

CHAMINADE UNIVERSITY OF HONOLULU

DEPARTMENT OF **CRIMINAL JUSTICE**



Criminal Justice Management - CJ 470 (3 Credit Hours)

Term: Tuesdays, July 5 to September 13, 2000

Instructor

Melvin D. DeCosta

Phone: #732-7736 Kahala Mall

Retired from the Honolulu Police **Department** as a Captain after 28 years of service (1989). Formerly, the Director of Security and Safety at the Sheraton Royal Hawaiian Hotel. Presently, Director of Security at Kahala Mall. Also, President and Owner of DC Investigative Services. BA **and Master's Degree in Justice Management** from **Chaminade University**.

Course ***Information***

This course is considered a writing intensive course, which stresses the development of critical and **analytical** thinking skills.

Textbook (required)

It is absolutely necessary that reading assignments be completed prior to class or the student will not be prepared to participate meaningfully in discussions. The student's grade may be adversely impacted by evidence of failure to read **assignments prior** to class.

Course Description

Integration of major managerial approaches with each segment of the criminal justice system. Includes planning, budgeting, staffing, labor relations and operations.

Objectives

The objective of this course is to provide students with knowledge of the terminology used in management and provide the student the opportunity to acquire management skills through class exercises and analysis of case studies.

Examinations and Grading

Final course grade is based upon:

2 examinations	50%	
Interview paper	30%	A format of your interview paper will be given to you.
Attendance and participation =	20%	

Grading:

Letter grades will be given based on a standard according to the following standard based on percent of points:

100% - 96.80	A
89% - 80%	B
79% - 70%	C
69% - 60%	D
and below 60%	F

Missed Examinations

As a general rule, if you are absent on a scheduled examination period there is no provision for a make-up examination. Missed examinations are recorded as a zero. Absences, which are unforeseen and unavoidable, will be handled according to the circumstances. Students with known schedule conflicts of this nature should consult with the instructor as soon as possible **IN ADVANCE** to arrange for possible approval for alternative dates for examinations. Students with emergency situations should contact the instructor as soon as possible. Delay in contacting the instructor may be reason for denial of an alternative examination date. The student who misses an examination does not have an automatic right, which entitles him or her to receive a make-up examination. Make-up examinations may be denied for several reasons, but will always be denied when it appears that the student is attempting to gain an advantage by delaying the date of the examination.

Reading Assignments / Class Exercises

Reading assignments are to be read prior to the class period. It is mandatory to complete **ALL** reading assignments prior to class discussion as student participation is expected as partial fulfillment of the course requirements.

Evidence of failure to complete reading assignments will be a factor considered in evaluation.

It is the responsibility of the student to obtain all reading assignments and/or class exercise material. Absence from class is not a sufficient reason to miss a reading assignment or exercise assignment. If the student is absent, he/she should make the necessary arrangements to obtain all class assignments.

*Course **Outline***

Week 1	Introduction	
	Chapter 1	Approaching the Study of Public Administration
Week 2	Chapter 2	The Context of Public Administration: The Political System, Values and Social Changes
	Chapter 3	Bureaucratic Politics and Bureaucratic Power
Week 3	Chapter 4	Federalism and intergovernmental Relations
Week 4	Chapter 5	Organizational Theory
Week 5	Chapter 6	Decision Making in Administration
		<i>Exam #1 Essav Questions</i>
Week 6	Chapter 7	Chief Executives and Bureaucratic Leadership
	Chapter 8	The Challenges of Administrative Leadership
Week 7	Chapter 9	Public Personnel Administration
	Chapter 10	Government Budgeting
Week 8	Chapter 11	Public Policy and Management
	Chapter 12	Government Regulation and Administrative Law
		<i><u>Interview Power and Presentation</u></i>
Week 9	Chapter 13	Public Administration and Democratic Government
	Chapter 14	Public Administration in a Time of Uncertainty
		Supplemented with Criminal Justice Management articles
		<i><u>Interview Paper and Presentation</u></i>
Week 10		<i>FINAL EXAMINATION PERIOD</i>