

Chaminade University of Honolulu  
Summer Evening  
August 9 - September 13, 2000  
Kaneohe MCBH

Course: CJ 270 Supervision and Management  
Time: MW 1800 - 2210  
Instructor: Rosanne Donohoe MSCJA  
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Textbook: **Police Administration Structures- Processes and Behavior**  
Fourth Edition New Jersey. Prentice-Hall Inc, 1998.  
Charles Swanson, Leonard Territo and Robert Taylor

Objective: Study of the major theories of management, organizing, motivation and leadership, and decision-making as applied to criminal justice personnel.

Attendance: Attendance is mandatory. It is expected that students will come to class on **time** and **stay** for the whole period. At **the** discretion of the instructor, one excused absence may be allowed. In the event that a student will be absent it is the responsibility of the student to contact the instructor prior to the missed class so that instructions can be given regarding assignment.

Assignments: Reading assignments must be completed prior to class. Students will be expected to take an active role in class discussions concerning current events, assigned readings and discussion questions.

Grading:	Class Attendance	10 points
	<b>Class Participation:</b>	<b>10 points</b>
	Quiz 1	10 points
	<b>Mid-term</b> Exam	30 points
	Quiz 2	10 points
	Final Exam	30 points

A= 90-100    B= 80-89    C= 70-79    D=60-69    F= 59-0

Course of Study:

W8/9	Introduction Chapter 1 - The Evolution of American Policing Course Expectations
M8/14	Chapter 2 - Politics and Police Administration Chapter 3 - Organizational Theory
W8/16	Quiz 1 to include Chapters 1 through 3 Chapter 4 - Concepts of Police Organizational Design Chapter 5 - Leadership
M8/21	Chapter 5 - Continued Chapter 6 - Organizational and Interpersonal Communications
W8/23	Mid-term to include Chapters 1 through 6 Chapter 7 - Human Resource Management Chapter 8 - Stress and Police Personnel Mid-term Course Evaluation
M8/28	Chapter 9 - Labor Relations Chapter 10 - Legal Aspects of Police Administration
W8/30	Chapter 11 - Planning and Decision Making Chapter 12 - Information Systems and Applications
M9/4	Labor Day Holiday/ No <b>class</b>
W9/6	Quiz 2 to include Chapters 7 through 12 Chapter 13 - Financial <b>Management</b> Chapter 14: Productivity, <b>Quality</b> , and Evaluation of Services
M9/11	Chapter <del>15</del> - Organizational Change and the Future
W9/13	Final Exam to include Chapters 7 through 15 Course Evaluation