



CJA 612 Correctional Management & Administration  
Online  
(07/02/11 to 09/12/12)

**Instructor:** Nova C. Akau (Jones), MSCJA, Parole Officer  
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**Textbook:** The Dilemmas of Corrections, Hass & Albert, Fifth Edition

**Objective:** Examines some of the basic elements of correctional administration, management, and treatment of corrections and proceeds to an in-depth examination of correctional management, its many components and the day-to-day operations. (Catalog Description)

**Grading:** Grades will be based on the following:

Attendance (10%)	A = 90 - 100
Class Participation (10%)	B = 89 - 80
Assignments (30%)	C = 79 - 70
Projects (50%)	

**Attendance:** Attendance is mandatory, essential, and will fall within school guidelines -- meaning it will and can affect your final grade. If for any reason you must miss a class (week), it is your responsibility to notify the instructor, not other students, and make the appropriate arrangements. Attendance is measured through discussions.

**Class Participation:** Each student is required to participate during discussions and be respectful of opinions that others may have. Every week, you will be required to post a discussion (topic given by instructor) and respond to at least four of your fellow classmates.

**Assignments:** Application is key to comprehension. Be prepared. The purpose of the assignments, and the basis of grading, is to demonstrate understanding, writing skills, and provoke thought. All assignments are to be typed, using 12 point font, one inch margins, and be double spaced. Please have your name in the upper left hand corner along with the date the assignment was due. All assignments will be submitted to the provided Dropbox. Late assignments are accepted on a case by case basis and must be discussed with the instructor prior to the due date.

**Articles Assignments:** Each week, you will submit two articles that contain the summary of the article and your reaction/response to them. They must relate to the topic of the week, demonstrate the class objective, and must be within the past five years. The length of your reaction paper varies. The source of your article must be provided and it's degree of reliability will be evaluated.

**Reaction Essays:** Each week, you will write a reaction essay based on one of the writings in the assigned part.

**Section Questions:** Each week, you will be provided questions from various essays.

**Projects:** There will be two major projects in lieu of a midterm and final. The specifics of the projects will be posted. The midterm project will pertain to the concept of punishment and correctional institutions and the final project will pertain to rehabilitation, in and out of incarcerated settings. They will be presented to your fellow classmates via a slideshow or something of the like and to be submitted in the Doc Sharing feature for others to view and provide feedback.

**Academic Policies:** Students are expected to comply with the standards related to academic honesty and plagiarism that are stated in the Chaminade General Catalog. Failure to adhere to these policies can result in a failing grade.

**General Chaminade Matters:** The five characteristics of a Marianist Education are:

1. Educate for Formation in Faith.
2. Provide an Excellent Education.
3. Educate in Family Spirit.
4. Educate for Service, Justice, and Peace.
5. Educate for Adaptation to Change.

Selected from Characteristics of Marianist Universities: A Resource Paper, Published in 1999 by Chaminade University of Honolulu, St. Mary's University and University of Dayton. Each of these characteristics is integrated, to varying degrees, in this course.

**Of Note:** The Syllabus and Course Outline may change at instructor's discretion. The specific due dates for each activity is posted on the site itself.

### **Course Outline:**

Week One: Introduction of Student  
Class Exercise  
Research Paper Topics Due

Week Two: Reaction Essay One Due: Punishment (Part I and II)  
Section Questions  
Article 1 Due  
Class Discussion  
Research Paper Topics Due

Week Three: Reaction Essay Two Due: Who Goes to Prison and Why (Part III)  
Section Questions  
Article 2 Due  
Class Discussion

- Week Four: Reaction Essay Three Due: Prison Life (Part IV)  
Section Questions  
Article 3 Due  
Class Discussion
- Week Five: Midterm Project
- Week Six: Reaction Essay Four Due: Key Cases (Part V)  
Section Questions  
Article 4 Due  
Class Discussion/Exercise
- Week Seven: Reaction Essay Five Due: Rehabilitation (Part VI)  
Section Questions  
Article 5 Due  
Class Discussion
- Week Eight: Reaction Essay Six Due: Critical Problems (Part VII)  
Section Questions  
Article 6 Due  
Class Discussion
- Week Nine: Class Discussions
- Week Ten: Final Project