CHAMINADE UNIVERSITY OF HONOLULU
EDUCATION COURSE SYLLABUS
ED 101 Introduction to Chaminade Early Childhood Education
Fall 2013

INSTRUCTOR:	Instructor: Elizabeth Park E-mail: epark@chaminade.edu Office: 808-735-4859 Cell: 808-295-1390
OFFICE HOURS:	ED 119 Office hours by appointment – please email. We can also have an Elluminate session – schedule through email.
TIME and LOCATION:	**Online asynchronous:** eCollege (see below for eCollege information). **Online synchronous:** Elluminate (synchronous session will be held on Week 3, Week 5, Week 7. Dates to be determined) **Critical:** Check your student email account (or have it forwarded to one you check) at least 3 times per week. All communication for your graduate program will come to this address. For technical assistance with your student email account, contact helpdesk@chaminade.edu
TEXT:	Online information
WEB-BASED COURSES:	Go to: http://chaminade.ecollege.com Chaminade's online programs use eCollege to provide Internet access to fully online and hybrid courses at both the bachelors and graduate levels. Many traditional courses at CUH also use eCollege as a supplemental tool for class work. Please be sure you are officially registered and have received a CUH ID before attempting to login. Your CUH ID will be your login. Passwords are the last four digits of your Social Security If you do not see your course listed or have difficulty logging in, please contact Jon Nakasone at jnakason@chaminade.edu
CATALOG DESCRIPTION:	This course is designed to prepare students for success in the early childhood education program at Chaminade University of Honolulu. This is an orientation course that includes understanding of requirements and desired outcomes of the program, reading and writing at the college level, information based and technology tools to facilitate the learning process in the early childhood education program.
MAJOR COURSE TOPICS	Requirements of the Early Childhood Education Program Resources for the Early Childhood Education Program Writing at the College Level

	Technology Basics
EARLY CHILDHOOD EDUCATION **PROGRAM OUTCOMES:** All 5 program outcomes are not addressed in all courses. The program outcomes emphasized for this course are highlighted in **BOLD.**	The successful undergraduate candidate in the early childhood education bachelor's program is able to plan, teach, assess, reflect, and adapt. Therefore, the successful candidate: 1. (PLAN) promotes child development and learning by designing developmentally appropriate learning experiences that incorporate knowledge of content, children, learner outcomes, pedagogy, and assessments in the field of early childhood education. 2. (TEACH) employs appropriate pedagogical practices and utilize resources to facilitate the learning process. This requires a developmentally appropriate content knowledge in the early childhood education. 3. (ASSESS) applies a variety of diagnostic, formative and/or summative assessments to evaluate and support developmentally appropriate progress of the learner in the early childhood education. **4. (REFLECT) builds family and community relationships by engaging in the process of continual and thoughtful reflection on his/her teaching practices and professional development in the early childhood education.** **5. (ADAPT) strives to be a professional in the field of early childhood education by evaluating elements of change in the classroom and the wider world, actively bringing this awareness to work with children, faculty, and other member of the community**

STUDENT LEARNING OUTCOMES:	

Outcomes **(NAEYC Standard(s) addressed)**	**How will outcome be achieved?** **(e.g., Assignments, reading, lecture, fieldwork, etc.)**
1. Understand the requirements and desired outcomes of the Early Childhood Education program.	1. Reading, searching online catalog and handbook.
2. Identify information-based and technology tools to facilitate the learning process at Chaminade University.	2. Lecture, tutorials.
3. Produce professionally written papers using APA style.	3. Reading and completing assignments from text.
4. Use technology tools effectively.	4. Reading, tutorials, and document

	5. Use presentation tools effectively.	creation.
		5. Tutorials, document creation.
ACADEMIC REQUIREMENTS:		
Signature Assignment	Create a blueprint to guide your program. 30 points	
Other Assignments	Paper 5 points	
	Dispositions 5 points	
	Quizzes 15 points	
	Exercises for *College Level Writing* 15 points	
	Weekly Discussions and Assignments 30 points	
	Please see details of the assignments in eCollege schedule.	
Grading Scale	This is a credit/no credit class. You must earn a minimum of 75 points to receive credit. Late work will be penalized 10% per day.	
UNIVERSITY POLICIES:	**Attendance** This is a one-semester hour class, which would usually meet one night a week for approximately 1.5 hours In addition, outside assignments may be expected to require two hours for every hour of class time. Online classes will have time for online discussion as well as other assignments equivalent to the time required for an on campus class. However, it must be recognized that online classes may take more time than traditional classes, depending on the speed of the technology used, the expertise of the user, and other factors. You can therefore expect to spend 3 – 5 hours per week on this class. Students are expected to attend regularly all courses for which they are registered. Students should notify their instructors when illness prevents them from attending class, and make arrangements to complete missed assignments. Notification may be done by calling the instructor's campus extension, or by sending an email to the instructor. It is the instructor's prerogative to modify deadlines of course requirements accordingly. Any student who stops attending a course without officially withdrawing may receive a failing grade. **The Education Division has adopted the following attendance policy:** **1) Absences totally more than 10% of the number of classes will result in**	

a lowering of the overall grade by one letter grade. A student who misses 20% or more should drop the class.

Graduate (10 classes): More than one absence lowers grade one letter.

2) **Tardy: 10% of class time is equivalent to ½ class absence Graduate (4 hour class): 25 min. = ½ class absence**

Writing Standards
All work submitted by Chaminade University students must meet the following writing standards. Written assignments should:

1. Use correctly the grammar, spelling, punctuation, and sentence structure of Standard Written English.
2. Develop ideas, themes, and main points coherently and concisely.
3. Adopt modes and styles appropriate to their purpose and audience.
4. Be clear, complete, and effective.
5. Carefully analyze and synthesize material and ideas borrowed from sources. In addition, the sources of the borrowed material should be correctly acknowledged to avoid plagiarism.

Plagiarism - "Plagiarism is the offering of work of another as one's own. Plagiarism is a serious offense and may include, but is not limited to, the following:

1. Complete or partial copying directly from a published or unpublished source without proper acknowledgment to the author. Minor changes in wording or syntax are not sufficient to avoid charges of plagiarism. Proper acknowledgment of the source of a text is always mandatory.
2. Paraphrasing the work of another without proper author acknowledgment.
3. Submitting as one's own original work (however freely given or purchased) the original exam, research paper, manuscript, report, computer file, or other assignment that has been prepared by another individual.

Please refer to your Student Handbook, General Catalog, and the Education Division Policy Manual for other important institutional and academic policies including more detailed information regarding Plagiarism, Classroom department, Freedom of Expression, Add/Drop, Disabilities, and others.