



CJA 612 Correctional Management & Administration
Online
(04/04/11 to 06/13/11)

- Instructor:** Nova C. Akau (Jones), MSCJA, Parole Officer
Contact Number: 234-8210, no calls after 8:00 p.m.
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- Textbook:** The Dilemmas of Corrections, Hass & Albert, Fifth Edition
- Objective:** Examines some of the basic elements of correctional administration, management, and treatment of corrections and proceeds to an in-depth examination of correctional management, its many components and the day-to-day operations. (Catalog Description)
- Grading:** Grades will be based on the following:
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|---------------------------|--------------|
| Attendance (10%) | A = 90 - 100 |
| Class Participation (10%) | B = 89 - 80 |
| Assignments (30%) | C = 79 - 70 |
| Projects (50%) | |
- Attendance:** Attendance is mandatory, essential, and will fall within school guidelines -- meaning it will and can affect your final grade. If for any reason you must miss a class (week), it is your responsibility to notify the instructor, not other students, and make the appropriate arrangements. Attendance is measured through discussions.
- Class Participation:** Each student is required to participate during discussions and be respectful of opinions that others may have. Every week, you will be required to post a discussion (topic given by instructor) and respond to at least three of your fellow classmates.
- Assignments:** Application is key to comprehension. Be prepared. The purpose of the assignments, and the basis of grading, is to demonstrate understanding, writing skills, and provoke thought. All assignments are to be typed, using 12 point font, one inch margins, and be double spaced. Please have your name in the upper left hand corner along with the date the assignment was due, and staple all pages. A dropbox will be provided. Not all late assignments will be accepted.
- Projects:** There will be two major projects in lieu of a midterm and final. The specifics of the projects will be posted. However, the midterm project will pertain to the concept of punishment and correctional institutions and the final project will pertain to rehabilitation, in and out of incarcerated settings. They will be presented to your fellow classmates via a slideshow or something of the like and to be submitted in the Doc Sharing feature for others to view and provide feedback.60

Of Note: The Syllabus and Course Outline may change at instructor's discretion. The specific due dates for each activity is posted on the site itself.

Course Outline:

- Week One: Introduction of Student
 Class Exercise
 Research Paper Topics Due
- Week Two: Reaction Essay One Due: Punishment (Part I and II)
 Section Questions
 Article 1 Due
 Class Discussion
 Research Paper Topics Due
- Week Three: Reaction Essay Two Due: Who Goes to Prison and Why (Part III)
 Section Questions
 Article 2 Due
 Class Discussion
- Week Four: Reaction Essay Three Due: Prison Life (Part IV)
 Section Questions
 Article 3 Due
 Class Discussion
- Week Five: Midterm Project
- Week Six: Reaction Essay Four Due: Key Cases (Part V)
 Section Questions
 Article 4 Due
 Class Discussion/Exercise
- Week Seven: Reaction Essay Five Due: Rehabilitation (Part VI)
 Section Questions
 Article 5 Due
 Class Discussion
- Week Eight: Reaction Essay Six Due: Critical Problems (Part VII)
 Section Questions
 Article 6 Due
 Class Discussion
- Week Nine: Class Discussions
- Week Ten: Final Project