

Chaminade University of Honolulu  
Spring Evening  
May 14 - June 18, 2001  
Kaneohe MCBH

Course: CJ 270 <sup>29</sup> Supervision and Management  
Time: MW 5:30 p.m. to 9:40 p.m.  
Instructor: Rosanne Donohoe MSCJA  
Telephone: 524-3608  
Email: [rdonohoe@hawaii.edu](mailto:rdonohoe@hawaii.edu)

Textbook: Public Administration Structures, Processes and Behavior  
Fourth Edition New Jersey. Prentice-Hall Inc. 1998.  
Charles Swanson, Leonard Territo and Robert Taylor.

Objective: Study of the major theories of management, organizing, motivation and leadership, and decision-making as applied to criminal justice personnel. .

Attendance: Attendance is mandatory. It is **expected** that **students will** 001118 to **clan** on time and stay for the whole period. In the event a student will be absent, it is the responsibility of the student to contact the instructor prior to the missed class so that **instructions can** be given regarding assignment.

Assignments: Readings and assignments must be completed prior to class. Students will be expected to take an active role in class discussions concerning assigned readings and discussion of key terms and concepts.

Grading:	Class Attendance	10 points
	Class Participation	10 points
	Quiz 1	10 points
	Mid-term Exam	30 points
	Quiz 2	10 points
	Final Exam	30 points

A= **90-100**    B= 80-89    C= 70-79    **D=60-69**    F= 59-0

Course of Study:

M5/14	Introduction Chapter 1 - The Evolution of American Policing Course Expectations
W5/16	Chapter 2 - Politics and Public Administration Chapter 3 - Organizational Theory
M5/21	Quiz 1 to include Chapters 1 through 3 Chapter 4 - Concepts of Police Organizational Design
W5/23	Chapter 5 - Leadership Chapter 6 - Organizational and Interpersonal Communications
M5/28	Holiday - no class
W5/30	Mid-term to include Chapters 1 through 6 Chapter 7 - Human Resources Management Mid-term Course Evaluation
M6/4	Chapter 8 - Stress and Police Personnel Chapter 9 - Labor Relations
W6/6	Chapter 10 - Legal Aspects of Police Administration Chapter 11 - Planning and Decision Making
M6/11	Quiz 2 to include Chapters 7 through 11 Chapter 12 - Information Systems and Applications Chapter 13 - Financial Management
W6/13	Chapter 14 - Productivity, Quality, and Evaluation of Services Chapter 15 - Organizational Change and the Future
M6/18	Final Exam to include Chapters 7 through 15 Course Evaluation

At the discretion of the instructor, the syllabus may be changed.