

Chaminade University
ENGLISH 102-06-1: Expository Writing
Fall 2016
MWF 1:30-2:20 pm, Clarence T.C. Ching Hall 253

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Course Description

English 102, Expository Writing, provides instruction and practice in writing short-to-medium-length expository essays and in writing from sources. Skills required for research and research writing are emphasized, such as summarizing, paraphrasing, quoting, evaluating, and synthesizing. The course includes instruction and practice in writing a multi-source research paper of substantial length.

This course is offered every semester.

Prerequisite: EN 101 or placement by exam.

Student Learning Outcomes

In order to successfully complete this course, a student must demonstrate the following competencies:

Writing skills

1. To demonstrate the correct use of grammar, punctuation, word choice, mechanics, and sentence structure in a written text.
2. To demonstrate the ability to edit a text with grammar, punctuation, word choice, mechanics, and sentence structure errors.
3. To demonstrate paragraph and essay development in a written text.
 - To demonstrate thesis sentences.
 - To demonstrate topic sentences.
 - To demonstrate clear supporting examples for thesis sentence and topic sentences.
 - To demonstrate logical and clear connections between topic/thesis sentences and supporting examples.
4. To demonstrate an organized paper.
 - To demonstrate an effective introductory paragraph.
 - To demonstrate an effective concluding paragraph.
 - To demonstrate the use of transitions (internal/within a paragraph and external/ between paragraphs) in a written text.
5. To demonstrate pre-writing strategies and techniques such as mapping, free writing, and listing.

6. To identify and apply rhetorical writing techniques (narrative, descriptive, exposition/illustration, comparison and contrast, cause and effect, definition, persuasion, classification, division).
 - To demonstrate logical structure utilizing the rhetorical techniques.
7. To demonstrate the ability to research, draft, revise, and edit a research paper.
8. To demonstrate the correct use of MLA documentation.
 - To demonstrate an understanding of the difference between a bibliography and a works cited page.
 - To demonstrate an understanding of plagiarism.
 - To demonstrate the ability to cite sources within the body of a text.

Critical thinking skills

9. To demonstrate the ability to evaluate and synthesize research information.
 - To demonstrate the ability to evaluate the validity of source information.
 - To demonstrate the ability to distinguish between reason and belief.
10. To demonstrate the ability to apply and integrate material from sources.
11. To be able to critically reflect on the writing process.

Required Text

The Craft of Research, 3rd ed. (2008), by Wayne C. Booth, Gregory G. Colomb, & Joseph M. Williams

Additional Materials

1. Access to computer, Internet, and email
2. Three-ring binder to keep notes, handouts, assignments, quizzes, and essays
3. A good college-level dictionary
4. Notebook or paper, and blue or black pens for taking notes in class
5. Red or green pens for peer review workshops

Student Responsibilities

Class attendance: Attendance and punctuality are mandatory. If you arrive after class attendance is taken, you will be marked absent for the day. More than four unexcused absences will result in one letter grade deduction from final course grade. Students who miss two consecutive weeks of classes will be dropped from the course.

If you miss a class, you are responsible to keep up with the materials covered in that class, including lecture, assignments, handouts, and for any required preparation for the next class. If you are late or absent, you must coordinate with a classmate to find out what you missed.

Class rules:

1. You are expected to conduct yourself appropriately, and to treat others with courtesy.
2. Avoid behaviors that might disrupt the class or distract others from their work.
3. Turn off all electronic devices (e.g. cell phones, computers, e-book readers, cameras) before entering class, unless granted exceptional permission by the University. Talking on the phone, texting, playing computer games, or emailing during a class session is unacceptable and will result in one letter grade deduction from your final course grade.

Late work: Assignments are due by their due dates for full credit. Late assignments submitted within three days (including weekends and holidays) of the due date will receive one letter grade down. Assignments three-day or more late will not be accepted, and will receive an F.

You are responsible for any consequences of submitting a late assignment, including impact on the subsequent assignments.

In-class assignments, quizzes, and other activities cannot be made up.

Plagiarism: Plagiarism/cheating will result in a grade "F" for the course. Instances of plagiarism/cheating will be reported to the University's Dean of Humanities. Guidelines for plagiarism are in Chaminade University's General Catalog (online).

Grading Policy

The course grade is based on the following:

1. Attendance and class participation (in-class/homework assignments and quizzes)	10%
2. Essay 1 (including prospectus and outline)	10%
3. Essay 2 (including prospectus and outline)	10%
4. Peer review workshops	20%
5. Quick reference guide	5%
6. Annotated bibliography	10%
7. Final research paper (including prospectus, outline, and detailed outline)	35%

Grading scale:

- A - Outstanding scholarship and an unusual degree of intellectual initiative (90-100).
B - Superior work done in a consistent and intellectual manner (80-89).
C - Average grade indicating competent grasp of subject matter (70-79).
D - Inferior work of the lowest passing grade, not satisfactory for fulfillment of prerequisite course work (60-69).
F - Failed to grasp minimum subject matter; no credit given.

PASS/FAIL requirements: You must submit all essays, the quick reference guide, the annotated bibliography, and the final research paper, and have at least a 70% grade in order to pass the course.

Essays and the Final Research Paper

All papers must be typed using Times New Roman, 12 pt font, double-spaced, with one-inch margins. All final papers must be submitted online via [Chaminade email](#), and in the course site.

Assignment Due Dates - subject to revision

Aug 24 (w) Introductory short essay - submit in class
Email to the instructor, using Chaminade email account
Buy textbook

Essay 1

Sept 7 (w) Prospectus draft - bring a hard copy to class
Prospectus peer review worksheets - submit in class
Prospectus final version- submit online before midnight

Sept 9 (f) Outline draft - bring a hard copy to class
Outline peer review worksheets - submit in class
Outline final version - submit online before midnight

Sept 12 (m) Essay draft - bring a hard copy to class
Essay peer review worksheets - submit in class

Sept 14 (w) Essay final version - submit online before midnight

Essay 2

Sept 19 (m) Prospectus draft - bring a hard copy to class
Prospectus peer review worksheets - submit in class
Prospectus final version - submit online before midnight

Sept 21 (w) Outline draft - bring a hard copy to class
Outline peer review worksheets - submit in class
Outline final version - submit online before midnight

Sept 26 (m) Essay draft - bring a hard copy to class
Essay peer review worksheets - submit in class

Sept 30 (f) Essay final version - submit online before midnight

Quick reference guide

Oct 5 (w) Draft - bring a hard copy to class
Peer review worksheets - submit in class

Oct 7 (f) Final version - submit online before midnight

Annotated bibliography

Oct 21 (f) Draft - bring a hard copy to class
Peer review worksheets - submit in class

Oct 24 (m) Final version - submit online before midnight

Final research paper

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| Oct 21 (f) | Prospectus draft - bring a hard copy to class
Prospectus peer review worksheets - submit in class |
| Oct 24 (m) | Prospectus final version - submit online before midnight |
| Oct 31 (m) | Outline draft - bring a hard copy to class
Outline peer review worksheets - submit in class |
| Nov 2 (w) | Outline final version - submit online before midnight |
| Nov 7 (m) | Detailed outline draft - bring a hard copy to class
Detailed outline peer review worksheets - submit in class |
| Nov 9 (w) | Detailed outline final version - submit online before midnight |
| Nov 21 (m) | Research paper draft - bring a hard copy to class
Research paper peer review worksheets - submit in class |
| Nov 30 (w) | Research paper final version - submit online before midnight |

Important Dates

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| Aug 30 (t) | Last day to ADD/DROP a course |
| Sept 5 (m) | Labor Day (no class) |
| Sept 23 (f) | Deadline to withdraw without record (WNR) |
| Oct 10 (m) | Discoverers' Day (no class) |
| Nov 11 (f) | Veterans' Day observed (no class)
Deadline to withdraw from classes |
| Nov 25 (f) | Thanksgiving recess - no class |
| Dec 2 (f) | Last day of Instruction |