



CJA 612 Correctional Management & Administration
2015

- Instructor:** Nova C. Akau, MSCJA, MSW Candidate
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- Textbook:** The Dilemmas of Corrections, Hass & Albert, Fifth Edition
- Objective:** Examines some of the basic elements of correctional administration, management, and treatment of corrections and proceeds to an in-depth examination of correctional management, its many components and the day-to-day operations. (Catalog Description)
- Grading:** Grades will be based on the following:
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|---------------------------|--------------|
| Attendance (10%) | A = 90 - 100 |
| Class Participation (10%) | B = 89 - 90 |
| Assignments (30%) | C = 79 - 60 |
| Literature Review (50%) | F = 59 - 0 |

Attendance: Attendance is mandatory, essential, and will fall within school guidelines -- meaning it will and can affect your final grade. If you do not attend for a two week period, which means you missed 20% of class, you will likely fail the class or be asked to withdraw. Repeated tardies will also result in a reduced grade or overall failure (two tardies equals one absence). It is your responsibility to contact the instructor if you will not be attending class prior to class at which time assignments due and future assignments will be discussed.

ADA Accommodations: Any accommodations requested under the American Disability Act must be conducted through the Counseling Center prior to the start of the course.

Class Participation: Each student is expected to participate during class/group discussions and be respectful of opinions that others may have.

Assignments: Application is key to comprehension. Be prepared. The purpose of the assignments, and the basis of grading, is to demonstrate understanding, writing skills, and provoke thought. All assignments are to be typed, using 12 point font, one inch margins, and be double spaced. Please have your name in the upper left hand corner along with the date the assignment was due, and staple all pages. Late assignments are accepted on a case by case basis.

Articles: Each week, you will submit one article reaction paper. There are two parts to the paper: summary and your reaction. The article must relate to the topics/chapters of the week, demonstrate the class objective, and must be within the past two years. The length of your reaction paper varies with emphasis being on the content. The source of your article must be provided and its degree of reliability will be evaluated. Late assignments are accepted on a case-by-case basis.

Literature Review: See handout for details.

Academic Policies: Students are expected to comply with the standards related to academic honesty and plagiarism that are stated in the Chaminade General Catalog. Failure to adhere to these policies can result in a failing grade.

Student Learning Outcomes: Upon completion of this course, students will demonstrate an understanding of:

1. Concepts of punishment (past and present)
2. The inmates (common characteristics)
3. The prison environment (past and present)
4. Administrative and management of prisons
5. The constitution and inmate rights
6. Concepts and approaches of rehabilitation
7. The critical problems

Student Learning Outcomes Assessment: Through essays and other writing assignments, the following will be established:

1. How did/do we punish?
2. Describe the types of inmates.
3. Describe past and current prison environments.
4. What are the administrative and management approaches of prisons?
5. What are the key constitutional rights of inmates?
6. What are the concepts and approaches of rehabilitation?
7. What are the critical problems?

Classroom Decorum: No cell phone use or texting during class. Unless it's an emergency, do not answer your phone or respond to a text. Any electronic devices used during class must be for course work only and discussed with the instructor prior to its use.

General Chaminade Matters: The five characteristics of a Marianist Education are:

1. Educate for Formation in Faith.
2. Provide an Excellent Education.
3. Educate in Family Spirit.
4. Educate for Service, Justice, and Peace.
5. Educate for Adaptation to Change.

Selected from Characteristics of Marianist Universities: A Resource Paper, Published in 1999 by Chaminade University of Honolulu, St. Mary's University and University of Dayton. Each of these characteristics is integrated, to varying degrees, in this course.

Course Outline: The Syllabus and Course Outline may change at instructor's discretion.

Week One:	Introduction of Student Overview of Class Class Exercise
Week Two:	Punishment (Part I and II) Article Reaction One Due Class Discussion/Exercise Research Paper Topics Due
Week Three:	Who Goes to Prison and Why (Part III) Article Reaction Two Due Literature Review Part I Due Class Discussion/Exercise
Week Four:	Prison Life (Part IV) Article Reactions Three Due Class Discussion/Exercise
Week Five:	Literature Review Part II Due Informal Presentation of Findings
Week Six:	Key Cases (Part V) Article Reaction Four Due Class Discussion/Exercise
Week Seven:	Rehabilitation (Part VI) Article Reaction Five Due Class Discussion/Exercise
Week Eight:	Critical Problems (Part VII) Article Reaction Six Due Class Discussion/Exercise
Week Nine:	Rehabilitation & Recidivism Reduction
Week Ten:	Literature Review Part III Due Informal Presentation