

**Chaminade University of Honolulu**  
**Course: ENT 302 - Hogan Colloquium - I**  
**Spring 2012, Kieffer Hall Rm. 9, 2:30pm-5:20pm**

**Instructor:**

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**Office hours:** By appointment

**Course Description:**

The course is comprised of various workshops designed to develop skills essential to entrepreneurial work. Students will participate in practical hands-on sessions structured to enhance their ability to participate more effectively when applying their university and entrepreneurial learning in the actual world of work. In some cases, the material covered may complement the development already introduced in Ent 301 or in other skill development experiences. For those students who have excelled in such activities, some of the skill improvement may occur in smaller increments. For those who have not been substantially exposed or who did not adequately master the material, the actual skill enhancement will be more dramatic. In all cases, the students will be treated as if they are engaged in the actual world of work and will be treated to skill development that is normally provided by organizations seeking to expose their valued employees to important management development opportunities. This relatively advanced approach is intended to reflect the advanced status and high motivation of participants in the Hogan Entrepreneurial Program.

**Course Objectives:** When you have successfully completed this course you will have been exposed to some of the skills essential to entrepreneurial work and will have improved your skill development in a variety of areas.

**Course Requirements:**

- ♦ Workshops (3 hours each)
- ♦ Writing Exercises
- ♦ Speech
- ♦ Book Reviews
- ♦ Other as assigned

**Attendance and constructive participation in all class discussions and activities.**

**Grading:**

Speech (delivered)	50 Points
Writing Exercises	100 Points
Book Reviews	100 Points
Attendance and Participation in Other Assignments	250 Points
<b>TOTAL</b>	<hr/> 500 Points

450 - 500 points = A

400 - 449 points = B

350 - 399 points = C

300 –349 points = D

< 300 points = F

**Course Atmosphere:**

This is a participatory hands-on class! We will learn from the sharing of different views and perspectives and by applying them to simulated business situations. It will be conducted at a level comparable to management development training in professional organizations. Students will be expected to conduct themselves with a professional decorum during all workshops; to wear “aloha” business attire; to be punctual for all meetings and to exchange professional courtesies in their interactions with facilitators and speakers.

**Text:**

None

Selected Readings: Workshop Facilitators may assign books or readings or distribute workshop materials in advance.

**Course Schedule:**

The course schedule provided below is meant to be used as a guideline. While we will try to adhere to it as closely as possible, there may be particular topics that may take a bit more time and others that may be added or changed.

## Course Schedule

Session /Date	Topic	Facilitator	Email	
<b>Session 1</b> Tues 1/17	Introduction & Leadership Overview	D. McDonough C. Chong	<a href="mailto:denyatarms@aol.com">denyatarms@aol.com</a>  <a href="mailto:craig@freshleadership.com">craig@freshleadership.com</a>	
<b>Session 2</b> Tues 1/24	Time Management for Busy Students	R. Wong	<a href="mailto:orgplushawaii@mac.com">orgplushawaii@mac.com</a>	
<b>Session 3</b> Tues 1/31	Business Etiquette Skills	P. Chambers	<a href="mailto:speakout@pamchambers.com">speakout@pamchambers.com</a>	
<b>Session 4</b> Tue 2/7	Effective Business Writing #1	D. Webster	<a href="mailto:dawn@loomis-isc.com">dawn@loomis-isc.com</a>	
<b>Session 5</b> Tues 2/14	Effective Business Writing #2	D. Webster	<a href="mailto:dawn@loomis-isc.com">dawn@loomis-isc.com</a>	
<b>Session 6</b> Tues 2/21	Presentation Skills #1	P. Chambers	<a href="mailto:speakout@pamchambers.com">speakout@pamchambers.com</a>	
<b>Session 7</b> Tues 2/28	Presentation Skills #2	P. Chambers	<a href="mailto:speakout@pamchambers.com">speakout@pamchambers.com</a>	
<b>Session 8</b> Tues 3/6	Sales & Leadership #1	D. McDonough	<a href="mailto:denyatarms@aol.com">denyatarms@aol.com</a>	
<b>Session 9</b> Tues 3/13	Cross Cultural Management	G. Miyataki	<a href="mailto:miyataki@gmail.com">miyataki@gmail.com</a>	

<b>Session 10</b> Tues 3/20	Sales & Leadership #2	D. McDonough	<a href="mailto:denyatarms@aol.com">denyatarms@aol.com</a>	
<b>Session 11</b> Tues 3/27	Spring Recess			
<b>Session 12</b> Tues 4/3	Project Management	K. Rasti	<a href="mailto:kenrasti@yahoo.com">kenrasti@yahoo.com</a>	
<b>Session 13</b> Tues 4/10	Managing Conflicting Personalities in the Work Place	A. Chotzen	<a href="mailto:annabel@annabelchotzen.com">annabel@annabelchotzen.com</a>	
<b>Session 14</b> Tues 4/17	Stress Management	R. Santee	<a href="mailto:rsantee@chaminade.edu">rsantee@chaminade.edu</a>	
<b>Session 15</b> Tues 4/24	Operating Effective Business Meetings	C. Phelps	<a href="mailto:asp1@mindspring.com">asp1@mindspring.com</a>	
<b>Session 16</b> Tues 5/1	Leadership #2	J. Webster		