Chaminade University
School of Nursing
Course Syllabus
Course NUR 403
Course Nursing Leadership
Fall 2015

COURSE: NUR 403 Nursing Leadership   3 Credit Hours

INSTRUCTORS: Julie Elting, EdD, MSN, APRN, CNE
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COURSE DESCRIPTION:
Management and leadership skills are essential for all professional nurses. These skills are "community based" in that it is the community in which we serve that defines the needed abilities of managers and leaders in healthcare systems. The focus of this course is an introduction to varied theoretical frameworks that support principles of leadership and management in nursing and in all types of organizational settings. Emphasis is placed on developing, enhancing and demonstrating leadership skills. Students are exposed to practical situations in the management of patient care in various health care settings.

This course provides an opportunity for the senior nursing student to investigate the role of nurse managers and leaders and to prepare for the practice of nursing management within various health care settings. Organizational structure, methods of nursing care delivery, comparison of management and nursing processes, decision-making, change, communication skills, collaboration, team building, ethical considerations, interpersonal skills of effective nursing leadership and management, and organizational issues related to the quality of client, family, and personnel outcomes are integrated in the course.

Service Learning is a requirement of this course (10 hours). In conjunction with the Service Learning Department sites will be identified and presented to students. Students are required to complete all paperwork related to CUH's Service Learning program.

PREREQUISITES: Senior standing in the nursing program

CO-REQUISITES: NUR 401, NUR 402, NUR 404, PSY 483

COURSE LEARNING OUTCOMES: At the end of this course, the student should be able to:

1. Examine the structure, function and types of various health care organizations;
2. Analyze the nursing care delivery systems used in delivering care to different populations in a variety of settings;
3. Relate the management function of planning, organizing, directing, coordinating and controlling to the role of the nurse manager;
4. Distinguish leadership styles and decision-making models that are appropriate for the practice of nursing and delivery of nursing services;
5. Apply principles of quality improvement in the management of human resources and health care services;
6. Assess power, empowerment and conflict resolution within the framework of the changing health care environment;
7. Compare clinical information systems and their application to the practice of nursing; and

8. Apply management and leadership principles to personal career development.

Additional Service Learning Outcome:
Demonstrate an understanding of the connections between academic work and real-life situations.

Linkages between Course Learning Outcomes (CLOs) and Nursing Program Learning Outcomes
Key progression in professional nurse practice: Key: I=Introduced, D=Developed, M=Mastered

PLO Program Learning Outcomes	CLO1	CLO2	CLO3	CLO4	CLO5	CLO6	CLO7	CLO8
PLO#1: Use the nursing process for comprehensive assessments of health and illness parameters in patients using developmentally, and culturally, appropriate approaches.		D						
PLO#2: Provide safe, holistic, patient-centered care across the health-illness continuum, across the lifespan, using state-of-the-art methodologies, and in all healthcare settings.			D	D			D	
PLO#3: Engage in dialogue about contemporary issues in healthcare, effectively advocate in the interest of patients, and lead others in the professional nursing role.	D	D	D	D	D	D		D
PLO#4: Communicate and collaborate effectively with patients and professionals from a variety of disciplines.				D		D		
PLO#5: Integrate research and reliable clinical evidence to inform their nursing practice.	D	D	D		D			
PLO#6: Incorporate informatics and healthcare technologies into the practice of professional nursing.		D	D				D	
PLO#7: Use the determinants of health, tools for measurement, and interventions for health promotion and disease prevention in populations.		D	D	D				
PLO#8: Describe the elements of health care policy and finance within a regulatory environment.	D	D			D			

Program Associated Hawaiian Core Values	CLO1	CLO2	CLO3	CLO4	CLO5	CLO6	CLO7	CLO8
1. Patient Centered-Care *Ka malama olakino pili pono I ia kanaka*		D	D					
2. Community Based Care *Ka malama olakino ma o ke kaiaulu*		D						
3. Developmentally and Culturally Appropriate Care *Ka malama olakino noka ho`omohala a me ka mo'omeheu*	D			D				
4. Care Across the Lifespan *Ka malama olakino o ka wa ola*		D	D					

REQUIRED TEXTS:

Yoder-Wise, P.M. (2010). Leading and managing in nursing, (6th ed.). St. Louis: Mosby, Inc.

ATI. (2013). Nursing leadership and management, (6th ed.). Assessment Technologies Institute, Inc.

ATI. (2013). Fundamentals for nursing, (8th ed.). Assessment Technologies Institute, Inc.

COURSE REQUIREMENTS/METHOD OF EVALUATION:

Assignment	Points
Quizzes (8) 2.5 points each	20
Exam One	20
Exam Two	20
ATI Leadership Practice Assessments Form A & B Reflections (2.5 pts each)	5
20 ATI active learning templates from Focused Review - handwritten	5
ATI Proctored Leadership Assessment	10
Service Learning Project (complete 10 hours, 4 reflective journal entries) 2.5 points each	10
Service Learning Project presentation	10
TOTAL	100

COURSE GRADING: A=90-100
                        B= 80-89
                        C=70-79
                        D=60-69
                        F= 59 and below

TEACHING –LEARNING STRATEGIES: Lecture, discussion, service learning, group activities, case studies, student presentation, online tutorials, concept mapping

SUPPLEMENTAL MATERIALS: Assessment Technologies Institute (ATI) is an online educational learning system used throughout the nursing courses at CUH SON. Website: https://www.atitesting.com. Complete system requirements are available on the log on page. For all inquiries during office hours use: 1-800-667-7531. After hours technical support, send an email to helpdesk@atitesting.com.

You may have readings assigned from *any of the ATI books as appropriate* for the topic.

No other supplementary published materials are required to purchase for this course. For technical questions about eCollege contact the Chaminade helpdesk at: helpdesk@chaminade.ecollege.com or call toll free at: (866) 647-0654.

SON COURSE POLICIES: All policies stated in the Chaminade University and the School of Nursing

handbooks are in effect in this course.

ATI Policy
1. Prior to giving the proctored ATI examination in the course the student will be required to complete two practice exams. It is strongly recommended that one of these practice exams be completed in a 'simulated NCLEX' testing environment.
2. The student will take a proctored assessment upon completion and submission of assigned focused reviews.
3. If a student obtains a level 2 or above on the proctored ATI exam, the student will receive 100% for the ATI portion of the grade.
4. If a student obtains a level 1 on the proctored ATI exam, the student will receive 50% for the ATI portion of the grade.
5. If a student obtains below a level 1 on the proctored ATI exam, the student will receive 0% for the ATI portion of the grade.
6. No student will be offered a second attempt of an ATI proctored exam.
7. ATI proctored exams can be assigned a maximum of 10%.

ATI Procedures
1. Dates for practice exams must be scheduled in advance and listed in the course syllabus.
2. After taking a practice exam the student must create a focused review from the ATI website and select "all missed topics" to review
3. The student is required to complete a hand-written active learning template for each topic reviewed and submit a hard-copy to the faculty member for each practice exam taken. *May make 10 for each exam in leadership.*
4. The faculty member will turn on the rationales for the right and wrong answers for the practice ATI examinations in preparation for the proctored exams after the assigned submission date of the focused review.
5. Students will take the practice exams again and read the rationales provided by ATI for the right and wrong answers (even if the student obtained the correct answer); this will help them study the material.
6. Faculty may assign further remediation requirements.
7. Dates for proctored exams must be scheduled in advance and listed in the course syllabus.

Academic Honesty: Nursing students are responsible for promoting academic honesty in all educational settings. Nursing students represent Chaminade University and the School of Nursing and as such are expected to demonstrate professional, ethical behavior in the classroom, in laboratory settings, in the clinical setting, and in the community. The Chaminade student nurse shall be committed to the Marianist values and the core values of the School of Nursing.

Course Atmosphere: This is a rigorous course. Students are expected to read and prepare for class in order to participate in class discussions. Integrative case studies are key to the class and require preparation from the student.

Attendance: Class is mandatory and students are expected to attend all classes. The classroom is a teaching and learning environment where there is an exchange of knowledge and experience, so it is essential that students attend class and participate in classroom activities to maximize individual learning. Each student will be encouraged to develop professional accountability based on entrance into the nursing field with a work ethic that reflects personal responsibility, initiative, and teamwork. Students should notify the instructor by phone or e-mail when illness prevents them from attending class and make arrangements to complete missed assignments. Any student who stops attending class without officially withdrawing may receive a failing grade. Unexcused absences equivalent to more than a week of class may lead to a grade reduction for the course. Any absence of two weeks or more must be reported to the Associate Provost and the Records Office by the instructor.

Academic Conduct: Please refer to and follow all policies and procedures included in the Student Handbook and carefully read all areas. Please pay attention to the sections that discuss plagiarism, classroom respect, student conduct, freedom of speech, and all academic policies regarding grading.

Assignments: It is expected that assignments will submitted on time. Late assignments will receive a 10% score deduction for each day beyond the due date unless previously arranged with the instructor.

Writing policy: All papers should demonstrate mastery of grammar, punctuation, spelling and syntax expected of college level students. Use of APA is required for all papers. If you need writing assistance, please seek help from Student Support Services and the Academic Achievement Program. All papers are to be word processed, proofread, and solely the work of the author.

Testing policy: Students are expected to take tests on the designated day. In case of an emergency, please contact the instructor <u>prior</u> to the test so that an alternate plan can be made. Failure to do so will result in a zero. Approval for taking a make-up test must be granted by the instructor. Students are required to take the final exam as designated. Do not make any travel plans as there will no makeup for this reason and students will receive a 0 in the exam.

Cell phones and other electronic devices: Use of music devices and cell phones is prohibited during all Nursing classes at Chaminade, unless specifically permitted by your instructor. Use of cell phones and music devices in the laboratory, simulation, or clinical settings is a safety and privacy issue. In addition, use of cell phones and music devices in any class is discourteous and may lead to suspicion of academic misconduct. Students who cannot comply with this rule will be asked to leave class and may receive unsatisfactory performance for that day. Please refer any questions to the Dean for Nursing.

Library: The Sullivan Family Library link is available on the CUH website: http://www.chaminade.edu/library/

ADA Accommodations: Chaminade University of Honolulu is committed to providing reasonable accommodations for all persons with disabilities. The syllabus is available in alternate formats upon request. Students with special needs who meet criteria for the Americans with Disabilities Act (ADA) provisions must provide written documentation of the need for accommodations from the CUH Counseling Center (Dr. June Yasuhara; phone 735-4845) by the end of week three of the class, in order for the instructor to plan accordingly. Failure to provide written documentation will prevent your instructor from making the necessary accommodates. Please refer any questions to the Dean of Students and review the procedures at http://www.chaminade.edu/student-affairs/counseling-services

Title IX Compliance: Chaminade University of Honolulu recognizes the inherent dignity of all individuals and promotes respect for all people. Sexual misconduct, physical and/or psychological abuse will NOT be tolerated at CUH. If you have been the victim of sexual misconduct, physical and/or psychological abuse, we encourage you to report this matter promptly. As a faculty member, I am interested in promoting a safe and healthy environment, and should I learn of any sexual misconduct, physical and/or psychological abuse, I must report the matter to the Title IX Coordinator.

Should you want to speak to a confidential source you may contact the following: Chaminade Counseling Center at 808 735-4845. Any priest serving as a sacramental confessor or any ordained religious leader serving in the sacred confidence role.