



CJA 612 Correctional Management & Administration  
Tuesdays  
2014

**Instructor:** Nova C. Akau, MSCJA  
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**Textbook:** The Dilemmas of Corrections, Hass & Albert, Fifth Edition

**Objective:** Examines some of the basic elements of correctional administration, management, and treatment of corrections and proceeds to an in-depth examination of correctional management, its many components and the day-to-day operations. (Catalog Description)

**Grading:** Grades will be based on the following:

Attendance (10%)	A = 90 - 100
Class Participation (10%)	B = 89 - 90
Assignments (20%)	C = 79 - 60
Outcomes Assessment (30%)	F = 59 - 0
Exams/Quizzes (30%)	

**Attendance:** Attendance is mandatory, essential, and will fall within school guidelines -- meaning it will and can affect your final grade. If you do not attend for a two week period, which means you missed 20% of class, you will likely fail the class or be asked to withdraw. Repeated tardies will also result in a reduced grade or overall failure (two tardies equals one absence). It is your responsibility to contact the instructor if you will not be attending class prior to class at which time assignments due and future assignments will be discussed.

**ADA Accommodations:** Any accommodations requested under the American Disability Act must be conducted through the Counseling Center prior to the start of the course.

**Class Participation:** Each student is expected to participate during class/group discussions and be respectful of opinions that others may have.

**Assignments:** Application is key to comprehension. Be prepared. The purpose of the assignments, and the basis of grading, is to demonstrate understanding, writing skills, and provoke thought. All assignments are to be typed, using 12 point font, one inch margins, and be double spaced. Please have your name in the upper left hand corner along with the date the assignment was due, and staple all pages. Late assignments are accepted on a case by case basis.

**Articles:** Each week, you will submit two articles reaction papers. There are two parts to the paper: summary and your reaction. The articles must relate to the topics/chapters of the week, demonstrate the class objective, and must be within the past two years. The length of your reaction paper varies with emphasis being on the content. The source of your article must be provided and it's degree of reliability will be evaluated. Late assignments are accepted on a case-by-case basis.

**Projects:** There will be two projects, midterm and final; topics to be announced.

**Student Learning Outcomes:** Upon completion of this course, students will demonstrate an understanding of:

1. Concepts of punishment (past and present)
2. The inmates (common characteristics)
3. The prison environment (past and present)
4. Administrative and management of prisons
5. The constitution and inmate rights
6. Concepts and approaches of rehabilitation
7. The critical problems

**Student Learning Outcomes Assessment:** Answer each of the following questions:

8. How did/do we punish?
9. Describe the types of inmates.
10. Describe past and current prison environments.
11. What are the administrative and management approaches of prisons?
12. What are the key constitutional rights of inmates?
13. What are the concepts and approaches of rehabilitation?
14. What are the critical problems?

**Academic Policies:** Students are expected to comply with the standards related to academic honesty and plagiarism that are stated in the Chaminade General Catalog. Failure to adhere to these policies can result in a failing grade.

**Classroom Decorum:** No cell phone use or texting during class. Unless it's an emergency, do not answer your phone or respond to a text. Any electronic devices used during class must be for course work only and discussed with the instructor prior to its use.

**General Chaminade Matters:** The five characteristics of a Marianist Education are:

1. Educate for Formation in Faith.
2. Provide an Excellent Education.
3. Educate in Family Spirit.
4. Educate for Service, Justice, and Peace.
5. Educate for Adaptation to Change.

Selected from Characteristics of Marianist Universities: A Resource Paper, Published in 1999 by

Chaminade University of Honolulu, St. Mary's University and University of Dayton. Each of these characteristics is integrated, to varying degrees, in this course.

**Course Outline:** The Syllabus and Course Outline may change at instructor's discretion.

- Week One 01/14/14: Introduction of Student  
Overview of Class  
Class Exercise
- Week Two 01/21/14: Reaction Essay One Due: Punishment (Part I and II)  
Article Reactions 1 & 2 Due  
Class Discussion/Exercise
- Week Three 01/28/14: Reaction Essay Two Due: Who Goes to Prison and Why (Part III)  
Article Reactions 3 & 4 Due  
Class Discussion/Exercise
- Week Four 02/04/14: Reaction Essay Three Due: Prison Life (Part IV)  
Article Reactions 5 & 6 Due  
Class Discussion/Exercise
- Week Five 02/11/14: Midterm Project (Punishment & Imprisonment)
- Week Six 02/18/14: Reaction Essay Four Due: Key Cases (Part V)  
Article Reactions 7 & 8 Due  
Class Discussion/Exercise
- Week Seven 02/25/14: Reaction Essay Five Due: Rehabilitation (Part VI)  
Article Reactions 9 & 10 Due  
Class Discussion/Exercise
- Week Eight 03/04/14: Reaction Essay Six Due: Critical Problems (Part VII)  
Article Reactions 11 & 12 Due  
Class Discussion/Exercise
- Week Nine 03/11/14: Outcome Assessment
- Week Ten 03/18/14: Final Project (Rehabilitation & Recidivism Reduction)