

141-2

Communications 140 I Personal & Public SpeechText: **Communicate!** (Verderber, 9th ed.)

Section 04: 2:00 - 3:20 TR

Tom Galli

924-5394

chimerix@gte.net

Personal & Public Speech is an introductory class in the realm of verbal and nonverbal communication. Over the course of the semester, you will be introduced to concepts and skills relating to: intrapersonal, interpersonal, and nonverbal communication; group discussion; informative speaking; persuasive speaking; and the power and uses of language.

By the completion of this class, you should have a clear understanding of

- the process of communication
- ways in which to increase your effectiveness as a **communicator**
- productive methods of handling conflict
- strategies for the preparation and presentation of public addresses

Grading:

Journal	30 points
Midterm Exam	50 points
Analytic paper	40 points
Demonstration Speech	20 points
Persuasive Speech	20 Mints
Informative Speech	20 points
Choice Speech	20 points
TOTAL	200 points

You will need to buy either a small spiral notebook or small binder for your journal. Your journal is an ongoing record of your experiences with the exercises in the text. I will collect them when we begin giving speeches and return them on our **last** day.

You will also need to purchase I blank VHS tape and bring it to every speech you present. A portion of your grade will be a self-evaluation, which you should prepare in the form of a typed short essay. Be sure to **find** two things you feel you handled well, and two things you need to work on for your next speech. Submit this evaluation **with** the outline for your next speech.

Any scheduling conflicts you experience should be brought to my attention as soon as possible. Attendance is considered mandatory.

Tentative schedule

August			21	Reading:	CH 14
31	Getting acquainted & <i>such</i> .			<i>Journal:</i>	<i>p.331 Practice</i>
September			26	Reading:	CH 15
2	Reading: CH 1		28	Reading: CH 16	
	<i>Journal:</i> <i>p.12 Test Your Competence</i>			<i>Journal:</i> <i>p.377 Test Your Competence</i>	
7	Reading: CH 2			<i>p.395 Observe & Analyze</i>	
	Work Due: Self-logo	November	2	Reading: CH 17	
	<i>Journal:</i> <i>p.48 Test Your Competence</i>				
9	Reading: CH 3	4		Informative speeches	
	<i>Journal:</i> <i>p.62 Test Your Competence</i>	9		Informative speeches	
14	Reading: CH 4	11		<i>Veteran's Day Holiday</i>	
	Work Due: Ads & biographies				
	Rulebreaking exercise	16		Demonstration speeches	
	<i>Journal:</i> <i>p. 90 Observe & Analyze</i>	18		Demonstration speeches	
16	Reading: CH 5	23		Reading: CH 18	
	<i>Journal:</i> <i>p.125 Test Your Competence</i>	25		<i>Thanksgiving Holiday</i>	
21	Reading: CH 6	December			
	<i>Journal:</i> <i>p.142 Test Your Competence</i>	2		Persuasive speeches	
23	Reading: CH 7	7		Persuasive speeches	
	<i>Journal:</i> <i>p.168 Understand Yourself</i>	9		Your Choice Speeches	
28	Reading: CH 8	15		Your Choice Speeches	
	<i>Journal:</i> <i>p.197 Think Critically</i>				
30	Reading: CH 10 & 11				
	<i>Journal:</i> <i>p.239 Test Your Competence</i>				
	<i>p.261 Think Critically</i>				
October					
5	MIDTERM EXAM				
7	Screening				
12	Screening				
14	Reading: CH 12				
	<i>Journal:</i> <i>p.287 Practice</i>				
19	Reading: CH 13				
	<i>Journal:</i> <i>p.318 Practice</i>				