

FD'02

**Chaminade University of Honolulu
COM 371 Communication Practicum
MWF (2:00–2:50 p.m.)**

T101

**Professor: Cliff Bieberly
129 Eiben**

Office Hours : 4:00 – 6:00 p.m. MWF and by appointment.

Course Description

This course is an introduction to newspaper writing, editing and production. We will also explore ethical implications related to the field and how the individual can influence change. You will need to learn the vocabulary of the field, the skills needed for success and gain the technical ability to operate in the modern world of publication. Assignments will include writing, editing, newsgathering, reporting, photography, layout and graphic design. In many cases you will have to take direction from your peers. In addition to the items listed below, the basic requirements for the course also include: regular attendance and participation in class and group discussions

- Two quizzes
- Current event pop tests
- A final exam;
- Getting the Paper out on time

Objectives

The course is structured to provide learning experiences through hands-on work; occasional organized class and small-group discussions; text readings and post-mortem discussions. Collaboration with the group on the preparation and oral presentation will be required. Creating an outstanding news magazine will allow you to demonstrate your ability to apply what you have learned.

Grading Method

Course grades are determined on a point system, with 100 points possible:

100 points - Exams and quizzes (broken down as follows).

40 points - Two quizzes at 20 points each. They are scheduled in the accompanying Course Calendar. Each quiz will be based on the text readings and lecture material.

10 points – Pop tests. Will be cumulative.

10 points - Final. Will be cumulative. Questions will be drawn from the text and lectures to date.

NOTES: Questions for quizzes and exams will be objective: true-false, multiple choice and matching. As quizzes are reviewed in class there are NO MAKE-UPS. Only legitimate, medical related excuses (physician's note REQUIRED) are accepted for missing the mid-term or final exam.

40 points - Participation and work on the paper.

Grading Scale:

90 - 100 points = A 80 -89 points = B 70 - 79 points = C 60 - 69 points = D
59 and under = F

Policies & Procedures

Attendance: You are expected to attend all classes. Do not be late. You are also expected to attend all events to which you are assigned.

August 26, 28 & 30 (Week 1)

The first day will begin with an assessment pretest, introduction to the syllabus.

September 2 (no class), 4 & 6 (Week 2)

No class for Labor Day holiday. ☞ The week begins Wednesday with a short quiz.

September 9, 11 & 13 (Week 3)

Work on assignments. ☞ This week will end with a short quiz.

September 16, 18 & 20 (Week 4)

Finish story assignments, writing and organizing photos

September 23, 25 & 27 (Week 5)

Edit paper, design layout, size photos.

September 30, October 2 & 4 (Week 6)

Final proofreading, handle publishing and distribution details.

October 7, 9 & 11 (Week 7)

Evaluation and discussion of finished issue, begin planning for next issue, decide what material can be placed in yearbook, assign stories to be worked on next week.

October 14 (Discovers Day), 16 (Research, Group Meeting Day) & 18 (Week 8)

Writing, group work, turn in completed stories, plan next work day.

October 21, 23 & 25 (Week 9)

Edit paper, design layout, size photos.

October 28, 30 & November 1 (Week 10)

Final proofreading, handle publishing and distribution details.
Finish material for Yearbook deadline (Nov. 4)

November 4, 6 & 8 (Week 11)

Evaluation and discussion of finished issue, begin planning for next issue, decide what material can be placed in yearbook, assign stories to be worked on next week.

November 11 (no class), 13 & 15 (Week 12)

Writing, group work, turn in completed stories, plan next work day.

November 18, 20 & 22 (Week 13)

Edit paper, layout, size photos (Thanksgiving will cut work time) Prepare for Maui Invitational.

November 25, 27 & 29 (Week 14)

Thanksgiving Study Break

December 2, 4 & 6 (Week 15)

Evaluation and discussion of finished issue, begin planning for next semester, decide what material can be placed in yearbook, assign stories to be worked on over holidays on both paper and yearbook.

December 9 (12:45 – 2:45 p.m.)

☞ FINAL EXAM (10 points)