Americans with Disabilities Act (ADA) provisions must provide written documentation of the need for accommodations from the Counseling Center by the end of week three of the class in order for the instructor to plan accordingly. Failure to provide written documentation will prevent your instructor from making the necessary accommodations. Please refer any questions to the Dean of Students.

Marianist Educational Values:

The five characteristics of a Marianist Education are:

1. Educate for Formation in Faith
2. Provide an Excellent Education
3. Educate in Family Spirit
4. Educate for Service, Justice, and Peace
5. Educate for Adaptation to Change