

Chaminade University
ENGLISH 101-09-1: Introduction to Expository Writing
Fall 2012
MWF 10:30-11:20 am, Clarence T.C. Ching Hall 251

Dr. Susanna Tsai
Office: Henry 206C
Office Hours: MWF 11:30-12 noon; Tue 12:15-12:45 pm; Tue/Th 2:30-3 pm
Email: Susanna.Tsai@adjunct.chaminade.edu

Course Description

This course is designed to provide instruction and practice in writing, editing, and revising short narrative and expository essays. The course instructs the basics of organization and clear expression and use of Standard Edited American English.

This course is offered every semester.

Prerequisite: EN 100 or placement by exam.

Course Objectives

Upon successful completion of this course, students will be able to:

1. Demonstrate the correct use of grammar, punctuation, word choice, mechanics, and sentence structure in a written text.
2. Demonstrate the ability to edit a text with grammar, punctuation, word choice, mechanics, and sentence structure errors.
3. Demonstrate paragraph and essay development in a written text, including the usage of:
 - Thesis sentences;
 - Topic sentences;
 - Clear supporting examples for thesis sentence and topic sentences; and
 - Logical and clear connections between topic/thesis sentences and supporting examples.
4. Demonstrate an organizational development in a written text, including:
 - An effective introductory paragraph;
 - An effective concluding paragraph; and
 - The use of transitions (internal/within a paragraph and external/ between paragraphs) in a written text.
5. Demonstrate pre-writing strategies and techniques such as mapping, freewriting, and listing.
6. Identify and apply rhetorical writing techniques (narrative, descriptive, exposition/illustration, comparison and contrast, cause and effect, definition, persuasion, classification, division), ensuring,
 - Logical structure utilizing the rhetorical techniques.
7. Demonstrate a persuasive argument to two different audience groups.
8. Demonstrate the connection between writing and social action.

Required Texts

1. A Writer's Reference, 7th ed. (2011), by Diana Hacker & Nancy Sommers
2. 50 Essays: A Portable Anthology, 3rd ed. (2011), by Samuel Cohen

Additional Materials

1. Access to computer
2. Three-ring binder to keep notes, handouts, assignments, quizzes, and essays
3. A good college-level dictionary
4. Notebook or paper, and blue or black pens for taking notes in class
5. Red or green pens for peer-review workshops

Student Responsibilities

Class Attendance: Attendance and punctuality are mandatory. Your final grade may be deducted for excessive absences (4+). Each tardiness of 10 minutes or more will be counted as one absence.

If you miss a class, you are responsible to keep up with the material covered in that class, including lecture, assignments due, handouts, and for any required preparation for the next class. If you are late or absent, you must coordinate with a classmate to find out what you missed.

In-class quizzes, assignments, and other activities cannot be made up.

Class rules:

1. You are expected to conduct yourself appropriately, and to treat others with courtesy.
2. Avoid behaviors that might disrupt the class or distract others from their work.
3. Turn off all electronic devices (e.g. cell phones, pagers, computers, e-book readers, mp3 players, cameras) before entering class, unless granted exceptional permission by the University.

Late Work: Assignments are due by their due dates for full credit. Late assignments submitted within one week of the due date will receive one letter grade down. Assignments one week or more late will not be accepted, and will receive an F.

Plagiarism: Plagiarism is unacceptable. Any student caught plagiarizing will fail the course. Guidelines for plagiarism are in the General Catalog (online).

Grading Policy

The course grade is based on the following:

1. Attendance and class participation (including quizzes and other)	10%
2. Essays/drafts:	70%
3. Peer-review workshops	5%
4. Conference presentation	3%
5. Quick reference	2%
6. Final exam	10%

Grading scale:

- A - Outstanding scholarship and an unusual degree of intellectual initiative (90-100).
- B - Superior work done in a consistent and intellectual manner (80-89).
- C - Average grade indicating competent grasp of subject matter (70-79).
- D - Inferior work of the lowest passing grade, not satisfactory for fulfillment of prerequisite course work (60-69).
- F - Failed to grasp minimum subject matter; no credit given.

PASS/FAIL requirements: You must submit all essays and the quick reference, conduct your conference presentation, take the final exam, and have at least a 70% grade in order to pass the course.

Essays

All papers must be typed using Times New Roman, 12 pt font, double-spaced, with one-inch margins. You are required to submit one diagnostic essay and five formal essays. Each formal essay includes two rough drafts and one final draft.

	total pages	fraction of final grade			total grade %
		1st draft	2nd draft	final draft	
1. Diagnostic essay	2			5%	5%
2. Descriptive essay	2	3%	3%	4%	10%
3. Narrative essay	3	3%	3%	4%	10%
4. Definition essay	3	3%	3%	4%	10%
5. Classification essay	3	3%	3%	4%	10%
6. Argument research essay	5	5%	10%	10%	25%

Course Schedule (subject to change)

Week 1	Introduction • Expository Writing • Reading and Writing Process
M 8/27	<ul style="list-style-type: none"> • Introduction, icebreaker, team building. • Course overview, syllabus review. <p>★ Important: Add-drop period begins today and ends on 9/4.</p>
W 8/29	<ul style="list-style-type: none"> • Syllabus quiz. • Diagnostic Essay. • Instructions for essay submission and quick reference assignment. <p>★ Due for today: Buy textbooks, send introductory email.</p>
F 8/31 H&S pp. 3-44 H&S pp. 67-77 SC pp. 1-14	<ul style="list-style-type: none"> • Expository writing: Thesis statement, paragraph writing. • Writing process: Planning, drafting, and revising. • Peer review process. • Reading process and critical thinking. <p>★ Notice: Fall Spiritual Convocation, 11:30 - 1:30 pm.</p>
Weeks 2-3	Descriptive Essay • Grammatical Sentences
M 9/3	<i>Labor Day -- no class</i>
W 9/5 H&S p. 36 SC pp. TBA	<ul style="list-style-type: none"> • Analysis and discussion of the SC selected reading. • Descriptive Essay assignment. • Descriptive Essay: Structure, brainstorming, pre-writing, and planning. <p>★ Due for today: Complete reading of SC, pp. TBA; bring book to class.</p>
F 9/7	<ul style="list-style-type: none"> • Descriptive Essay: Detailed outline presentation, discussion, and rework; essay initial drafting. <p>★ Due for today: Complete Descriptive Essay detailed outline; bring a copy to class.</p>
M 9/10	<ul style="list-style-type: none"> • Descriptive Essay: 1st peer-review workshop-- expository writing and descriptive structure. <p>★ Due for today: Descriptive Essay 1st rough draft; bring 2 copies to class.</p>
W 9/12 H&S pp. 175-222	<ul style="list-style-type: none"> • Subject-verb agreement; verb forms and tenses; pronouns; sentence fragments and run-ons.
F 9/14	<ul style="list-style-type: none"> • Descriptive Essay: 2nd peer-review workshop-- grammatical sentences. <p>★ Due for today: Descriptive Essay 2nd rough draft; bring 2 copies to class.</p>

Weeks 4-5	Narrative Essay • Sentence Style
<p>M 9/17</p> <p>H&S pp. 35 SC pp. TBA</p>	<ul style="list-style-type: none"> • Analysis and discussion of the SC selected reading. • Narrative Essay assignment. • Narrative Essay: Structure, brainstorming, and pre-writing. ★ Due for today: Descriptive Essay final draft-- electronic submission. ★ Due for today: Complete reading of SC, pp. TBA; bring book to class.
<p>W 9/19</p>	<ul style="list-style-type: none"> • Narrative Essay: Planning and group activities.
<p>F 9/21</p>	<ul style="list-style-type: none"> • Narrative Essay: Detailed outline presentation, discussion, and rework; essay initial drafting. ★ Due for today: Complete Narrative Essay detailed outline; bring a copy to class.
<p>M 9/24</p>	<ul style="list-style-type: none"> • Narrative Essay: 1st peer-review workshop-- expository writing and narrative structure. ★ Due for today: Narrative Essay 1st rough draft; bring 2 copies to class.
<p>W 9/26</p> <p>H&S pp. 111-136</p>	<ul style="list-style-type: none"> • Parallelism; modifiers and problems with modifiers; shifts; sentence emphasis; sentence variety.
<p>F 9/28</p>	<ul style="list-style-type: none"> • Narrative Essay: 2nd peer-review workshop-- grammatical sentences and sentence style. ★ Due for today: Narrative Essay 2nd rough draft; bring 2 copies to class.
Weeks 6-7	Definition Essay • Grammar Review
<p>M 10/1</p> <p>H&S pp. 39 SC pp. TBA</p>	<ul style="list-style-type: none"> • Analysis and discussion of the SC selected reading. • Definition Essay assignment. • Definition Essay: Structure, brainstorming, and pre-writing. ★ Due for today: Narrative Essay final draft-- electronic submission. ★ Due for today: Complete reading of SC, pp. TBA; bring book to class.
<p>W 10/3</p>	<ul style="list-style-type: none"> • Definition Essay: Planning and group activities.
<p>F 10/5</p>	<ul style="list-style-type: none"> • Definition Essay: Detailed outline presentation, discussion, and rework; essay initial drafting. ★ Due for today: Complete Definition Essay detailed outline; bring a copy to class.

M 10/8	<i>Discovers' Day -- no class</i>
W 10/10	<ul style="list-style-type: none"> • Definition Essay: 1st peer-review workshop-- expository writing and definition structure. ★ Due for today: Definition Essay 1st rough draft; bring 2 copies to class.
F 10/12	<ul style="list-style-type: none"> • Definition Essay: 2nd peer-review workshop-- grammatical sentences and sentence style. ★ Due for today: Definition Essay 2nd rough draft; bring 2 copies to class.
Weeks 8-9	Classification Essay • Punctuation and Mechanics • Word Choice
M 10/15 H&S pp. 38 SC pp. TBA	<ul style="list-style-type: none"> • Analysis and discussion of the SC selected reading. • Classification Essay assignment. • Classification Essay: Structure, brainstorming, and pre-writing. ★ Due for today: Definition Essay final draft-- electronic submission. ★ Due for today: Complete reading of SC, pp. TBA; bring book to class.
W 10/17	<ul style="list-style-type: none"> • Classification Essay: Planning and group activities.
F 10/19	<ul style="list-style-type: none"> • Classification Essay: Detailed outline presentation, discussion, and rework; essay initial drafting. ★ Due for today: Complete Classification Essay detailed outline; bring a copy to class.
M 10/22	<ul style="list-style-type: none"> • Classification Essay: 1st peer-review workshop-- expository writing and classification structure. ★ Due for today: Classification Essay 1st rough draft; bring 2 copies to class.
W 10/24 H&S pp. 259-305 H&S pp. 139-172	<ul style="list-style-type: none"> • Comma, semicolon, and colon; apostrophe and quotation marks; other punctuation marks. • Capitalization. • Active verbs, appropriate language, exact language; thesaurus. • Homophones and compound words.
F 10/26	<ul style="list-style-type: none"> • Classification Essay: 2nd peer-review workshop-- grammatical sentences, sentence style, punctuation, mechanics, and word choice. ★ Due for today: Classification Essay 2nd rough draft; bring 2 copies to class.

Weeks 10-11	Argument Research Essay Planning • Academic Writing • Researching
<p>M 10/29</p> <p>H&S pp. 67-108 SC pp. TBA</p>	<ul style="list-style-type: none"> • Analysis and discussion of the SC selected reading. • Argument Research Essay assignment. • Academic writing: Writing about text, constructing arguments, and evaluating arguments. <p>★ Due for today: Classification Essay final draft-- electronic submission.</p> <p>★ Due for today: Complete reading of SC, pp. TBA; bring book to class.</p>
<p>W 10/31</p>	<ul style="list-style-type: none"> • Argument Research Essay: Structure, brainstorming, topic narrowing. <p>★ Due for today: Research theme selection.</p>
<p>F 11/2</p> <p>H&S pp. 331-368</p>	<ul style="list-style-type: none"> • Research process: Conducting research, evaluating sources. • Plagiarism. • Research topic approval. <p>★ Due for today: Narrow research topic.</p>
<p>M 11/5</p>	<ul style="list-style-type: none"> • Library orientation and research.
<p>W 11/7</p> <p>H&S pp. 371-440</p>	<ul style="list-style-type: none"> • Argument Research Essay: Planning and discussion. • MLA and APA. <p>★ Due for today: Initial sources selection.</p>
<p>F 11/9</p>	<ul style="list-style-type: none"> • Argument Research Essay: Detailed outline presentation, discussion, and rework; essay initial drafting. <p>★ Due for today: Complete Argument Research Essay detailed outline; bring a copy to class.</p> <p>★ Important: Deadline to withdraw from fall semester classes and apply for credit/no credit option.</p>
Weeks 12	Individual Student Conferences • Quick Reference Evaluation
<p>M 11/12</p>	<p><i>Veterans' Day -- no class</i></p>
<p>W 11/14</p>	<ul style="list-style-type: none"> • Individual student conferences and in-class assignments. <p>★ Due for today: Quick Reference; bring a copy to class.</p> <p>★ Notice: Interfaith Thanksgiving Services at 12:30pm.</p>
<p>F 11/16</p>	<ul style="list-style-type: none"> • Individual student conferences and in-class assignments. <p>★ Due for today: Quick Reference; bring a copy to class.</p>

Weeks 13-14	Argument Research Essay Writing and Conference Presentation
M 11/19	<ul style="list-style-type: none"> • Argument Research Essay: 1st peer-review workshop-- argument structure. ★ Due for today: Argument Research Essay 1st rough draft; bring 2 copies to class. ★ Notice: Interfaith Thanksgiving Services at 12:30 pm.
W 11/21	<ul style="list-style-type: none"> • Presentation skills and group activities.
F 11/23	<i>Thanksgiving holiday observed -- no class</i>
M 11/26	<ul style="list-style-type: none"> • Argument Research Essay: 2nd peer-review workshop-- research structure and MLA. ★ Due for today: Argument Research Essay 2nd rough draft; bring 2 copies to class.
W 11/28	<ul style="list-style-type: none"> • Research conference presentations.
F 11/30	<ul style="list-style-type: none"> • Research conference presentations.
Week 15	Course Review
M 12/3	<ul style="list-style-type: none"> • Review of course: composition. ★ Due for today: Argument Research Essay final draft-- electronic submission.
W 12/5	<ul style="list-style-type: none"> • Review of course: grammar.
F 12/7	<ul style="list-style-type: none"> • Final exam preparation.
<p>★★ FINAL EXAM ★★ THURSDAY, DECEMBER 13, 11 am - 1 pm</p>	

Have a Merry Christmas and a Happy New Year!